



**PUTNAM COUNTY
BOARD OF COUNTY COMMISSIONERS
SPECIAL CALLED WORKSHOP AGENDA**

Wednesday, June 9, 2021 at 9:00 a.m.
2509 Crill Avenue, Suite 100, Palatka, FL 32177

AGENDA

1. **CALL TO ORDER** – Chairman Harvey

Invocation

Pledge of Allegiance

2. **PUBLIC COMMENT ON AGENDA ITEMS** - This portion of the agenda is designed to allow citizens an opportunity to bring matters to the attention of the Board. It is not reasonable to expect that the Board will engage in debate or deliberation about matters on which the Board has received no prior information as part of the agenda. Please limit to three minutes.

3. **BOCC WORKSHOP**

- | | | |
|------------|--|---------|
| 9:00 a.m. | A. Administration; FY22 Sheriff's Office Budget Request - \$ 25,694,876.00 | 2 – 42 |
| 10:00 a.m. | B. Administration; FY22 Clerk of Court Budget Request - \$ 2,592,877.00 | 43 – 48 |

4. Commissioner Comments

5. County Attorney Comments

6. County Administrator Comments

7. **PUBLIC COMMENT ON MISCELLANEOUS ITEMS** - This portion of the agenda is designed to allow citizens an opportunity to bring matters to the attention of the Board. It is not reasonable to expect that the Board will engage in debate or deliberation about matters on which the Board has received no prior information as part of the agenda. Please limit to three minutes.

8. **ADJOURN**

NOTICE OF AGENDA

The items listed in the above agenda constitute topics of discussion known at the time the agenda was prepared for the meeting. The agenda may not constitute a complete list of topics that may be discussed at the meeting. Additional items may be added to the agenda between the time of publication of the agenda and the time of the meeting by the Board of County Commissioners and additional topics of discussion may be added at the request of members of the public during the meeting. While a workshop meeting is designed primarily to facilitate a fuller discussion of topics that may have previously been addressed at a regular meeting of the Board of County Commissioners or will be addressed at a future regular meeting of the Board of County Commissioners, votes by the Board of County Commissioners may be cast and official action may be undertaken thereby during the workshop. Additionally, times listed on the agenda for consideration of the particular items are approximate and designed for the convenience of members of the public wishing to attend and address those items. However, consideration of other items preceding an item for which a specific time is provided may delay the time that consideration of the time-specific item will occur.

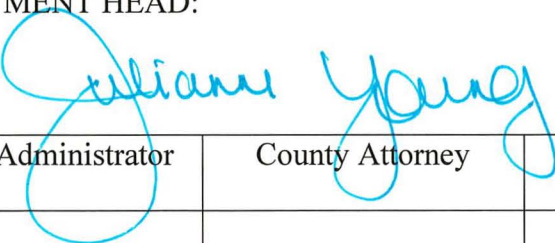
PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.

Meetings may be recorded and if so, audio files may be requested from the clerk. Please silence your cell phone/ devices and keep talking within the audience to a minimum to allow the citizens surrounding you the opportunity to hear the discussion. Hearing Assistance Equipment is available in the audio room located at the entrance to the Commissioner Board Room.

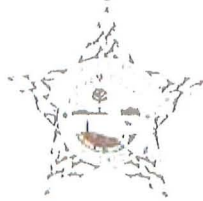
BOARD OF COUNTY COMMISSIONERS
PUTNAM COUNTY, FLORIDA

AGENDA ITEM

ITEM: FY22 Sheriff's Budget Request	DEPARTMENT: Administration	
AGENDA SECTION: workshop	AMOUNT: \$25,694,876	
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary Highlights) <input checked="" type="checkbox"/> SUPPORTING DOCUMENTS	DATE: 6/09/2021	
<p>SUMMARY HIGHLIGHTS:</p> <p>The Putnam County Sheriff's Office is requesting a budget appropriation of \$25,413,784* county funded, of that figure \$1,322,259 is slated to come from other sources and simply be passed through to the PCSO's operational budget additionally 247,413 will be a carryforward directly tied to the implementation of the Crescent City Contract during FY21 for which the PCSO did not draw funds from.</p> <p>\$25,413,784 <u>\$(1,569,672)</u> \$23,844,122 impact to the general fund</p> <p>FY21's budgeted appropriation was \$22,466,410; we amended the PCSO's budget in November of 2020 to return unspent funding from FY20 which included Cares Act Funding of \$748,638, carryover/carryforward returned of \$1,240,143 and \$17,882 from a grant carried forward which made the PCSO's amended FY21 budget \$24,473,073.</p> <p>General Fund Appropriation for FY21 was \$22,466,410, request for county funded general fund appropriation for FY22 is \$23,844,112 a net increase of \$1,377,702. There is potential that the net impact could be reduced by available FY21 year-end carry over funds.</p>		
<p>PUBLIC PURPOSE:</p> <p>To request a FY22 budget for the operations of the Putnam County Sheriff's Office.</p>		
<p>RECOMMENDED ACTION:</p>		
<p>DEPARTMENT HEAD:</p> <div style="text-align: center; margin-top: 20px;">  </div>		
County Administrator	County Attorney	Deputy County Administrator Procurement / Budget

Sheriff

H.D. "Gator" DeLoach
Putnam County Sheriff's Office



130 Orie Griffin Blvd.
Palatka, FL 32177
(386) 329-0800
www.putnamsheriff.org

June 4, 2021

Subject: 2021-2022 Budget Submission Amended

Dear Chairman: Larry Harvey

I respectfully submit to you the budget for operation of the Putnam County Sheriff's Office for the fiscal year beginning October 1, 2021 and ending September 30, 2022

BAILIFFS:

Personal Services	\$669,507.00
Operating Expenses	<u>\$42,827.00</u>
	\$712,334.00

LAW ENFORCEMENT:

Personal Services	\$13,628,000.00
Operating Expenses	\$2,605,174.00
Capital	<u>\$247,413.00</u> Crescent City Carryover
	\$16,480,587.00

CORRECTIONS:

Personal Services	\$5,291,529.00
Operating Expenses	<u>\$3,210,426.00</u>
	\$8,501,955.00

2020-2021 BUDGET BREAKDOWN

County Funded:	\$25,413,784.00 *
VOCA	\$207,706.00
VAWA	<u>\$73,386.00</u>
	\$25,694,876.00

*Contract Revenues included in Board Appropriations

SRO Contract	\$761,300.00
Crescent City Contract	\$742,238.00 Incl. \$247,413.00 Carryover
Canteen Funded Position	<u>\$66,134.00</u>
	\$1,569,672.00

Department	Full Time Positions Budgeted
Bailiffs:	10
Law Enforcement	186
Corrections	<u>66</u>
	262

West District Office
108 N. County Road 315
Interlachen, FL 32148
(386) 329-0848




A State Accredited Agency

AFFIDAVIT

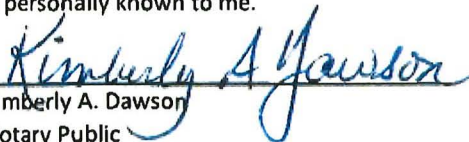
STATE OF FLORIDA
COUNTY OF PUTNAM

Before me this day, personally appeared Sheriff H.D. "Gator" DeLoach III, who being duly sworn, deposes and says that to the best of his knowledge and belief the above estimated amounts are reasonable and necessary for the proper and efficient operation of the Sheriff's Office for the ensuing fiscal year 2021-2022

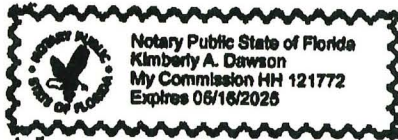


Sheriff H.D. "Gator" DeLoach III

Subscribed and sworn before me on June 4, 2021 by Sheriff H.D. "Gator" DeLoach III who is personally known to me.



Kimberly A. Dawson
Notary Public



TO: PUTNAM COUNTY BOARD OF COUNTY COMMISSIONERS


I SUBMIT TO YOU THE FOLLOWING BUDGET FOR THE OPERATION OF THE PUTNAM COUNTY SHERIFF'S OFFICE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022.

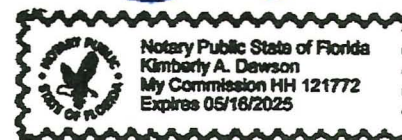
711	ACTIVITY		521	ACTIVITY		523	ACTIVITY	
	Personal Services	\$669,507.00		Personal Services	\$13,628,000.00		Personal Services	\$5,291,529.00
	Operating Expenses	\$42,827.00		Operating Expenses	\$2,605,174.00		Operating Expenses	\$3,210,426.00
	Capital Outlay	\$0.00		Capital Outlay	\$247,413.00		Capital Outlay	\$0.00
	Debt Service	\$0.00		Debt Service	\$0.00		Debt Service	\$0.00
	TOTAL	\$712,334.00		TOTAL	\$16,480,587.00		TOTAL	\$8,501,955.00

TOTAL ALL BUDGETS \$ 25,694,876.00


 Sheriff

Before me this 31st day of May, 2021 appeared H.D. Deloach, Sheriff of Putnam County, Florida, who is personally known to me, states that to the best of his knowledge and belief the above established amounts are reasonable and necessary for the proper and efficient operation of the Sheriff for the ensuing year.


 Notary Public



PUTNAM COUNTY SHERIFF'S OFFICE
BAILIFFBUDGET
REQUEST
FY 2021-2022

511000 EXECUTIVE SALARY		\$ 0.00	
512000 REGULAR SALARY		\$ 399,584.00	
512000 OTHER SALARY		\$ 17,895.00	
514000 OVERTIME WAGES		\$ 15,099.00	
515000 INCENTIVE PAY		\$ 4,220.00	
517000 CLASS C TRAVEL		\$ 500.00	
521000 FICA TAXES		\$ 33,453.00	
522000 RETIREMENT		\$ 103,462.00	
INSURANCE		\$ 95,294.00	
TOTAL		\$ 669,507.00	

Bailiff

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
1	SERGEANT	53,053.60	1,500.00	720.00	55,273.60	0.00	55,273.60	4,228.4300	10,239.93	69,741.96
2	BAILIFF	38,247.35	550.00	960.00	39,757.35	0.00	39,757.35	3,041.4400	10,380.56	53,179.35
3	BAILIFF	40,265.62	0.00	0.00	40,265.62	0.00	40,265.62	3,080.3200	10,513.27	53,859.21
4	BAILIFF	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.6400	9,647.45	49,423.64
5	BAILIFF	38,209.55	350.00	0.00	38,559.55	0.00	38,559.55	2,949.8100	10,067.82	51,577.18
6	BAILIFF	37,537.51	0.00	0.00	37,537.51	0.00	37,537.51	2,871.6200	9,800.97	50,210.10
7	BAILIFF	38,797.51	350.00	1,320.00	40,467.51	0.00	40,467.51	3,095.7600	10,565.99	54,129.26
8	BAILIFF	38,247.35	0.00	240.00	38,487.35	0.00	38,487.35	2,944.2800	10,048.97	51,480.60
9	BAILIFF	40,126.16	0.00	480.00	40,606.16	0.00	40,606.16	3,106.3700	5,734.81	49,447.34
10	BAILIFF	38,149.55	600.00	0.00	38,749.55	0.00	38,749.55	2,964.3400	10,117.43	51,831.32
		399,583.75	3,350.00	3,720.00	406,653.75	0.00	406,653.75	31,109.01	97,117.21	534,879.97

PUTNAM COUNTY SHERIFF'S OFFICE
BAILIFF

<u>Description</u>	<u>Amount</u>	<u>FED3</u>	<u>FED7</u>	<u>RETIRE</u>	<u>Total</u>
EXPERIENCE PAY	4,800.00	297.60	69.60	0.00	5,167.20
EMPLOYER HEALTH INSURANCE	89,586.00	0.00	0.00	0.00	89,586.00
EMPLOYER LIFE INSURANCE	2,739.00	0.00	0.00	0.00	2,739.00
EMPLOYER DENTAL INSURANCE	2,412.00	0.00	0.00	0.00	2,412.00
EMPLOYER VISION INSURANCE	557.00	0.00	0.00	0.00	557.00
SALARY INCENTIVE (ANTICIPATED)	500.00	31.00	7.25	130.55	668.80
OVERTIME WAGES	15,099.00	936.14	218.94	3,942.32	20,196.39
CLASS C TRAVEL	500.00	31.00	7.25	130.55	668.80
ANNUAL LEAVE (ANTICIPATED)	3,200.00	198.40	46.40	835.51	4,280.31
SICK LEAVE PAY OUT (ANTICIPATED)	1,545.00	95.79	22.40	0.00	1,663.19
MASTER STATUS PAY (ANTICIPATED)	5,000.00	310.00	72.50	1,305.49	6,687.99
Totals:	125,938.00	1,899.93	444.34	6,344.42	134,626.69

PUTNAM COUNTY SHERIFF'S OFFICE
BAILIFF

	SUMMARY							
	EXECUTIVE SALARY	BASE SALARY	OTHER SALARY	INCENTIVE PAY	TOTAL SALARY- BENEFITS	FICA	RETIREMENT	ACTUAL PERSONAL SERVICES
Bailiff	0.00	399,583.75	3,350.00	3,720.00	406,653.75	31,109.01	97,117.21	534,879.97
Total	0.00	399,583.75	3,350.00	3,720.00	406,653.75	31,109.01	97,117.21	534,879.97
ACTIVITY TOTAL	0.00	399,583.75	17,895.00	4,220.00	437,297.75	33,453.28	103,461.63	669,506.66

BAILIFF

PUTNAM COUNTY SHERIFF'S OFFICE
OPERATING EXPENSES

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FISCAL YEAR 2021-2022

BUDGET
REQUEST
FY 2021-2022

531430	Other Admin./Professional Fees	\$ 1,000.00	
540410	Travel/Per Diem	\$ 725.00	
541000	Freight	\$ 90.00	
541010	Cell Phones	\$ 620.00	
545410	Insurance/Auto	\$ 3,913.00	
545420	Other Bonds & Insurance	\$ 13,331.00	
546411	Auto Repair Maintenance	\$ 8,000.00	
546412	Tires	\$ 800.00	
546413	Auto Body Repair	\$ 500.00	
546420	Radio Repair & Maintenance	\$ 500.00	
546441	Other Repair/Maint Contract	\$ 1,128.00	
549430	Other Criminal Charges	\$ 300.00	
549431	Batteries	\$ 200.00	
551000	Office Supplies	\$ 200.00	
551001	Toner/Ink Cartridges	\$ 120.00	
552390	Lubricants	\$ 100.00	
PAGE TOTAL		\$ 31,527.00	
ACTIVITY TOTAL		\$ 31,527.00	

BAILIFF

PUTNAM COUNTY SHERIFF'S OFFICE
OPERATING EXPENSES

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FISCAL YEAR 2021-2022

BUDGET
REQUEST
FY 2021-2022

552410	Motor Fuels	\$ 10,000.00	
552430	Fingerprint & Photo Supplies	\$ 200.00	
552470	Motor Fuels for Credit Cards	\$ 100.00	
552490	Uniforms	\$ 1,000.00	
PAGE TOTAL		\$ 11,300.00	
ACTIVITY TOTAL		\$ 42,827.00	

PUTNAM COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENTBUDGET
REQUEST
FY 2021-2022

511000 EXECUTIVE SALARY		\$ 134,728.00	
512000 REGULAR SALARY		\$ 7,687,867.00	
512000 OTHER SALARY		\$ 515,035.00	
514000 OVERTIME WAGES		\$ 914,995.00	
515000 INCENTIVE PAY		\$ 74,920.00	
517000 CLASS C TRAVEL		\$ 2,500.00	
521000 FICA TAXES		\$ 714,867.00	
522000 RETIREMENT		\$ 2,028,937.00	
INSURANCE		\$ 1,554,150.00	
TOTAL		\$ 13,628,000.00	

Sheriff

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY- BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
0	SHERIFF	134,728.12	2,000.00	480.00	137,208.12	0.00	137,208.12	10,496.4200	35,824.77	183,529.31
		134,728.12	2,000.00	480.00	137,208.12	0.00	137,208.12	10,496.42	35,824.77	183,529.31

Administration Certified

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
1	CHIEF OF STAFF	112,900.00	550.00	1,560.00	115,010.00	0.00	115,010.00	8,798.2700	30,028.88	153,837.15
2	DIRECTOR OF ADMINISTRATION	97,100.00	550.00	1,560.00	99,210.00	0.00	99,210.00	7,589.5700	18,379.55	125,179.11
3	DIRECTOR OF LAW ENFORCEMENT	97,100.00	550.00	1,560.00	99,210.00	0.00	99,210.00	7,589.5700	25,903.53	132,703.10
4	DISTRICT COMMANDER	87,500.00	850.00	1,560.00	89,910.00	1,500.00	91,410.00	6,992.8700	23,475.32	121,878.19
5	DISTRICT COMMANDER	86,300.00	550.00	1,440.00	88,290.00	0.00	88,290.00	6,754.1900	23,052.34	118,096.53
6	DISTRICT COMMANDER	86,300.00	0.00	240.00	86,540.00	0.00	86,540.00	6,620.3100	22,595.42	115,755.73
7	DISTRICT COMMANDER	86,300.00	850.00	1,560.00	88,710.00	0.00	88,710.00	6,786.3200	23,162.00	118,658.32
8	STAFF LEGAL ADVISOR	72,543.83	850.00	1,560.00	74,953.83	0.00	74,953.83	5,733.9700	19,570.30	100,258.09
		726,043.83	4,750.00	11,040.00	741,833.83	1,500.00	743,333.83	56,865.04	186,167.34	986,366.21

PUTNAM COUNTY SHERIFF'S OFFICE
Administration Uncertified

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
9	CHIEF FISCAL OFFICER	89,500.00	0.00	0.00	89,500.00	0.00	89,500.00	6,846.7500	26,204.26	122,551.01
10	FINANCE CLERK	32,165.18	0.00	0.00	32,165.18	0.00	32,165.18	2,460.6400	3,496.39	38,122.20
11	FINANCE CLERK	46,471.93	0.00	0.00	46,471.93	0.00	46,471.93	3,555.1000	5,051.55	55,078.58
12	FINANCE CLERK	39,707.11	0.00	0.00	39,707.11	0.00	39,707.11	3,037.5900	4,316.20	47,060.91
13	ADMIN. ASSISTANT	56,032.00	0.00	0.00	56,032.00	0.00	56,032.00	4,286.4500	6,090.73	66,409.18
14	GRANT MANAGER	37,385.54	0.00	0.00	37,385.54	0.00	37,385.54	2,859.9900	4,063.85	44,309.38
15	PUBLIC INFORMATION OFF	52,318.34	550.00	0.00	52,868.34	0.00	52,868.34	4,044.4300	5,746.84	62,659.61
		353,580.10	550.00	0.00	354,130.10	0.00	354,130.10	27,090.95	54,969.81	436,190.87

Special Services Certified

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
16	SERGEANT	50,367.16	1,500.00	1,440.00	53,307.16	0.00	53,307.16	4,078.0000	7,528.57	64,913.73
17	CIVIL PROCESS DEPUTY	38,737.51	300.00	720.00	39,757.51	0.00	39,757.51	3,041.4500	10,380.61	53,179.57
18	CIVIL PROCESS DEPUTY	38,737.51	350.00	1,080.00	40,167.51	0.00	40,167.51	3,072.8100	10,487.66	53,727.98
19	COMMUNITY SERVICE OFF	43,980.39	1,500.00	0.00	45,480.39	0.00	45,480.39	3,479.2500	11,874.84	60,834.48
20	INSPECTOR	43,676.31	2,000.00	0.00	45,676.31	1,500.00	47,176.31	3,608.9900	11,925.99	62,711.29
		215,498.88	5,650.00	3,240.00	224,388.88	1,500.00	225,888.88	17,280.50	52,197.67	295,367.04

PUTNAM COUNTY SHERIFF'S OFFICE
Special Services Uncertified

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
21	CIVIL PROCESS CLERK	29,068.31	0.00	0.00	29,068.31	0.00	29,068.31	2,223.7300	3,159.75	34,451.79
22	CLERK II	27,868.31	0.00	0.00	27,868.31	0.00	27,868.31	2,131.9300	3,029.31	33,029.55
23	CLERK II	30,414.47	1,850.00	0.00	32,264.47	0.00	32,264.47	2,468.2300	3,507.18	38,239.88
24	CLERK II	29,068.31	350.00	0.00	29,418.31	0.00	29,418.31	2,250.5000	3,197.80	34,866.61
25	CLERK II	38,012.44	1,500.00	0.00	39,512.44	0.00	39,512.44	3,022.7000	4,295.04	46,830.18
26	CLERK II	27,868.31	0.00	0.00	27,868.31	0.00	27,868.31	2,131.9300	3,029.31	33,029.55
27	CLERK II	27,868.31	0.00	0.00	27,868.31	0.00	27,868.31	2,131.9300	3,029.31	33,029.55
28	COMPUTER OPERATOR	48,571.73	500.00	0.00	49,071.73	0.00	49,071.73	3,753.9900	5,334.15	58,159.86
29	FLEET MAINT. MANAGER	49,000.48	1,500.00	0.00	50,500.48	0.00	50,500.48	3,863.2900	5,489.45	59,853.22
30	HR CLERK	43,251.79	1,500.00	0.00	44,751.79	0.00	44,751.79	3,423.5100	4,864.56	53,039.87
31	PUBLIC SERVICE ASSISTAI	33,160.98	0.00	0.00	33,160.98	0.00	33,160.98	2,536.8100	3,604.63	39,302.43
32	UNIFORM/SUPPLY CLERK	31,869.56	1,500.00	0.00	33,369.56	0.00	33,369.56	2,552.7700	3,627.30	39,549.64
		416,023.00	8,700.00	0.00	424,723.00	0.00	424,723.00	32,491.31	46,167.81	503,382.12

PUTNAM COUNTY SHERIFF'S OFFICE
Detective Division Certified

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
33	LIEUTENANT	77,700.00	1,700.00	480.00	79,880.00	1,500.00	81,380.00	6,225.5700	20,856.51	108,462.08
34	LIEUTENANT	77,700.00	1,700.00	720.00	80,120.00	1,500.00	81,620.00	6,243.9300	20,919.17	108,783.10
35	LIEUTENANT	77,700.00	1,700.00	480.00	79,880.00	1,500.00	81,380.00	6,225.5700	20,856.51	108,462.08
36	SERGEANT	50,404.96	2,000.00	960.00	53,364.96	1,500.00	54,864.96	4,197.1700	13,933.48	72,995.61
37	SERGEANT	50,265.49	1,550.00	1,080.00	52,895.49	1,500.00	54,395.49	4,161.2500	13,810.91	72,367.65
38	DETECTIVE	47,200.30	2,000.00	240.00	49,440.30	1,500.00	50,940.30	3,896.9300	12,908.76	67,746.00
39	DETECTIVE	38,797.51	500.00	480.00	39,777.51	1,500.00	41,277.51	3,157.7300	10,385.83	54,821.07
40	DETECTIVE	39,677.66	500.00	240.00	40,417.66	1,500.00	41,917.66	3,206.7000	10,552.97	55,677.33
41	DETECTIVE	50,400.26	2,000.00	480.00	52,880.26	1,500.00	54,380.26	4,160.0900	13,806.93	72,347.28
42	DETECTIVE	41,556.47	2,000.00	480.00	44,036.47	1,500.00	45,536.47	3,483.5400	11,497.83	60,517.84
43	DETECTIVE	38,788.26	500.00	480.00	39,768.26	1,500.00	41,268.26	3,157.0200	10,383.41	54,808.70
44	DETECTIVE	38,835.31	500.00	480.00	39,815.31	1,500.00	41,315.31	3,160.6200	10,395.70	54,871.63
45	DETECTIVE	38,247.35	500.00	240.00	38,987.35	1,500.00	40,487.35	3,097.2800	10,179.52	53,764.15
46	DETECTIVE	39,639.86	500.00	240.00	40,379.86	1,500.00	41,879.86	3,203.8100	10,543.10	55,626.77
47	DETECTIVE	42,298.79	2,000.00	480.00	44,778.79	1,500.00	46,278.79	3,540.3300	11,691.65	61,510.77
48	DETECTIVE	40,265.62	2,000.00	480.00	42,745.62	1,500.00	44,245.62	3,384.7900	11,160.80	58,791.21
49	DETECTIVE	38,835.31	500.00	1,200.00	40,535.31	1,500.00	42,035.31	3,215.7000	10,583.69	55,834.70
50	DETECTIVE	39,639.86	7,459.25	1,200.00	48,299.11	1,500.00	49,799.11	3,809.6300	12,610.80	66,219.54
51	DETECTIVE	39,639.86	500.00	480.00	40,619.86	1,500.00	42,119.86	3,222.1700	10,605.76	55,947.79
52	DETECTIVE	38,247.35	1,050.00	1,200.00	40,497.35	1,500.00	41,997.35	3,212.8000	10,573.78	55,783.92
53	DETECTIVE	44,730.81	500.00	0.00	45,230.81	1,500.00	46,730.81	3,574.9100	11,809.67	62,115.39
54	DETECTIVE	42,780.39	3,500.00	240.00	46,520.39	1,500.00	48,020.39	3,673.5600	12,146.38	63,840.33
55	DETECTIVE	42,780.39	800.00	240.00	43,820.39	1,500.00	45,320.39	3,467.0100	11,441.42	60,228.82
56	DETECTIVE	41,556.47	3,150.00	1,440.00	46,146.47	1,500.00	47,646.47	3,644.9500	12,048.75	63,340.18
57	DETECTIVE	41,000.99	500.00	0.00	41,500.99	1,500.00	43,000.99	3,289.5800	10,835.83	57,126.39
58	DETECTIVE	38,247.35	500.00	0.00	38,747.35	1,500.00	40,247.35	3,078.9200	10,116.86	53,443.13
59	DETECTIVE	38,247.35	500.00	0.00	38,747.35	1,500.00	40,247.35	3,078.9200	10,116.86	53,443.13
		1,235,183.97	40,609.25	14,040.00	1,289,833.22	40,500.00	1,330,333.22	101,770.49	336,772.87	1,768,876.59

PUTNAM COUNTY SHERIFF'S OFFICE
Detective Division Uncertified

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
60	CLERK II	30,633.56	0.00	0.00	30,633.56	0.00	30,633.56	2,343.4700	3,329.90	36,306.93
61	EVIDENCE CLERK	37,638.73	0.00	0.00	37,638.73	0.00	37,638.73	2,879.3600	2,104.08	42,622.17
62	VICTIM ADVOCATE CLERK	31,869.56	0.00	0.00	31,869.56	0.00	31,869.56	2,438.0200	3,464.25	37,771.83
63	VICTIM ADVOCATE	55,337.84	2,000.00	0.00	57,337.84	0.00	57,337.84	4,386.3400	10,622.35	72,346.54
64	VICTIM ADVOCATE	39,256.44	2,000.00	0.00	41,256.44	0.00	41,256.44	3,156.1200	4,484.62	48,897.17
65	VICTIM ADVOCATE	33,948.80	850.00	0.00	34,798.80	0.00	34,798.80	2,662.1100	3,782.66	41,243.57
		228,684.93	4,850.00	0.00	233,534.93	0.00	233,534.93	17,865.42	27,787.86	279,188.22

Patrol

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
66	LIEUTENANT	77,700.00	0.00	1,200.00	78,900.00	0.00	78,900.00	6,035.8500	20,600.63	105,536.48
67	LIEUTENANT	77,700.00	0.00	720.00	78,420.00	0.00	78,420.00	5,999.1300	14,528.01	98,947.14
68	LIEUTENANT	78,900.00	950.00	1,560.00	81,410.00	0.00	81,410.00	6,227.8700	15,081.94	102,719.80
69	CORPORAL	39,810.16	1,000.00	720.00	41,530.16	0.00	41,530.16	3,177.0600	10,843.44	55,550.66
70	CORPORAL	39,810.16	1,000.00	240.00	41,050.16	0.00	41,050.16	3,140.3400	10,718.11	54,908.61
71	CORPORAL	42,170.14	2,500.00	720.00	45,390.14	0.00	45,390.14	3,472.3500	11,851.27	60,713.76
72	CORPORAL	39,810.16	1,650.00	840.00	42,300.16	0.00	42,300.16	3,235.9600	11,044.49	56,580.61
73	CORPORAL	44,040.39	3,050.00	1,560.00	48,650.39	0.00	48,650.39	3,721.7500	12,702.52	65,074.66
74	CORPORAL	39,810.16	2,050.00	1,200.00	43,060.16	0.00	43,060.16	3,294.1000	11,242.92	57,597.18
75	CORPORAL	39,810.16	1,000.00	960.00	41,770.16	0.00	41,770.16	3,195.4200	10,906.11	55,871.68
76	SERGEANT	50,404.96	1,500.00	960.00	52,864.96	0.00	52,864.96	4,044.1700	13,802.94	70,712.06
77	SERGEANT	50,404.96	1,500.00	1,200.00	53,104.96	0.00	53,104.96	4,062.5300	13,865.60	71,033.09
78	SERGEANT	48,974.65	0.00	240.00	49,214.65	0.00	49,214.65	3,764.9200	12,849.85	65,829.42
79	SERGEANT	50,367.16	2,850.00	1,320.00	54,537.16	0.00	54,537.16	4,172.0900	14,239.54	72,948.80
80	SERGEANT	51,755.80	1,850.00	1,560.00	55,165.80	0.00	55,165.80	4,220.1800	14,403.68	73,789.66
81	SERGEANT	48,974.65	500.00	720.00	50,194.65	0.00	50,194.65	3,839.8900	13,105.72	67,140.26
82	SERGEANT	47,676.85	1,350.00	1,080.00	50,106.85	0.00	50,106.85	3,833.1700	13,082.80	67,022.82
83	SERGEANT	48,936.85	6,062.25	1,200.00	56,199.10	0.00	56,199.10	4,299.2300	10,411.39	70,909.72
84	SERGEANT	50,404.96	1,500.00	960.00	52,864.96	0.00	52,864.96	4,044.1700	13,802.94	70,712.06
85	SERGEANT	48,974.65	0.00	240.00	49,214.65	0.00	49,214.65	3,764.9200	12,849.85	65,829.42
86	SERGEANT	47,676.85	1,500.00	720.00	49,896.85	0.00	49,896.85	3,817.1100	13,027.97	66,741.93
87	SERGEANT	47,676.85	0.00	0.00	47,676.85	0.00	47,676.85	3,647.2800	12,448.33	63,772.46
88	DEPUTY SHERIFF	37,537.51	1,000.00	0.00	38,537.51	0.00	38,537.51	2,948.1200	10,062.07	51,547.70
89	DEPUTY SHERIFF	38,835.31	0.00	480.00	39,315.31	0.00	39,315.31	3,007.6200	10,265.15	52,588.08
90	DEPUTY SHERIFF	38,149.55	0.00	0.00	38,149.55	0.00	38,149.55	2,918.4400	9,960.77	51,028.76
91	DEPUTY SHERIFF	37,537.51	350.00	1,080.00	38,967.51	0.00	38,967.51	2,981.0100	10,174.34	52,122.86
92	DEPUTY SHERIFF	38,149.55	0.00	0.00	38,149.55	0.00	38,149.55	2,918.4400	9,960.77	51,028.76
93	DEPUTY SHERIFF	36,949.55	300.00	0.00	37,249.55	0.00	37,249.55	2,849.5900	9,725.78	49,824.92
94	DEPUTY SHERIFF	42,780.36	7,149.80	1,560.00	51,490.16	0.00	51,490.16	3,939.0000	13,443.98	68,873.14
95	DEPUTY SHERIFF	39,507.35	0.00	240.00	39,747.35	0.00	39,747.35	3,040.6700	10,377.95	53,165.98
96	DEPUTY SHERIFF	39,538.20	4,748.65	480.00	44,766.85	0.00	44,766.85	3,424.6600	11,688.54	59,880.05
97	DEPUTY SHERIFF	38,247.35	0.00	0.00	38,247.35	0.00	38,247.35	2,925.9200	9,986.31	51,159.58
98	DEPUTY SHERIFF	39,538.20	850.00	1,080.00	41,468.20	0.00	41,468.20	3,172.3200	10,827.26	55,467.78

Patrol

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
99	DEPUTY SHERIFF	38,247.35	1,000.00	240.00	39,487.35	0.00	39,487.35	3,020.7800	10,310.07	52,818.20
100	DEPUTY SHERIFF	38,149.55	0.00	240.00	38,389.55	0.00	38,389.55	2,936.8000	10,023.43	51,349.79
101	DEPUTY SHERIFF	38,149.55	0.00	0.00	38,149.55	0.00	38,149.55	2,918.4400	9,960.77	51,028.76
102	DEPUTY SHERIFF	36,949.55	550.00	960.00	38,459.55	0.00	38,459.55	2,942.1600	10,041.71	51,443.42
103	DEPUTY SHERIFF	38,149.55	0.00	240.00	38,389.55	0.00	38,389.55	2,936.8000	10,023.43	51,349.79
104	DEPUTY SHERIFF	38,247.35	1,000.00	240.00	39,487.35	0.00	39,487.35	3,020.7800	10,310.07	52,818.20
105	DEPUTY SHERIFF	38,247.35	1,550.00	1,200.00	40,997.35	0.00	40,997.35	3,136.3000	10,704.33	54,837.97
106	DEPUTY SHERIFF	38,149.55	550.00	240.00	38,939.55	0.00	38,939.55	2,978.8800	10,167.04	52,085.46
107	DEPUTY SHERIFF	36,949.55	300.00	240.00	37,489.55	0.00	37,489.55	2,867.9500	9,788.45	50,145.95
108	DEPUTY SHERIFF	38,247.35	300.00	0.00	38,547.35	0.00	38,547.35	2,948.8700	10,064.64	51,560.86
109	DEPUTY SHERIFF	42,780.39	1,850.00	840.00	45,470.39	0.00	45,470.39	3,478.4800	11,872.23	60,821.10
110	DEPUTY SHERIFF	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.6400	9,647.45	49,423.64
111	DEPUTY SHERIFF	38,149.55	4,577.10	240.00	42,966.65	0.00	42,966.65	3,286.9500	11,218.51	57,472.11
112	DEPUTY SHERIFF	36,949.55	0.00	240.00	37,189.55	0.00	37,189.55	2,845.0000	9,710.12	49,744.67
113	DEPUTY SHERIFF	38,209.55	0.00	240.00	38,449.55	0.00	38,449.55	2,941.3900	10,039.10	51,430.04
114	DEPUTY SHERIFF	49,368.47	3,150.00	1,560.00	54,078.47	0.00	54,078.47	4,137.0000	14,119.78	72,335.25
115	DEPUTY SHERIFF	36,949.55	600.00	0.00	37,549.55	0.00	37,549.55	2,872.5400	9,804.11	50,226.20
116	DEPUTY SHERIFF	38,209.55	350.00	840.00	39,399.55	0.00	39,399.55	3,014.0700	10,287.14	52,700.76
117	DEPUTY SHERIFF	41,556.47	2,850.00	840.00	45,246.47	0.00	45,246.47	3,461.3500	11,813.76	60,521.59
118	DEPUTY SHERIFF	38,149.55	0.00	0.00	38,149.55	0.00	38,149.55	2,918.4400	9,960.77	51,028.76
119	DEPUTY SHERIFF	38,149.55	0.00	0.00	38,149.55	0.00	38,149.55	2,918.4400	9,960.77	51,028.76
120	DEPUTY SHERIFF	36,949.51	0.00	0.00	36,949.51	0.00	36,949.51	2,826.6400	9,647.44	49,423.59
121	DEPUTY SHERIFF	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.6400	9,647.45	49,423.64
122	DEPUTY SHERIFF	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.6400	9,647.45	49,423.64
123	DEPUTY SHERIFF	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.6400	9,647.45	49,423.64
124	DEPUTY SHERIFF	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.6400	9,647.45	49,423.64
125	DEPUTY SHERIFF	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.6400	9,647.45	49,423.64
126	DEPUTY SHERIFF	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.6400	9,647.45	49,423.64
127	DEPUTY SHERIFF	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.6400	9,647.45	49,423.64
128	DEPUTY SHERIFF	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.6400	9,647.45	49,423.64
		2,686,015.30	64,837.80	33,240.00	2,784,093.10	0.00	2,784,093.10	212,983.12	710,537.71	3,707,613.93

PUTNAM COUNTY SHERIFF'S OFFICE
School Resource Certified

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
129	SERGEANT	50,404.96	1,500.00	480.00	52,384.96	0.00	52,384.96	4,007.4500	13,677.61	70,070.02
130	SERGEANT	51,755.80	7,911.23	1,200.00	60,867.03	0.00	60,867.03	4,656.3300	11,276.17	76,799.52
131	COORDINATOR/CASE MAN	44,730.81	1,500.00	480.00	46,710.81	0.00	46,710.81	3,573.3800	5,077.51	55,361.70
132	SCHOOL RESOURCE OFFI	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.6400	9,647.45	49,423.64
133	SCHOOL RESOURCE OFFI	38,835.31	350.00	840.00	40,025.31	0.00	40,025.31	3,061.9400	10,450.53	53,537.77
134	SCHOOL RESOURCE OFFI	40,227.82	0.00	480.00	40,707.82	0.00	40,707.82	3,114.1500	10,628.73	54,450.70
135	SCHOOL RESOURCE OFFI	38,209.55	0.00	480.00	38,689.55	0.00	38,689.55	2,959.7500	10,101.76	51,751.06
136	SCHOOL RESOURCE OFFI	39,538.20	550.00	960.00	41,048.20	0.00	41,048.20	3,140.1900	10,717.60	54,905.99
137	SCHOOL RESOURCE OFFI	51,198.66	1,500.00	1,200.00	53,898.66	0.00	53,898.66	4,123.2500	14,072.83	72,094.74
138	SCHOOL RESOURCE OFFI	38,149.55	350.00	600.00	39,099.55	0.00	39,099.55	2,991.1200	10,208.81	52,299.48
139	SCHOOL RESOURCE OFFI	37,537.51	300.00	240.00	38,077.51	0.00	38,077.51	2,912.9300	9,941.96	50,932.40
140	SCHOOL RESOURCE OFFI	38,797.51	500.00	0.00	39,297.51	0.00	39,297.51	3,006.2600	10,260.50	52,564.27
141	SCHOOL RESOURCE OFFI	40,910.14	1,500.00	720.00	43,130.14	0.00	43,130.14	3,299.4600	11,261.19	57,690.79
142	SCHOOL RESOURCE OFFI	37,537.51	0.00	0.00	37,537.51	0.00	37,537.51	2,871.6200	9,800.97	50,210.10
		584,782.88	15,961.23	7,680.00	608,424.11	0.00	608,424.11	46,544.44	147,123.64	802,092.19

PUTNAM COUNTY SHERIFF'S OFFICE
School Resource Uncertified

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY- BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
143	CLFC CLERK	27,868.31	0.00	0.00	27,868.31	0.00	27,868.31	2,131.9300	3,029.31	33,029.55
144	CLFC COORDINATOR	48,926.15	1,500.00	0.00	50,426.15	0.00	50,426.15	3,857.6000	5,481.37	59,765.12
		76,794.46	1,500.00	0.00	78,294.46	0.00	78,294.46	5,989.53	8,510.69	92,794.67

Communications

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
145	CAPTAIN	77,700.00	1,150.00	0.00	78,850.00	0.00	78,850.00	6,032.0300	23,086.10	107,968.12
146	LIEUTENANT	56,200.00	0.00	0.00	56,200.00	0.00	56,200.00	4,299.3000	16,454.52	76,953.82
147	CORPORAL	36,651.66	1,500.00	0.00	38,151.66	0.00	38,151.66	2,918.6000	4,147.12	45,217.39
148	CORPORAL	36,651.66	500.00	0.00	37,151.66	0.00	37,151.66	2,842.1000	4,038.42	44,032.18
149	CORPORAL	36,651.66	1,500.00	0.00	38,151.66	0.00	38,151.66	2,918.6000	4,147.12	45,217.39
150	CORPORAL	36,651.66	1,050.00	0.00	37,701.66	0.00	37,701.66	2,884.1800	4,098.21	44,684.05
151	SERGEANT	48,815.77	3,350.00	0.00	52,165.77	0.00	52,165.77	3,990.6800	5,670.47	61,826.92
152	SERGEANT	56,317.08	1,500.00	0.00	57,817.08	0.00	57,817.08	4,423.0100	6,284.77	68,524.86
153	SERGEANT	42,970.31	1,500.00	0.00	44,470.31	0.00	44,470.31	3,401.9800	4,833.97	52,706.26
154	SERGEANT	44,261.15	3,000.00	0.00	47,261.15	0.00	47,261.15	3,615.4800	5,137.33	56,013.96
155	COMMUNICATIONS OFFICER	33,359.68	500.00	0.00	33,859.68	0.00	33,859.68	2,590.2700	3,680.58	40,130.53
156	COMMUNICATIONS OFFICER	34,041.07	1,500.00	0.00	35,541.07	0.00	35,541.07	2,718.8900	3,863.35	42,123.31
157	COMMUNICATIONS OFFICER	32,781.07	500.00	0.00	33,281.07	0.00	33,281.07	2,546.0000	3,617.69	39,444.76
158	COMMUNICATIONS OFFICER	32,781.07	500.00	0.00	33,281.07	0.00	33,281.07	2,546.0000	3,617.69	39,444.76
159	COMMUNICATIONS OFFICER	33,359.68	1,500.00	0.00	34,859.68	0.00	34,859.68	2,666.7700	3,789.28	41,315.73
160	COMMUNICATIONS OFFICER	33,981.07	500.00	0.00	34,481.07	0.00	34,481.07	2,637.8000	3,748.13	40,867.00
161	COMMUNICATIONS OFFICER	33,981.07	500.00	0.00	34,481.07	0.00	34,481.07	2,637.8000	3,748.13	40,867.00
162	COMMUNICATIONS OFFICER	33,359.68	500.00	0.00	33,859.68	0.00	33,859.68	2,590.2700	3,680.58	40,130.53
163	COMMUNICATIONS OFFICER	33,981.07	500.00	0.00	34,481.07	0.00	34,481.07	2,637.8000	3,748.13	40,867.00
164	COMMUNICATIONS OFFICER	32,781.07	500.00	0.00	33,281.07	0.00	33,281.07	2,546.0000	3,617.69	39,444.76
165	COMMUNICATIONS OFFICER	32,781.07	500.00	0.00	33,281.07	0.00	33,281.07	2,546.0000	3,617.69	39,444.76
166	COMMUNICATIONS OFFICER	32,781.07	500.00	0.00	33,281.07	0.00	33,281.07	2,546.0000	3,617.69	39,444.76
167	COMMUNICATIONS OFFICER	32,781.07	500.00	0.00	33,281.07	0.00	33,281.07	2,546.0000	3,617.69	39,444.76
168	COMMUNICATIONS OFFICER	32,781.07	500.00	0.00	33,281.07	0.00	33,281.07	2,546.0000	3,617.69	39,444.76
169	COMMUNICATIONS OFFICER	32,781.07	500.00	0.00	33,281.07	0.00	33,281.07	2,546.0000	3,617.69	39,444.76
170	COMMUNICATIONS OFFICER	32,781.07	500.00	0.00	33,281.07	0.00	33,281.07	2,546.0000	3,617.69	39,444.76
		1,003,963.90	25,050.00	0.00	1,029,013.90	0.00	1,029,013.90	78,719.56	136,715.38	1,244,448.85

PUTNAM COUNTY SHERIFF'S OFFICE
School Crossing Guard

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
171	SCHOOL CROSSING GUAR	7,331.36	0.00	0.00	7,331.36	0.00	7,331.36	560.8500	796.93	8,689.14
172	SCHOOL CROSSING GUAR	12,139.49	0.00	0.00	12,139.49	0.00	12,139.49	928.6700	1,319.57	14,387.74
173	SCHOOL CROSSING GUAR	12,377.89	0.00	0.00	12,377.89	0.00	12,377.89	946.9100	1,345.49	14,670.29
174	SCHOOL CROSSING GUAR	15,336.60	0.00	0.00	15,336.60	0.00	15,336.60	1,173.2500	1,667.10	18,176.95
175	SCHOOL CROSSING GUAR	8,151.35	0.00	0.00	8,151.35	0.00	8,151.35	623.5800	886.06	9,660.99
176	SCHOOL CROSSING GUAR	17,952.91	0.00	0.00	17,952.91	0.00	17,952.91	1,373.4000	1,951.50	21,277.81
177	SCHOOL CROSSING GUAR	7,331.36	0.00	0.00	7,331.36	0.00	7,331.36	560.8500	796.93	8,689.14
178	SCHOOL CROSSING GUAR	8,688.48	0.00	0.00	8,688.48	0.00	8,688.48	664.6700	944.45	10,297.60
179	SCHOOL CROSSING GUAR	7,915.97	0.00	0.00	7,915.97	0.00	7,915.97	605.5700	860.47	9,382.02
180	SCHOOL CROSSING GUAR	15,457.33	0.00	0.00	15,457.33	0.00	15,457.33	1,182.4900	1,680.23	18,320.04
181	SCHOOL CROSSING GUAR	11,584.22	0.00	0.00	11,584.22	0.00	11,584.22	886.1900	1,259.22	13,729.63
182	SCHOOL CROSSING GUAR	7,346.36	0.00	0.00	7,346.36	0.00	7,346.36	562.0000	798.56	8,706.91
183	SCHOOL CROSSING GUAR	8,688.48	0.00	0.00	8,688.48	0.00	8,688.48	664.6700	485.70	9,838.85
184	SCHOOL CROSSING GUAR	7,331.36	0.00	0.00	7,331.36	0.00	7,331.36	560.8500	796.93	8,689.14
185	SCHOOL CROSSING GUAR	6,831.36	0.00	0.00	6,831.36	0.00	6,831.36	522.6000	742.58	8,096.53
186	SCHOOL CROSSING GUAR	6,831.36	0.00	0.00	6,831.36	0.00	6,831.36	522.6000	742.58	8,096.53
		161,295.88	0.00	0.00	161,295.88	0.00	161,295.88	12,339.13	17,074.28	190,709.30

PUTNAM COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT

<u>Description</u>	<u>Amount</u>	<u>FED3</u>	<u>FED7</u>	<u>RETIRE</u>	<u>Total</u>
CLASS C TRAVEL	2,500.00	155.00	36.25	0.00	2,691.25
VEHICLE USAGE TAX	0 00	193.44	45.24	0.00	238.68
VEHICLE USAGE TAX	0.00	616.90	144.28	0.00	761.18
VEHICLE USAGE TAX	0.00	95.99	22.45	0.00	118.43
MASTER STATUS PAY (ANTICIPATED)	15,000.00	930.00	217.50	3,916.47	20,063.97
EXPERIENCE PAY	90,428.00	5,606.54	1,311.21	0.00	97,345.74
EMPLOYER HEALTH INSURANCE	1,454,203.00	0.00	0.00	0.00	1,454,203.00
EMPLOYER LIFE INSURANCE	50,661.00	0.00	0.00	0.00	50,661.00
EMPLOYER DENTAL INSURANCE	40,970.00	0.00	0.00	0.00	40,970.00
EMPLOYER VISION INSURANCE	8,316.00	0.00	0.00	0.00	8,316.00
SALARY INCENTIVE (ANTICIPATED)	5,200.00	322.40	75.40	1,357.71	6,955.51
OVERTIME WAGES	914,995.00	56,729.69	13,267.43	238,903.36	1,223,895.48
ANNUAL LEAVE PAYOUT (ANTICIPATED)	55,207.00	3,422.83	800.50	14,414.44	73,844.77
PSA 2 PART TIME	25,000.00	1,550.00	362.50	2,717.53	29,630.03
SICK LEAVE PAYOUT (ANTICIPATED)	50,000.00	3,100.00	725.00	0.00	53,825.00
EVIDENCE CLERK PART TIME	17,998.00	1,115.88	260.97	1,956.40	21,331.25
COMMUNICATIONS OFFICERS PART TIME	32,641.00	2,023.74	473.29	3,548.11	38,686.15
SCHOOL CROSSING GUARDS PART TIME	3,593.00	222.77	52.10	390.56	4,258.43
COMP TIME SCHOOL RESOURCE OFFICERS	7,210.00	447.02	104.55	1,882.52	9,644.08
Totals:	2,773,922.00	76,532.19	17,898.66	269,087.10	3,137,439.94

PUTNAM COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT

	SUMMARY							
	EXECUTIVE SALARY	BASE SALARY	OTHER SALARY	INCENTIVE PAY	TOTAL SALARY- BENEFITS	FICA	RETIREMENT	ACTUAL PERSONAL SERVICES
Sheriff	134,728.12	0.00	2,000.00	480.00	137,208.12	10,496.42	35,824.77	183,529.31
Administration Certif	0.00	726,043.83	6,250.00	11,040.00	743,333.83	56,865.04	186,167.34	986,366.21
Administration Uncer	0.00	353,580.10	550.00	0.00	354,130.10	27,090.95	54,969.81	436,190.87
Communications	0.00	1,003,963.90	25,050.00	0.00	1,029,013.90	78,719.56	136,715.38	1,244,448.85
Detective Division Ce	0.00	1,235,183.97	81,109.25	14,040.00	1,330,333.22	101,770.49	336,772.87	1,768,876.59
Detective Division Un	0.00	228,684.93	4,850.00	0.00	233,534.93	17,865.42	27,787.86	279,188.22
Patrol	0.00	2,686,015.30	64,837.80	33,240.00	2,784,093.10	212,983.12	710,537.71	3,707,613.93
School Crossing Gua	0.00	161,295.88	0.00	0.00	161,295.88	12,339.13	17,074.28	190,709.30
School Resource Cer	0.00	584,782.88	15,961.23	7,680.00	608,424.11	46,544.44	147,123.64	802,092.19
School Resource Unc	0.00	76,794.46	1,500.00	0.00	78,294.46	5,989.53	8,510.69	92,794.67
Special Services Cer	0.00	215,498.88	7,150.00	3,240.00	225,888.88	17,280.50	52,197.67	295,367.04
Special Services Unc	0.00	416,023.00	8,700.00	0.00	424,723.00	32,491.31	46,167.81	503,382.12
Total	134,728.12	7,687,867.13	217,958.28	69,720.00	8,110,273.53	620,435.93	1,759,849.84	10,490,559.29

ACTIVITY TOTAL

134,728.12	7,687,867.13	515,035.28	74,920.00	9,330,045.53	714,866.77	2,028,936.93	13,627,999.23
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LAW ENFORCEMENT

PUTNAM COUNTY SHERIFF'S OFFICE
OPERATING EXPENSES

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FISCAL YEAR 2021-2022

**BUDGET
REQUEST
FY 2021-2022**

531430	Other Admin./Professional Fees	\$ 25,000.00	
534000	Other Contractual Services	\$ 171,000.00	
535000	Investigations - Law Enforcemt	\$ 34,000.00	
540410	Travel/Per Diem	\$ 25,000.00	
541000	Freight	\$ 6,000.00	
541001	Postage	\$ 4,000.00	
541010	Cell Phones	\$ 32,000.00	
541020	Phones	\$ 11,000.00	
543000	Utility Services Electric	\$ 30,000.00	
543020	Utility Services Water	\$ 20,000.00	
544420	Leased Equipment & Facilities	\$ 45,525.00	
545410	Insurance/Auto	\$ 120,364.00	
545420	Other Bonds & Insurance	\$ 309,922.00	
545430	UAV Insurance	\$ 14,472.00	
546411	Auto Repair Maintenance	\$ 130,000.00	
546412	Tires	\$ 34,000.00	
PAGE TOTAL		\$ 1,012,283.00	
ACTIVITY TOTAL		\$ 1,012,283.00	

LAW ENFORCEMENT

PUTNAM COUNTY SHERIFF'S OFFICE
OPERATING EXPENSES

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FISCAL YEAR 2021-2022

**BUDGET
REQUEST
FY 2021-2022**

546413	Auto Body Repair	\$ 33,000.00	
546420	Radio Repair & Maintenance	\$ 3,500.00	
546421	Radios	\$ 1,000.00	
546430	Equip Repair - Bike/Dive/Swat	\$ 1,000.00	
546440	Other Repair Maint/Repairs	\$ 30,000.00	
546441	Other Repair/Maint Contract	\$ 714,741.00	
546450	Marine Repair & Maintenance	\$ 3,000.00	
547000	Printing & Binding	\$ 4,000.00	
549410	Other Charg & Oblig. - Auto	\$ 20,000.00	
549430	Other Criminal Charges	\$ 78,000.00	
549431	Batteries	\$ 15,000.00	
549440	Canine Charges	\$ 7,000.00	
549450	Other Administrative	\$ 10,000.00	
549500	Other Charges small equip	\$ 1,500.00	
551000	Office Supplies	\$ 30,000.00	
551001	Toner/Ink Cartridges	\$ 7,100.00	
PAGE TOTAL		\$ 958,841.00	
ACTIVITY TOTAL		\$ 1,971,124.00	

LAW ENFORCEMENT

PUTNAM COUNTY SHERIFF'S OFFICE
OPERATING EXPENSES

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FISCAL YEAR 2021-2022

**BUDGET
REQUEST
FY 2021-2022**

552310	Computer Software	\$ 550.00	
552311	IT Supplies	\$ 3,500.00	
552390	Lubricants	\$ 12,000.00	
552410	Motor Fuels	\$ 468,000.00	
552420	Ammunition	\$ 48,000.00	
552421	Weapons/Tasers	\$ 3,500.00	
552422	Taser Cartridgs	\$ 2,000.00	
552425	Gas OC or CS	\$ 8,000.00	
552430	Fingerprint & Photo Supplies	\$ 1,500.00	
552440	Other Investigative Supplies	\$ 5,500.00	
552470	Motor Fuels for Credit Cards	\$ 26,000.00	
552480	Marine Supplies	\$ 500.00	
552490	Uniforms	\$ 30,000.00	
552510	Uniforms - Volunteers	\$ 500.00	
552520	Vests	\$ 13,500.00	
554000	Books, Subscrip, Training	\$ 11,000.00	
PAGE TOTAL		\$ 634,050.00	
ACTIVITY TOTAL		\$ 2,605,174.00	

LAW ENFORCEMENT
FISCAL YEAR 2021-2022

PUTNAM COUNTY SHERIFF'S OFFICE
OPERATING EXPENSES

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BUDGET
REQUEST
FY 2021-2022

LAW ENFORCEMENT
FISCAL YEAR 2021-2022

PUTNAM COUNTY SHERIFF'S OFFICE
CAPITAL OUTLAY

Page 28

BUDGET
REQUEST
FY 2021-2022

564401	Capital Operating	\$ 34,500.00	
564410	Auto Equipment	\$ 144,414.00	
564440	Other Equipment	\$ 68,499.00	
PAGE TOTAL		\$ 247,413.00	
ACTIVITY TOTAL		\$ 2,852,587.00	

**PUTNAM COUNTY SHERIFF'S OFFICE
CORRECTIONS**BUDGET
REQUEST
FY 2021-2022

511000 EXECUTIVE SALARY		\$ 0.00	
512000 REGULAR SALARY		\$ 2,901,083.00	
512000 OTHER SALARY		\$ 95,636.00	
514000 OVERTIME WAGES		\$ 529,336.00	
515000 INCENTIVE PAY		\$ 16,800.00	
517000 CLASS C TRAVEL		\$ 300.00	
521000 FICA TAXES		\$ 271,454.00	
522000 RETIREMENT		\$ 885,499.00	
INSURANCE		\$ 591,421.00	
TOTAL		\$ 5,291,529.00	

PUTNAM COUNTY SHERIFF'S OFFICE
Corrections Certified

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
1	DIRECTOR OF CORRECTIONS	95,900.00	350.00	840.00	97,090.00	0.00	97,090.00	7,427.39	25,350.00	129,867.39
2	CAPTAIN	87,500.00	0.00	240.00	87,740.00	0.00	87,740.00	6,712.11	22,908.74	117,360.85
3	CAPTAIN	86,300.00	0.00	0.00	86,300.00	0.00	86,300.00	6,601.95	22,532.76	115,434.71
4	LIEUTENANT	77,700.00	500.00	720.00	78,920.00	0.00	78,920.00	6,037.38	20,605.85	105,563.23
5	LIEUTENANT	78,900.00	0.00	480.00	79,380.00	0.00	79,380.00	6,072.57	20,725.96	106,178.53
6	LIEUTENANT	78,900.00	0.00	480.00	79,380.00	0.00	79,380.00	6,072.57	20,725.96	106,178.53
7	CORPORAL	39,810.16	0.00	480.00	40,290.16	0.00	40,290.16	3,082.20	10,519.68	53,892.04
8	CORPORAL	39,810.16	0.00	480.00	40,290.16	0.00	40,290.16	3,082.20	10,519.68	53,892.04
9	CORPORAL	39,810.16	1,000.00	0.00	40,810.16	0.00	40,810.16	3,121.98	10,655.45	54,587.59
10	CORPORAL	47,241.02	1,000.00	0.00	48,241.02	0.00	48,241.02	3,690.44	12,595.63	64,527.09
11	CORPORAL	39,810.16	0.00	240.00	40,050.16	0.00	40,050.16	3,063.84	10,457.02	53,571.01
12	CORPORAL	41,070.16	1,000.00	480.00	42,550.16	0.00	42,550.16	3,255.09	11,109.76	56,915.01
13	CORPORAL	39,810.16	1,000.00	0.00	40,810.16	0.00	40,810.16	3,121.98	10,655.45	54,587.59
14	CORPORAL	39,810.16	1,000.00	0.00	40,810.16	0.00	40,810.16	3,121.98	10,655.45	54,587.59
15	CORPORAL	38,650.65	1,000.00	0.00	39,650.65	0.00	39,650.65	3,033.27	10,352.71	53,036.63
16	SERGEANT	58,555.05	2,000.00	240.00	60,795.05	0.00	60,795.05	4,650.82	15,873.47	81,319.34
17	SERGEANT	47,676.85	0.00	720.00	48,396.85	0.00	48,396.85	3,702.36	12,636.32	64,735.53
18	SERGEANT	48,876.85	0.00	720.00	49,596.85	0.00	49,596.85	3,794.16	12,949.64	66,340.65
19	SERGEANT	48,936.85	0.00	480.00	49,416.85	0.00	49,416.85	3,780.39	12,902.64	66,099.88
20	SERGEANT	58,621.21	1,500.00	720.00	60,841.21	0.00	60,841.21	4,654.35	11,271.38	76,766.94
21	SERGEANT	48,974.65	1,000.00	960.00	50,934.65	0.00	50,934.65	3,896.50	13,298.94	68,130.09
22	BOOKING OFFICER	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.64	9,647.45	49,423.64
23	BOOKING OFFICER	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.64	9,647.45	49,423.64
24	CORRECTIONAL SUPPORT	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.64	9,647.45	49,423.64
25	CORRECTIONAL SUPPORT	38,149.52	0.00	0.00	38,149.52	0.00	38,149.52	2,918.44	9,960.76	51,028.72
26	MAINTENANCE OFFICER	37,537.51	0.00	0.00	37,537.51	0.00	37,537.51	2,871.62	9,800.97	50,210.10
27	PROGRAM COORDINATOR	39,900.00	0.00	0.00	39,900.00	1,500.00	41,400.00	3,167.10	10,417.81	54,984.91
28	PROGRAM SERVICES OFF	44,040.39	300.00	0.00	44,340.39	0.00	44,340.39	3,392.04	11,577.19	59,309.62
29	SANITATION OFFICER	41,699.31	1,850.00	840.00	44,389.31	0.00	44,389.31	3,395.78	11,589.96	59,375.05
30	SANITATION OFFICER	38,835.31	0.00	0.00	38,835.31	0.00	38,835.31	2,970.90	10,139.82	51,946.03
31	TRANSPORT OFFICER	38,797.51	350.00	1,080.00	40,227.51	0.00	40,227.51	3,077.40	10,503.32	53,808.24
32	TRANSPORT OFFICER	47,200.30	0.00	240.00	47,440.30	0.00	47,440.30	3,629.18	12,386.57	63,456.05
33	TRANSPORT OFFICER	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.64	9,034.16	48,810.36

Corrections Certified

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY-BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
34	CORRECTIONAL OFFICER	38,737.51	550.00	960.00	40,247.51	0.00	40,247.51	3,078.93	10,508.54	53,834.99
35	CORRECTIONAL OFFICER	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.64	9,647.45	49,423.64
36	CORRECTIONAL OFFICER	37,537.51	0.00	0.00	37,537.51	0.00	37,537.51	2,871.62	9,800.97	50,210.10
37	CORRECTIONAL OFFICER	40,265.62	0.00	240.00	40,505.62	0.00	40,505.62	3,098.68	10,575.94	54,180.24
38	CORRECTIONAL OFFICER	38,209.55	0.00	0.00	38,209.55	0.00	38,209.55	2,923.03	9,976.44	51,109.02
39	CORRECTIONAL OFFICER	46,489.15	0.00	0.00	46,489.15	0.00	46,489.15	3,556.42	12,138.22	62,183.79
40	CORRECTIONAL OFFICER	38,737.51	1,000.00	0.00	39,737.51	0.00	39,737.51	3,039.92	10,375.38	53,152.81
41	CORRECTIONAL OFFICER	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.64	9,647.45	49,423.64
42	CORRECTIONAL OFFICER	38,149.55	0.00	0.00	38,149.55	0.00	38,149.55	2,918.44	9,960.77	51,028.76
43	CORRECTIONAL OFFICER	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.64	9,647.45	49,423.64
44	CORRECTIONAL OFFICER	38,835.31	0.00	240.00	39,075.31	0.00	39,075.31	2,989.26	10,202.49	52,267.06
45	CORRECTIONAL OFFICER	38,797.51	0.00	0.00	38,797.51	0.00	38,797.51	2,968.01	10,129.95	51,895.47
46	CORRECTIONAL OFFICER	37,537.51	0.00	480.00	38,017.51	0.00	38,017.51	2,908.34	9,926.30	50,852.15
47	CORRECTIONAL OFFICER	38,788.26	0.00	480.00	39,268.26	0.00	39,268.26	3,004.02	10,252.86	52,525.15
48	CORRECTIONAL OFFICER	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.64	9,647.45	49,423.64
49	CORRECTIONAL OFFICER	37,537.51	300.00	240.00	38,077.51	0.00	38,077.51	2,912.93	9,941.96	50,932.40
50	CORRECTIONAL OFFICER	38,149.55	0.00	0.00	38,149.55	0.00	38,149.55	2,918.44	9,960.77	51,028.76
51	CORRECTIONAL OFFICER	36,949.55	0.00	240.00	37,189.55	0.00	37,189.55	2,845.00	9,710.12	49,744.67
52	CORRECTIONAL OFFICER	38,149.55	0.00	0.00	38,149.55	0.00	38,149.55	2,918.44	9,960.77	51,028.76
53	CORRECTIONAL OFFICER	37,537.51	0.00	0.00	37,537.51	0.00	37,537.51	2,871.62	9,800.97	50,210.10
54	CORRECTIONAL OFFICER	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.64	9,647.45	49,423.64
55	CORRECTIONAL OFFICER	42,200.99	0.00	240.00	42,440.99	0.00	42,440.99	3,246.74	11,081.26	56,768.98
56	CORRECTIONAL OFFICER	38,835.31	0.00	0.00	38,835.31	0.00	38,835.31	2,970.90	10,139.82	51,946.03
57	CORRECTIONAL OFFICER	38,149.55	0.00	0.00	38,149.55	0.00	38,149.55	2,918.44	9,960.77	51,028.76
58	CORRECTIONAL OFFICER	38,247.35	0.00	240.00	38,487.35	0.00	38,487.35	2,944.28	10,048.97	51,480.60
59	CORRECTIONAL OFFICER	37,537.51	0.00	0.00	37,537.51	0.00	37,537.51	2,871.62	9,800.97	50,210.10
60	CORRECTIONAL OFFICER	36,949.45	1,300.00	0.00	38,249.45	0.00	38,249.45	2,926.08	9,986.85	51,162.39
61	CORRECTIONAL OFFICER	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.64	9,647.45	49,423.64
62	CORRECTIONAL OFFICER	36,949.55	0.00	0.00	36,949.55	0.00	36,949.55	2,826.64	9,647.45	49,423.64
		2,767,597.97	17,000.00	13,800.00	2,798,397.97	1,500.00	2,799,897.97	214,192.19	725,428.69	3,739,518.85

Corrections Uncertified

POS #	POSITION	BASE SALARY	OTHER PAY	INCENTIVE PAY	TOTAL SALARY- BENEFITS	CLOTH/ VEH ALLOWANCE	TOTAL SALARY	FICA	RETIRE	ACTUAL PERSONAL SERVICES
63	CLASSIFICATION OFFICER	36,825.68	0.00	0.00	36,825.68	0.00	36,825.68	2,817.16	4,002.99	43,645.83
64	CLASSIFICATION CLERK	35,648.54	0.00	0.00	35,648.54	0.00	35,648.54	2,727.11	3,875.03	42,250.69
65	CLERK II	29,104.31	0.00	0.00	29,104.31	0.00	29,104.31	2,226.48	3,163.67	34,494.46
66	CLERK II	31,906.64	0.00	0.00	31,906.64	0.00	31,906.64	2,440.86	3,468.28	37,815.78
		133,485.17	0.00	0.00	133,485.17	0.00	133,485.17	10,211.62	14,509.97	158,206.76

PUTNAM COUNTY SHERIFF'S OFFICE
CORRECTIONS

<u>Description</u>	<u>Amount</u>	<u>FED3</u>	<u>FED7</u>	<u>RETIRE</u>	<u>Total</u>
CLASS C TRAVEL	300.00	18.60	4.35	0.00	322.95
VEHICLE USAGE TAX	0.00	48.36	11.31	0.00	59.67
VEHICLE USAGE TAX	0.00	269.70	63.08	0.00	332.78
VEHICLE USAGE TAX	0.00	8.12	1.90	0.00	10.02
MASTER STATUS PAY(ANTICIPATED)	5,000.00	310.00	72.50	1,305.49	6,687.99
EXPERIENCE PAY	30,100.00	1,866.20	436.45	0.00	32,402.65
EMPLOYER HEALTH INSURANCE	555,667.00	0.00	0.00	0.00	555,667.00
EMPLOYER LIFE INSURANCE	18,073.00	0.00	0.00	0.00	18,073.00
EMPLOYER DENTAL INSURANCE	14,126.00	0.00	0.00	0.00	14,126.00
EMPLOYER VISION INSURANCE	3,555.00	0.00	0.00	0.00	3,555.00
SALARY INCENTIVE (ANTICIPATED)	3,000.00	186.00	43.50	783.29	4,012.79
OVERTIME WAGES	529,336.00	32,818.83	7,675.37	138,208.57	708,038.77
ANNUAL LEAVE PAYOUT	11,897.00	737.61	172.51	3,106.28	15,913.40
PART TIME PAY	19,839.00	1,230.02	287.67	2,156.52	23,513.20
SICK LEAVE PAY OUT (ANTICIPATED)	10,300.00	638.60	149.35	0.00	11,087.95
Totals:	1,201,193.00	38,132.04	8,917.98	145,560.16	1,393,803.18

**PUTNAM COUNTY SHERIFF'S OFFICE
CORRECTIONS**

	SUMMARY							
	EXECUTIVE SALARY	BASE SALARY	OTHER SALARY	INCENTIVE PAY	TOTAL SALARY- BENEFITS	FICA	RETIREMENT	ACTUAL PERSONAL SERVICES
Corrections Certified	0.00	2,767,597.97	18,500.00	13,800.00	2,799,897.97	214,192.19	725,428.69	3,739,518.85
Corrections Uncertifi	0.00	133,485.17	0.00	0.00	133,485.17	10,211.62	14,509.97	158,206.76
Total	0.00	2,901,083.14	18,500.00	13,800.00	2,933,383.14	224,403.81	739,938.66	3,897,725.61
ACTIVITY TOTAL	0.00	2,901,083.14	95,636.00	16,800.00	3,543,155.14	271,453.83	885,498.82	5,291,528.79

CORRECTIONS

**PUTNAM COUNTY SHERIFF'S OFFICE
OPERATING EXPENSES**

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FISCAL YEAR 2021-2022

BUDGET
REQUEST
FY 2021-2022

531410	Care of Prisoners	\$ 581,777.00	
531430	Other Admin./Professional Fees	\$ 15,000.00	
534000	Other Contractual Services	\$ 980,500.00	
534001	Food Jail Contractual	\$ 650,000.00	
540410	Travel/Per Diem	\$ 2,000.00	
541000	Freight	\$ 2,000.00	
541010	Cell Phones	\$ 4,000.00	
541020	Phones	\$ 1,400.00	
543000	Utility Services Electric	\$ 150,000.00	
543010	Utility Services Gas	\$ 60,000.00	
543020	Utility Services Water	\$ 98,000.00	
544420	Leased Equipment & Facilities	\$ 9,416.00	
545410	Insurance/Auto	\$ 8,038.00	
545420	Other Bonds & Insurance	\$ 82,076.00	
546411	Auto Repair Maintenance	\$ 9,000.00	
546412	Tires	\$ 1,500.00	
PAGE TOTAL		\$ 2,654,707.00	
ACTIVITY TOTAL		\$ 2,654,707.00	

CORRECTIONS

PUTNAM COUNTY SHERIFF'S OFFICE
OPERATING EXPENSES

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FISCAL YEAR 2021-2022

**BUDGET
REQUEST
FY 2021-2022**

546413	Auto Body Repair	\$ 12,000.00	
546420	Radio Repair & Maintenance	\$ 500.00	
546440	Other Repair Maint/Repairs	\$ 81,000.00	
546441	Other Repair/Maint Contract	\$ 144,719.00	
547000	Printing & Binding	\$ 300.00	
549410	Other Charg & Oblig. - Auto	\$ 500.00	
549430	Other Criminal Charges	\$ 23,000.00	
549431	Batteries	\$ 200.00	
549450	Other Administrative	\$ 1,500.00	
549490	Prisoner Care	\$ 134,000.00	
549500	Other Charges small equip	\$ 800.00	
551000	Office Supplies	\$ 4,000.00	
551001	Toner/Ink Cartridges	\$ 3,300.00	
552310	Computer Software	\$ 500.00	
552311	IT Supplies	\$ 800.00	
552390	Lubricants	\$ 600.00	
PAGE TOTAL		\$ 407,719.00	
ACTIVITY TOTAL		\$ 3,062,426.00	

CORRECTIONS

PUTNAM COUNTY SHERIFF'S OFFICE
OPERATING EXPENSES

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FISCAL YEAR 2021-2022

BUDGET
REQUEST
FY 2021-2022

552410	Motor Fuels	\$ 22,000.00	
552430	Fingerprint & Photo Supplies	\$ 3,000.00	
552460	Jail Supplies	\$ 96,000.00	
552470	Motor Fuels for Credit Cards	\$ 5,000.00	
552490	Uniforms	\$ 8,500.00	
552500	Uniform-Inmates	\$ 12,000.00	
552520	Vests	\$ 1,200.00	
554000	Books, Subscrip, Training	\$ 300.00	
PAGE TOTAL		\$ 148,000.00	
ACTIVITY TOTAL		\$ 3,210,426.00	

PUTNAM COUNTY SHERIFF'S OFFICE
REVENUE MISCELLANEOUS

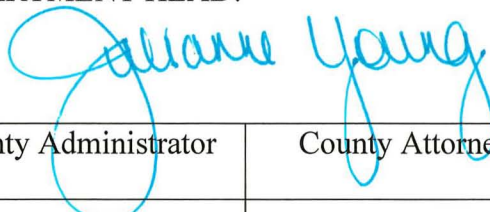
GAS TAX REVENUE	\$20,182.00
CIVIL FEES/IND. DEP./SHERIFFS FEES/DOR/SHERIFFS FEES CLERK KEEPS	\$130,424.00
RESTITUTION	\$1,540.00
911 TAPES	\$242.00
MONEY MARKET INTEREST	\$2,124.00
INMATE FEES	\$183,200.00
NO TRESPASS SIGNS	\$3,260.00
ANKLE MONITORS	\$21,340.00
FINES/COPIES/FINGERPRINTS/WITNESS FEES/MISC	\$9,904.00
PAGE TOTAL	\$372,216.00
ACTIVITY TOTAL	\$372,216.00

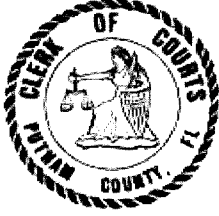
PUTNAM COUNTY SHERIFF'S OFFICE
SALARY REVENUE

5 OFFICERS FOR CRESCENT CITY	\$742,238.00
SRO CONTRACT	\$761,300.00
VAWA GRANT	\$73,386.00
VOCA GRANT	\$207,706.00
CANTEEN PROGRAM COORDINATOR	\$66,134.00
PAGE TOTAL	\$1,850,764.00
ACTIVITY TOTAL	\$2,222,980.00

BOARD OF COUNTY COMMISSIONERS
PUTNAM COUNTY, FLORIDA

AGENDA ITEM

ITEM: FY22 Clerk of Court Budget Request		DEPARTMENT: Administration
AGENDA SECTION: Workshop		AMOUNT: \$2,592,877
ATTACHMENTS: () ORDINANCE () RESOLUTION () OTHER (See Summary Highlights) (X) SUPPORTING DOCUMENTS		DATE: 6/9/2021
<p>SUMMARY HIGHLIGHTS:</p> <p>The Clerk of Court's office is requesting an increase in the annual appropriation. The Clerk's office total requested increase based upon the four items discussed in the attached letter is \$181,834. Of this increase, we hope that \$55,957 will be covered by additional State funding. If that additional funding is provided, the total requested increase from the Board of County Commissioners is \$125,877.</p> <p>Mr. Reynold's proposed budget includes a cost of living / wage adjustment of 3% as well as 10% increase in health premiums. As such, the only additional funding that could be needed is if the BOCC decided to do a cost of living / wage adjustment higher than 3%, the Clerk's office would ask for funding to increase their staff at the same level as BOCC staff.</p> <p>I am also seeking guidance from the Commission on weekly versus bi-weekly payroll for Board employees. If the Board wishes to remain on a weekly payroll schedule, the Clerk's office will need approximately \$60,000 in additional funding for an additional position.</p>		
PUBLIC PURPOSE: To request a FY22 budget for the operations of the Putnam County Clerk of Court's Office.		
RECOMMENDED ACTION:		
DEPARTMENT HEAD:		
		
County Administrator	County Attorney	Deputy County Administrator Procurement / Budget



Office of
Clerk of Circuit Court and Comptroller
Matt Reynolds

May 28, 2021

To the Putnam County Board of County Commissioners & Citizens of Putnam County,

Before I begin discussing the Clerk's Office appropriation request for fiscal year 2021-2022, I would like to take a brief moment to thank the residents of Putnam County for demonstrating their trust in me by electing me to the office of Clerk of the Circuit Court and Comptroller in August 2020. It is truly an honor to follow in the footsteps of the previous Clerk, Mr. Tim Smith, who I look to as a leader and role model for our community. I have big shoes to fill, but I can say without any doubt that I am up for the challenge! I also look forward to working side by side with the Board of County Commissioners to serve the citizens of Putnam County each and every day.

I would also like to express my dedication and commitment to being as open, honest, and transparent as possible. I truly feel that this should be of the utmost importance for anyone who is involved in the public sector. During a meeting with other Clerks and Comptrollers, I heard a statement that very succinctly summarized my personal belief. ***"We are public servants. Our every action shall be dedicated to protecting, preserving, and enhancing the public trust."*** I wholeheartedly believe in this statement and will do everything in my power to ensure that my actions and those of my office align with this belief.

Having taken office several months ago in January 2021, I am still in the process of becoming accustomed to all of the various duties and responsibilities of the Clerk, especially the court-side operations. I've already taken steps to begin reorganizing and restructuring the operations of the Clerk's office in order to streamline oversight, administration, and management. A table showing a comparison between the current fiscal year (2020-2021) and the proposed staffing plan for next fiscal year (2021-2022) is attached to this letter. As you will see, there were classification changes in how the staffing plan is presented in comparison with last year's staffing plan. This was done in order to better demonstrate the hierarchy of positions within the Clerk's office and whether State funding or County funding is utilized for those respective groups of personnel. I will continue to follow this format so that I remain as transparent as possible when it comes to the staffing hierarchy at the Clerk's office.

In regards to personnel counts for next fiscal year, I am not proposing any additional positions. However, in order to maintain the same amount of positions as the current fiscal year, payroll for Board of County Commission employees will need to be adjusted from a weekly basis to a bi-weekly basis. As someone who deeply believes in being as fiscally conservative as possible, I will always strive to ensure that the operations are efficient and effective before requesting additional staffing in order to save taxpayer's dollars. In order to put this philosophy into action while saving taxpayer's dollars, it is recommended that the Board transition to a bi-weekly payroll instead of funding an additional position. If the Board would like for payroll to remain on a weekly basis, the Clerk's office will need approximately \$60,000 in funding for an additional position.

There are many other areas where I see the need for additional staff; however, I plan to review and assess operations for efficiency and will be striving to implement new technology and automated

processes where possible. This will allow existing staff to perform other duties, tasks, and improve and enhance citizen services without additional cost to the taxpayers.

Although the number of personnel in our proposed staffing plan are remaining the same, there are several impacts to the total amount of our appropriation request. These impacts are:

- 1) An assessment and subsequent re-allocation of personnel costs between State funding (court functions only) and the appropriation received from the Board of County Commissioners.
- 2) An increase in the contribution rate for the Florida Retirement System (FRS);
- 3) An estimated increase in health insurance costs by 10%;
- 4) And a proposed cost of living adjustment of 3%.

The cost of each of these impacts can be seen in the table below.

	Impact
#1 – Re-allocation	\$40,884
#2 – FRS Increase	\$18,311
#3 – 10% Health Increase	\$19,439
#4 – 3% Cost of Living	\$47,243
TOTAL	\$125,877

With the Clerk's office being approximately 53% funded by the Board of County Commissioners and 47% by the State, the impacts shown above are strictly for the appropriation received from the Board of County Commissioners. I will discuss the potential impacts from State funding a little later in this letter as the amount of State funding the Clerk's office will be receiving is still unknown at this time.

The first impact is in response to an upcoming audit by the Florida Department of Financial Services. Early in my tenure the Clerk's office received notice that we would be undergoing an audit by the Florida Department of Financial Services. The audit will be focused on court operations which are funded by the State of Florida. There is a very narrow list of duties, tasks, and responsibilities that can be paid for by State funding. One of the most common findings of these audits is the inaccurate allocation of personnel between State and County funding. The Clerk's office has proactively assessed the current allocation of personnel costs by looking at various metrics such as case counts and doing a preliminary time study. The result of this assessment has shown that a slight re-allocation of costs are necessary which resulted in a decrease of personnel costs allocated to State funding by \$40,884, and subsequent increase to the Board of County Commissioners for that same amount.

The second and third impacts are unavoidable due to the fact that the increase for Florida Retirement System is something that every employer participating in the State retirement plan must absorb. The estimated increase for health insurance is based upon the information presented in the budget workshop on May 24, 2021. Also, this health insurance increase assumes that the ratio of employer to employee share of premiums remains the same. If the County decides to absorb the entire 10% increase and not pass on any additional increase to staff, this impact will be slightly more. I will continue to monitor the County's budget process for updates regarding the health insurance costs and will submit a revised impact figure if needed.

The fourth and final impact is a request for a modest 3% cost of living adjustment for all Clerk's office personnel. In a recent shareholders meeting in early May, legendary investor Warren Buffet mentioned that they are seeing higher prices from suppliers which in turn resulted in higher prices being charged to their customers and that these prices are being "accepted." This implies that he believes these higher prices are not transitory in nature and most likely permanent, long-term inflation. The Federal Reserve also reported that the CPI was up 4.6% in just the month of April, and that core inflation was up 2.2%. Couple these facts with the State implementing a \$13 an hour

minimum wage for all State employees, this is extremely alarming. If actions are not taken to help protect staff wages against these trends, we will find ourselves in a truly precarious position in regards to providing essential services to the citizens of our great county.

There are also impacts on the State funding side for these same four items; however, at this point in time the Clerk's office is unsure as to what the level of funding from the State will be. We will not know what the final amount of funding from the State will be until mid-August. **If the Clerk's office does not receive funding from the State for these items, we will need additional funding from the Board of County Commissioners to properly fund the Clerk's office.**

The cost of each of these impacts on State funding can be seen in the table below.

	Impact
#1 – Re-allocation	\$(40,884)
#2 – FRS Increase	\$20,260
#3 – 10% Health Increase	\$23,267
#4 – 3% Cost of Living	\$53,314
TOTAL	\$55,957

The Clerk of Courts Operation Corporation (CCOC) is the entity that determines the amount of State funding that the Clerk's office will receive. They have tentatively allocated \$17,703 for Florida Retirement System contribution rate increases and \$20,912 for health insurance increases. There is a chance that the State will not provide enough funding for all Clerk's and Comptrollers state-wide and the CCOC will then be forced to determine what things will or will not be funded. If the impacts shown above are not funded by the State, they will need to be absorbed by the Board of County Commissioners. I will be sure to make the Board of County Commissioners aware of any funding complications by the State as soon as I possibly can.

In regards to the Clerk's office operational and capital expenditure budget for next fiscal year, I am not proposing any increase to either category. While we have been able to find savings in several areas of operations so far; we have been notified of the need to upgrade our servers since the maintenance has expired. The plan is to utilize the savings from operations to cover the costs of capital in order to replace these servers.

In conclusion, the Clerk's office total requested increase based upon the four items previously discussed is \$181,834. Of this increase, we hope that \$55,957 will be covered by additional State funding. If that additional funding is provided, the total requested increase from the Board of County Commissioners is \$125,877. I am also seeking guidance from the Commission on weekly versus bi-weekly payroll for Board employees. If the Board wishes to remain on a weekly payroll schedule, the Clerk's office will need approximately \$60,000 in additional funding for an additional position.

I owe a **BIG thank you** to each and every one of you for your help and support as Putnam County's new Clerk of Circuit Court and Comptroller. I am looking forward to working closely with all of you as we move Putnam forward into the future!

Sincerely,



Matt Reynolds
Clerk of Circuit Court & Comptroller
Putnam County, Florida

Putnam County P.O. Box 758 Palatka, FL 32178-0758

Clerk of Circuit Court & Comptroller Proposed Staffing Plan
Fiscal Year 2021-2022

FY20-21	
Budgeted FTE	
Clerk of Courts	1.00
Senior Staff	4.00
Managers	9.80
Accountants	4.00
Accounting Clerks	8.00
Administrative Clerks	5.80
Court Clerks	24.40
Customer Service Clerks	5.00
	<u>62.00</u>
All Funds, Total FTE	

FY21-22				
Proposed FTE				
	Records Modernization			
	Board Funded	State Funded	Funded	TOTAL
Elected Official	0.45	0.55	-	1.00
Executive Staff	0.71	1.29	-	2.00 (Chief Officers)
Administrative Staff	2.72	0.38	0.90	4.00 (Directors, Asst. Directors, Administrators)
Management Staff	3.19	3.81	-	7.00 (Managers, Supervisors)
Professional Staff	4.64	2.36	-	7.00 (Accountants, Analysts, Specialists)
Career Staff	15.25	25.75	-	41.00 (Clerks, Coordinators, Administrative Assistants)
	<u>26.96</u>	<u>34.14</u>	<u>0.90</u>	<u>62.00</u>
All Funds, Total FTE				

0.00 Variance

Clerk of Circuit Court & Comptroller Preliminary Proposed Budget
Fiscal Year 2021-2022

	103 Fund State Funding for Court Operations			104 Fund County Funding for Non-Court Operations			604 Fund Records Modernization Trust			605 Fund Records Modernization Trust II			ALL FUNDS		
	FY20-21	FY21-22	CHANGE	FY20-21	FY21-22	CHANGE	FY20-21	FY21-22	CHANGE	FY20-21	FY21-22	CHANGE	FY20-21	FY21-22	CHANGE
REVENUES															
CHARGES FOR SERVICES	\$ 763,740	\$ 763,740	\$ -	\$ 385,243	\$ 385,243	\$ -	\$ 38,000	\$ 38,000	\$ -	\$ 110,000	\$ 110,000	\$ -	\$ 1,296,983	\$ 1,296,983	\$ -
JUDGMENTS & FINES	\$ 186,560	\$ 186,560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 186,560	\$ 186,560	\$ -
MISCELLANEOUS REVENUE	\$ 5,200	\$ 5,200	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 2,300	\$ 2,300	\$ -	\$ 7,500	\$ 7,500	\$ -	\$ 20,000	\$ 20,000	\$ -
STATE APPROPRIATIONS	\$ 1,136,389	\$ 1,192,346	\$ 55,957	\$ 180,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,316,389	\$ 1,372,346	\$ 55,957
COUNTY APPROPRIATIONS	\$ -	\$ -	\$ -	\$ 1,786,615	\$ 1,912,492	\$ 125,877	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,786,615	\$ 1,912,492	\$ 125,877
BALANCE FORWARD	\$ -	\$ -	\$ -	\$ 110,142	\$ 110,142	\$ -	\$ 40,000	\$ 388,641	\$ 348,641	\$ 137,200	\$ 1,206,010	\$ 1,068,810	\$ 287,342	\$ 1,704,793	\$ 1,417,451
TOTAL REVENUES	\$ 2,091,889	\$ 2,147,846	\$ 55,957	\$ 2,467,000	\$ 2,592,877	\$ 125,877	\$ 80,300	\$ 428,941	\$ 348,641	\$ 254,700	\$ 1,323,510	\$ 1,068,810	\$ 4,893,889	\$ 6,493,174	\$ 1,599,285
EXPENDITURES															
PERSONNEL	\$ 2,179,679	\$ 2,235,636	\$ 55,957	\$ 1,864,618	\$ 1,990,495	\$ 125,877	\$ -	\$ -	\$ -	\$ 103,131	\$ 111,080	\$ 7,949	\$ 4,147,428	\$ 4,337,211	\$ 189,783
OPERATING	\$ 64,581	\$ 64,581	\$ -	\$ 363,869	\$ 343,869	\$ (20,000)	\$ 45,000	\$ 45,000	\$ -	\$ 94,669	\$ 86,720	\$ (7,949)	\$ 568,119	\$ 540,170	\$ (27,949)
CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 35,300	\$ 35,300	\$ -	\$ 56,900	\$ 56,900	\$ -	\$ 92,200	\$ 112,200	\$ 20,000
DEBT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS AND RESERVES	\$ (152,371)	\$ (152,371)	\$ -	\$ 238,513	\$ 238,513	\$ -	\$ -	\$ 348,641	\$ 348,641	\$ -	\$ 1,068,810	\$ 1,068,810	\$ 86,142	\$ 1,503,593	\$ 1,417,451
TOTAL EXPENDITURES	\$ 2,091,889	\$ 2,147,846	\$ 55,957	\$ 2,467,000	\$ 2,592,877	\$ 125,877	\$ 80,300	\$ 428,941	\$ 348,641	\$ 254,700	\$ 1,323,510	\$ 1,068,810	\$ 4,893,889	\$ 6,493,174	\$ 1,599,285