

**PUTNAM COUNTY, FLORIDA
SECTION 504 COMPLIANCE POLICY
EVALUATION PLAN
TRANSITION PLAN**

**ATTACHMENT A
SELF-EVALUATION PLAN**

1. Parking:
 - (a) handicapped designated parking spaces provided
 - (b) spaces closest to accessible entrance and on accessible route
 - (c) spaces minimum of 96" in width
 - (d) access aisle adjacent to parking space and minimum of 60" in width
 - (e) slope of space and access aisle is maximum of 1:50
 - (f) spaces marked with universal access codes

2. Accessible Route:
 - (a) unobstructed path
 - (b) minimum width of 36"
 - (c) minimum passing space of 60" at 200' intervals
 - (d) minimum head room of 80"
 - (e) surface texture of firm, stable, non-slip material
 - (f) slope not to exceed 1:20
 - (g) if slope exceeds .5", install ramp (see Section 5)
 - N/A (h) gratings of maximum .5" width in direction of route

3. Outside Paths and Walks:
 - (a) minimum of one accessible route in boundary of site from public transportation stops, parking, passenger loading zones, streets or sidewalks.

4. Curb Ramps:
 - (a) provided where an accessible route crosses a curb
 - (b) maximum slope of 1:12
 - (c) minimum width of 36"
 - (d) firm, stable, non-slip surface
 - (e) maximum slope of flared sides of 1: 10 if no hand or guard rails provided

5. Ramps:
 - (a) provided on any part of an accessible route with a slope exceeding 1:20
 - (b) maximum slope of 1:12
 - (c) maximum cross slope of 1:50
 - (d) firm, stable, non-slip surface
 - (e) 30" to 34" high handrails extending 1' beyond top and bottom or ramp provided is ramp rise exceeds 6" and run exceeds 72"
 - (f) edge protection to prevent slipping off ramps

- (g) level landing same width as ramp and minimum of 60" in length at top and bottom of ramp and at turn of ramp

6. Building Entrance:

- (a) minimum of one principle entrance
- (b) on an accessible route
- (c) level entry or sloped with a 32" non-revolving door
- (d) minimum of 32" width
- (e) entryway clear of obstacles
- (f) hardware maximum height of 48", and push/pull type or lever operated
- (g) maximum of 8.5 lbf exterior hinged door, 5 lbf interior hinged, sliding or folding
- (h) maximum of .5" height with leveled edge and maximum slope of 1:2

7. Elevators:

- (a) minimum of one serving each level on an accessible route in a multi-story facility where levels are not connected by ramps
- (b) self-leveling with reopening devices
- (c) doors remain open for 3 seconds
- (d) minimum side opening of 51" x 58" and minimum front opening of 51" x 80"
- (e) centered maximum of 42" from floor and light
- (f) control panel maximum of 48" from floor with buttons minimum of 3/4" and marked with raised characters

8. Lifts:

- (a) may be used in lieu of elevator
- (b) minimum of 30" x 48"
- (c) control panel maximum of 48" front approach and 54" parallel approach
- (d) one hand operable

9. Toilets:

- (a) on accessible route
- (b) entrance door minimum of 32" with lever handle or push/pull type hardware
- (c) door closer 5 lbf maximum effort to open
- (d) unobstructed space
- (e) doors on stalls minimum of 32" and stalls minimum of 36"
- (f) grab bars 33-36" high at back and side of commode, 1.25-1.5" diameter and 1.5" clear of wall
- (g) commode seat 17-19" height
- (h) toilet paper dispenser 19" minimum above floor
- (i) lavatory maximum 34" height, drain and hot water pipes insulated and minimum 29" clearance below apron
- (j) mirror bottom 40" maximum above floor
- (k) urinal basin opening maximum 17" from floor
- (l) towel dispenser and disposal unit height 40" maximum above floor
- (m) faucet handles extended

10. Drinking Fountains:
- (a) 50% of water fountains must be accessible on each floor; if only one is available, it must be accessible
 - (b) on an accessible route
 - (c) spout mounted 36" above floor
 - (d) controls must be operable with one hand without grasping or twisting
 - (e) wall mounted bottom of apron to floor 27" minimum; built in 30" x 48" minimum in front of fountain
11. Warning Signals:
- (a) If warning systems are provided, both visual and audible should be provided
 - (b) signals must be perceptible above prevailing sounds
 - (c) signals must be visual--flashing exit signs
12. Meeting Rooms and Conference Areas:
- (a) are all rooms handicapped accessible?
 - (b) minimum of three wheelchair locations in lieu of seats
 - (c) wheelchair locations must be on an accessible route
 - (d) wheelchair locations forward access must be a minimum of 48" long x 33" wide and side access must be a minimum of 60" long x 33" wide
 - (e) performing areas must be on an accessible route
 - (f) listening systems must be audio looped and radio frequency acceptable
13. Public Telephones:
- (a) minimum of one per floor if phones are installed
 - (b) on an accessible route with clear floor space 30" x 48"
 - (c) highest operable control 48" for front approach and 54" for parallel approach
 - (d) control must be push buttons
 - (e) at least one phone shall generate a magnetic field and at least one shall have a volume control for the hearing-impaired

Definition: Handicapped means wheelchair bound, mobility impaired, hearing impaired, deaf, and/or blind.

Evaluation Conducted:

Date

Signature

ATTACHMENT B
SELF EVALUATION PLAN
&
TRANSITION PLAN PREPARATION
PARTICIPATING PARTIES

The below listed individuals, bodies, organization, firms, or individuals have participated in the preparation of the Transition Plan based on results obtained from analysis of the completed Self Evaluation Plan for each public facility.

Review of each facility deficiencies identified in the Self-Evaluation format was conducted with goals established for correction to the maximum extent of the County's capability. Factors considered in assigning implementation timeframes include, but are not limited to, the number of known handicapped individuals currently residing in the jurisdiction, an assessment of potential for future residence of handicapped individuals, age and material condition of the facility, intended use of the facility, potential for future use by handicapped persons, type of changes necessary to achieve compliance, estimated cost of achieving compliance, resource availability of the County to fund compliance changes, techniques available to obtain funding if not available, time frame estimates and/or projections based on current need and funding or on projected need and funding and any other unique non-quantifiable factors which may enter the decision process.

It is herein emphasized that the goal of attaining full compliance has been set and has been the guiding criteria of the participants listed.

Participating Parties:

Putnam County, Board of County Commissioners
County Administrator
Grant Consultants from Summit Professional Services, Inc. (as applicable)

ATTACHMENT C

**TRANSITION PLAN
FOR
SECTION 504 COMPLIANCE**

Facility Name and Location: _____

	Modifications Needed	Currently in Compliance? Yes or No	Target Date for Compliance
Parking			
Accessible Route			
Outside Paths & Walks			
Curb Ramps			
Ramps			
Building Entrance			
Elevators			
Lifts			
Toilets			
Drinking Fountains			
Warning Signals			
Meeting Rooms and Conference Areas			
Public Telephones			

Facility Name and Location: _____

	Modifications Needed	Currently in Compliance? Yes or No	Target Date for Compliance
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Accessible Route			
Outside Paths & Walks			
Curb Ramps			
Ramps			
Building Entrance			
Elevators			
Lifts			
Toilets			
Drinking Fountains			
Warning Signals			
Meeting Rooms and Conference Areas			
Public Telephones			

Facility Name and Location: _____

	Modifications Needed	Currently in Compliance? Yes or No	Target Date for Compliance
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