

**PUTNAM COUNTY
PLANNING & DEVELOPMENT SERVICES**

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Planning: (386) 329-0491
Zoning: (386) 329-0316
Building: (386) 329-0307
Animal Control (386) 329-0396
Code Enforcement (386) 329-0317

**ZONING AND LAND USE
VERIFICATION REQUEST FORM**

DATE: _____

NAME: _____

MAILING ADDRESS: _____

CITY _____ STATE _____ ZIP _____

PHONE: _____

EMAIL: _____

All formal written responses will be emailed to the above email address, unless otherwise

requested, if physical mail is desired please check this box: ☐

PROPERTY INFORMATION SUBJECT TO VERIFICATION:

PARCEL #: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

Staff will reply with a written verification letter. This letter will be based upon information provided in our records at the time the letter is issued. The County's Comprehensive Plan and Land Development regulations may be amended from time to time. Please be aware that this application will only provide the applicant with the Zoning and Future Land Use Categories for the subject parcel, all other inquiries about the property must be submitted through a Lot Inquiry Request.

Please understand that this is not a formal application, it is a request for information. Applicable fees apply and are established by the Putnam County Board of County Commissioners (BOCC), fees are subject to change. **Make checks made payable to the "BOCC"**. An answer to your request will be provided as soon as possible. The response may take 2-4 weeks dependent upon mandatory job duties.

Signature: _____