

# PUTNAM COUNTY, FLORIDA

## AUDIT REPORT

SEPTEMBER 30, 2014

### BOARD OF COUNTY COMMISSIONERS

Nancy S. Harris	District No. 1
Chip Laibl	District No. 2
Karl Flagg	District No. 3
Larry Harvey	District No. 4
E. Walton Pellicer II	District No. 5

### CLERK OF THE CIRCUIT COURT

Tim Smith

### SHERIFF

Jeff Hardy

### PROPERTY APPRAISER

Tim Parker

### TAX COLLECTOR

Linda Myers

### SUPERVISOR OF ELECTIONS

Charles L. Overturf III

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## **INDEPENDENT AUDITOR'S REPORT**

The Honorable County Commissioners  
Putnam County, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of Putnam County, Florida (the "County"), as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of the County as of September 30, 2014, and the respective changes in financial position and cash flows where applicable thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The information listed in the table of contents as "supplementary information", including the Schedule of Expenditures of Federal Awards and State Financial Assistance, which is required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and Chapter 10.550, Rules of the Auditor General, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 24, 2015 on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

*Caru, Riggs & Ingram, L.L.C.*

Palatka, Florida  
March 24, 2015

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**PUTNAM COUNTY, FLORIDA**  
**Management's Discussion and Analysis**  
**September 30, 2014**

The County's discussion and analysis is designed to provide an objective and easy to read analysis of the County's financial activities for the fiscal year ended September 30, 2014. It is intended to provide a broad overview using a short-term and long-term analysis of the County's activities based on information in the financial report and fiscal policies that have been adopted by the Board of County Commissioners. Please read it in conjunction with the Letter of Transmittal and the County's financial statements. *All amounts, unless otherwise indicated, are expressed in thousands of dollars.*

***Financial Highlights***

**Government-wide Statements**

- Putnam County's assets and deferred outflows of resources exceeded its liabilities at September 30, 2014 by \$166,027 (*net position*). Of this amount, \$14,607 may be used to meet the government's ongoing obligations to citizens and creditors.
- Total net position is comprised of the following:
  - 1) Net Investment in Capital Assets of \$131,856, include property, equipment, intangibles and infrastructure, net of accumulated depreciation, and reduced for outstanding debt related to the purchase or construction of those capital assets.
  - 2) Net position of \$19,564 is restricted by constraints imposed from outside of the County such as debt covenants, grantors, laws, or regulations.
  - 3) \$10,243 of governmental net position and \$4,364 of business-type net position represents the portion available to maintain the County's continuing obligations to citizens and creditors.
- The County's total net position increased \$6,911 over the previous year with a decrease of \$590 resulting from governmental activities and an increase of \$7,501 resulting from business activities.

**Fund Statements**

- At September 30, 2014, the County's governmental funds reported combined ending fund balances of \$31,749, a decrease of \$624 in comparison with the prior fiscal year.
- At September 30, 2014, unassigned fund balance for the General Fund (a major fund) was \$7,370 or 17.0% of General Fund operating revenue. This is within the Government Finance Officers Association's Recommended Practices guidelines for fund balance levels. The General Fund Cash and Equivalent balance at year end was \$10,554.
- Governmental Fund revenues increased \$806 or 1.3% from the prior year. All categories of revenue decreased from the previous year except for Taxes, Fines and Forfeitures, and Special Assessments which increased by \$2,184, \$78, and \$763 respectively. Revenue decreases were as follows: Licenses and Permits, \$23; Intergovernmental Revenue, \$1,688; Charges for Services, \$358; and Miscellaneous, \$150.

- The County's outstanding governmental long-term obligations decreased by \$1,743. The change was due to the following: payment of outstanding principal in the amount of \$2,114; a decrease in Medicaid obligation of \$83; an increase in OPEB liability of \$576; and a decrease of accrued compensated absences in the amount of \$122.

### ***Overview of the Financial Statements***

This discussion and analysis is intended to serve as an introduction to Putnam County's Comprehensive Annual Financial Report (CAFR). The CAFR contains the Basic Financial Statements which include three components: Government-wide Financial Statements, Fund Financial Statements and Notes to the Financial Statements. The report also contains the Statistical Section, Compliance Section, and Other Supplementary Information.

### **Government-wide Financial Statements**

The *Government-wide Financial Statements* are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business. These statements include a *Statement of Net Position* and a *Statement of Activities*.

- The *Statement of Net Position* presents information on all of the County's assets, deferred outflows of resources and liabilities, with the difference between sum of assets and deferred outflows of resources minus liabilities reported as net position. Changes in net position over time may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.
- The *Statement of Activities* presents information showing how the government's net position changed during the fiscal year. Changes in net position are reported as soon as the underlying economic transactions occur, regardless of when cash is received or paid. Therefore, some of the revenues or expenses reported in the Statement of Activities will have cash flows in future fiscal periods. For example, certain sales taxes are shown as revenues although cash receipts will occur early in the following fiscal year; an increase in unused vacation leave is recorded as an expense although related cash outflows will occur in the future. Furthermore, this statement demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Please refer to the Notes to the Financial Statements for further elaboration regarding direct expenses and program versus general revenues.

The *Government-wide Financial Statements* show a distinction between activities that are supported primarily by taxes and intergovernmental revenues (i.e., governmental activities) and activities that attempt to recover all or most of their costs through user fees and charges (i.e., business-type activities). The governmental activities of the County include general government, public safety, physical environment, transportation, economic environment, human services, court related activities, and culture and recreation. Business-type activities of the County are the Water and Wastewater Utility System, Port Authority and the Waste Management System.

### **Fund Financial Statements**

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County uses fund accounting to ensure and demonstrate compliance with legal, legislative, contractual, and other finance-related provisions. The fund statements focus on the *major* funds of the County (i.e., the most significant funds, either quantitatively or qualitatively). All of the County's funds may be divided into three categories: *governmental*, *proprietary* and *fiduciary* funds.

## ***Governmental funds***

*Governmental funds* are used to account for essentially the same functions that are reported as *governmental activities* in the Government-wide Financial Statements. However, unlike the Government-wide Financial Statements, Governmental Fund Financial Statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements. Reconciliations of the differences between the Government-wide and the Fund Financial Statements are provided immediately after the *Balance Sheet-Governmental Funds* and the *Statement of Revenues, Expenditures, and Changes in Fund Balances-Governmental Funds*, respectively, in the *Basic Financial Statements*.

Governmental funds presented individually in the County's statements include two major funds: the General Fund and the Better Place Plan Fund. Although there are numerous smaller governmental funds in the County, they have been presented in a total column labeled as *Other Governmental Funds*. Budget and actual comparison statements are also presented as *Required Supplementary Information* (RSI) for the General Fund and for each major special revenue fund with an annually adopted budget, if any. Combining statements for the County's non-major funds and budget and actual comparison schedules for any non-major funds or major capital project funds with annually appropriated budgets are presented in the *Supplemental Information* section of this report.

## ***Proprietary funds***

The *Proprietary Fund Financial Statements* may be found in the *Basic Financial Statements*. The County maintains two different types of proprietary funds. *Enterprise funds* are used to report in greater detail the same functions presented as business-type activities in the Government-wide Financial Statements. The County uses enterprise funds to account for its Water and Wastewater Utility System, Port Authority and its Waste Management System. *Internal Service Funds* are an accounting device used to accumulate and allocate costs internally among the County's various functions. The County uses internal service funds to account for its Fleet Maintenance, Group Insurance Reserve and Risk Management Funds. These programs are included within governmental activities in the Government-wide Financial Statements because they predominantly benefit governmental rather than business-type functions. The internal service funds are combined into a single presentation in the Proprietary Fund Financial Statements. Individual fund data for the internal service funds are provided in the *Supplemental Information* section of the report.

## ***Fiduciary funds***

*Fiduciary funds* are used to account for resources held for the benefit of parties outside the government. *Agency funds* are the only type of fiduciary fund used by the County. The amounts in these fiduciary funds are not included in the Government-wide Financial Statements because the resources of these funds are not available to support the County's own programs. However, the *Statement of Fiduciary Net Position-Fiduciary Funds* in the *Basic Financial Statements* is provided for information on the fiduciary funds. In addition, the individual agency funds are presented in the *Supplemental Information* section of this report.

## Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-wide and Fund Financial Statements.

### Other Information

Combining and individual statements and schedules referred to earlier, which present more detailed views of nonmajor funds, as well as individual fund budget and actual comparison schedules for the nonmajor funds and major capital project fund, are found in the *Supplemental Information* section of the Financial Statements.

### Government-wide Financial Analysis

#### Net Position

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the County, assets and deferred outflows of resources exceeded liabilities by \$166,027 at the close of the fiscal year ended September 30, 2014. By far the largest portion of the County's net position, \$131,856 or 79.5%, reflects its investment in capital assets such as land, buildings, infrastructure, intangibles and equipment, less any related outstanding debt used to acquire those assets. The County uses these capital assets to provide services to its citizens. Consequently, these assets are *not available* for future spending. Although the County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The payment of maintenance and debt service costs on those capital assets will require future government resources.

**Putnam County**  
**Summary Statement of Net Position**  
(amounts expressed in thousands)

	Governmental Activities		Business-type Activites		Total		Percent Change
	2014	2013	2014	2013	2014	2013	
Cash and Investments	\$ 33,284	\$ 38,007	\$ 15,313	\$ 11,328	\$ 48,597	\$ 49,335	-1.5%
Other Current Assets	4,938	5,968	(104)	330	4,834	6,298	-23.2%
Capital Assets, Net	111,140	111,997	49,795	43,143	160,935	155,140	3.7%
Total Assets	149,362	155,972	65,004	54,801	214,366	210,773	1.7%
Deferred Outflows of Resources	384	587	-	-	384	587	-34.6%
Current Liabilities	4,449	8,726	3,061	810	7,510	9,536	-21.2%
Interest Rate Swaps	384	587	-	-	384	587	
Long-Term Obligations	11,382	13,125	29,447	28,996	40,829	42,121	-3.1%
Total Liabilities	16,215	22,438	32,508	29,806	48,723	52,244	-6.7%
Net Position:							
Net Investment in							
Capital Assets	103,724	103,227	28,132	25,416	131,856	128,643	2.5%
Restricted	19,564	22,794	-	-	19,564	22,794	-14.2%
Unrestricted	10,243	8,100	4,364	(421)	14,607	7,679	90.2%
<b>TOTAL NET POSITION</b>	<b>\$ 133,531</b>	<b>\$ 134,121</b>	<b>\$ 32,496</b>	<b>\$ 24,995</b>	<b>\$ 166,027</b>	<b>\$ 159,116</b>	<b>4.3%</b>

An additional portion of the County's net position, \$19,564, is restricted, meaning it is subject to constraints on how the funds may be used, such as by laws, grantors, debt covenants, regulations or capital projects. At the end of the current fiscal year, the County is able to report positive balances in all three categories of net position, for the government as a whole, as well as for its separate governmental and business-type activities.

### *Change in Net Position*

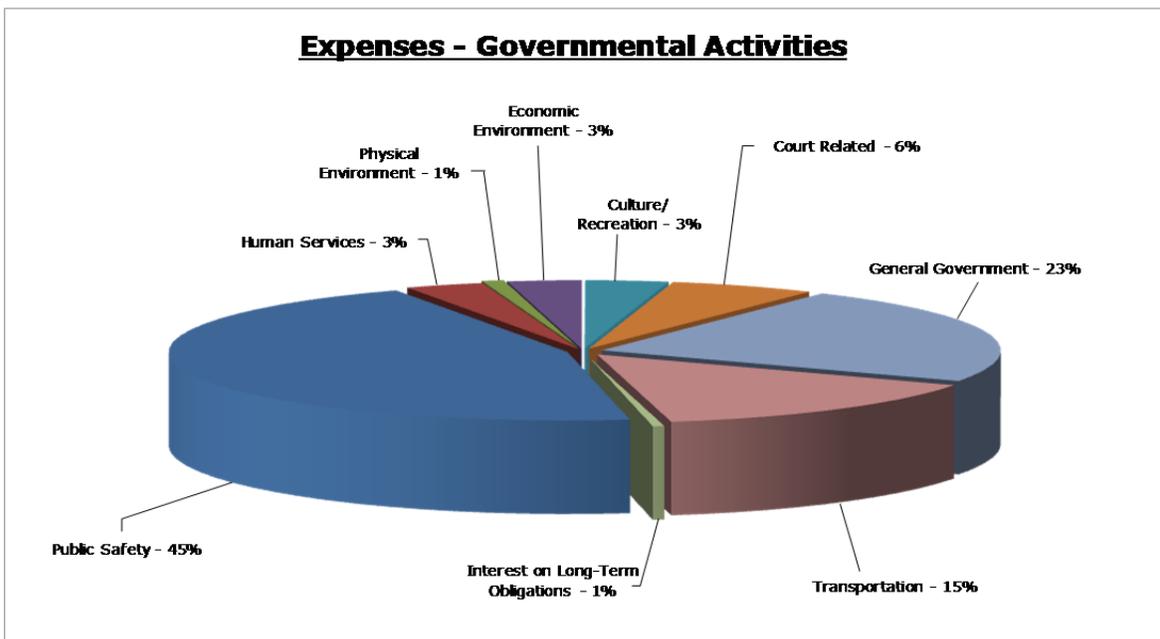
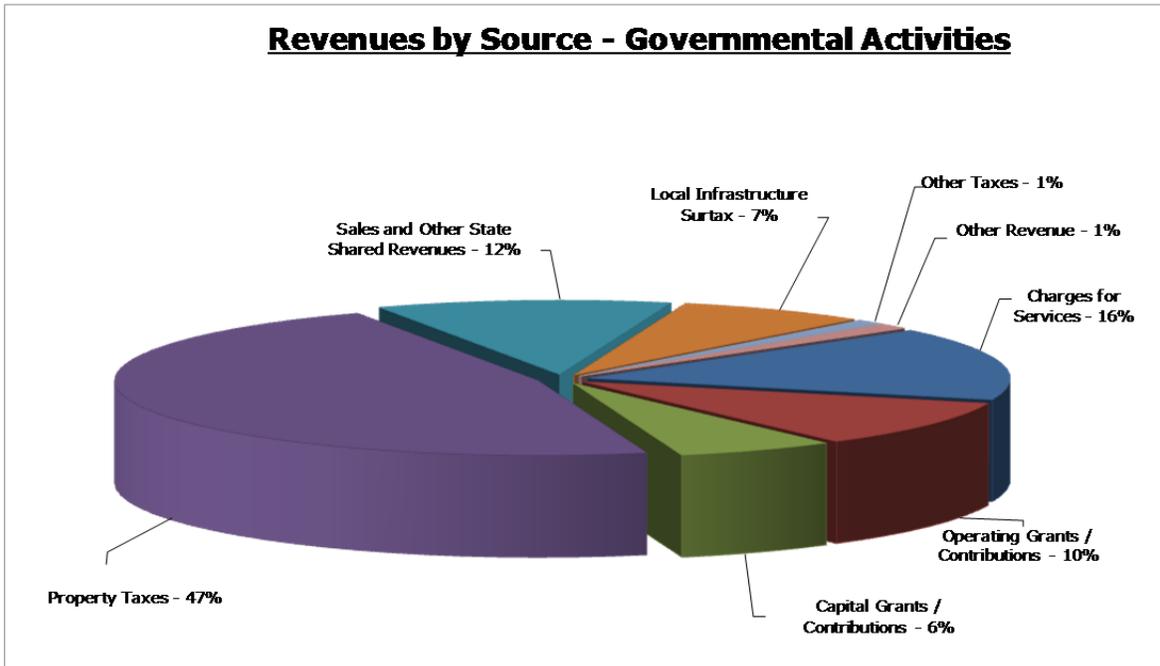
Governmental activities decreased the County's net position by (\$590). This decrease resulted from the following: capital asset acquisitions and disposals \$6,473; the recognition of (\$7,336) of depreciation expense; principal payments of \$2,113; the recognition of grants receivable of \$571; the recognition of accrued interest expense of \$17; the recognition of unearned revenues of \$416; the recognition of \$124 expense for compensated absences; the recognition of (\$569) expense for Other Postemployment Benefit (OPEB) obligations; the recognition of \$83 expense for Medicaid obligation; the inclusion of Internal Service Funds in governmental activities in the amount of (\$1,858); and a (\$624) decrease in the fund balance total for the Governmental Funds.

**Putnam County, Florida**  
**Summary Statement of Net Position**  
(amounts expressed in thousands)

	Governmental Activities		Business-type Activities		Total		Percent Change
	2014	2013	2014	2013	2014	2013	
<b>Revenues:</b>							
Program revenues:							
Charges for services	\$ 10,450	\$ 9,637	\$ 10,094	\$ 8,934	\$ 20,544	\$ 18,571	10.6%
Operating grants and contributions	6,697	7,858	91	70	6,788	7,928	-14.4%
Capital grants and contributions	4,011	4,120	4,080	-	8,091	4,120	96.4%
General revenues:							
Property taxes	31,152	29,505	-	-	31,152	29,505	5.6%
Sales and other state shared revenues	7,457	7,149	-	-	7,457	7,149	4.3%
Local Infrastructure Surtax	4,825	4,586	-	-	4,825	4,586	5.2%
Other taxes	741	694	-	-	741	694	6.8%
Other revenue	812	860	170	35	982	895	9.7%
<b>Total revenues</b>	<b>66,145</b>	<b>64,409</b>	<b>14,435</b>	<b>9,039</b>	<b>80,580</b>	<b>73,448</b>	<b>9.7%</b>
<b>Expenses:</b>							
General Government	15,263	15,273	-	-	15,263	15,273	-0.1%
Public Safety	30,024	29,054	-	-	30,024	29,054	3.3%
Physical Environment	589	561	-	-	589	561	5.0%
Transportation	9,668	9,230	-	-	9,668	9,230	4.7%
Economic Environment	1,995	1,711	-	-	1,995	1,711	16.6%
Human Services	2,125	2,287	-	-	2,125	2,287	-7.1%
Culture/Recreation	2,227	2,010	-	-	2,227	2,010	10.8%
Court Related	3,922	3,687	-	-	3,922	3,687	6.4%
Interest on L-T Obligations	307	399	-	-	307	399	-23.1%
Water and Wastewater	-	-	1,893	1,955	1,893	1,955	-3.2%
Solid Waste	-	-	5,358	6,958	5,358	6,958	-23.0%
Port Authority	-	-	298	166	298	166	79.5%
<b>Total Expenses</b>	<b>66,120</b>	<b>64,212</b>	<b>7,549</b>	<b>9,079</b>	<b>73,669</b>	<b>73,291</b>	<b>0.5%</b>
Increase in Net Position							
Before Transfers	25	197	6,886	(40)	6,911	157	
Transfers	(615)	(837)	615	837	-	-	
Increase (Decrease) in net position	(590)	(640)	7,501	797	6,911	157	
Net Position - Beginning of Year	134,121	134,761	24,995	24,198	159,116	158,959	
Net Position - End of Year	\$ 133,531	\$ 134,121	\$ 32,496	\$ 24,995	\$ 166,027	\$ 159,116	4.3%

## Governmental Activities

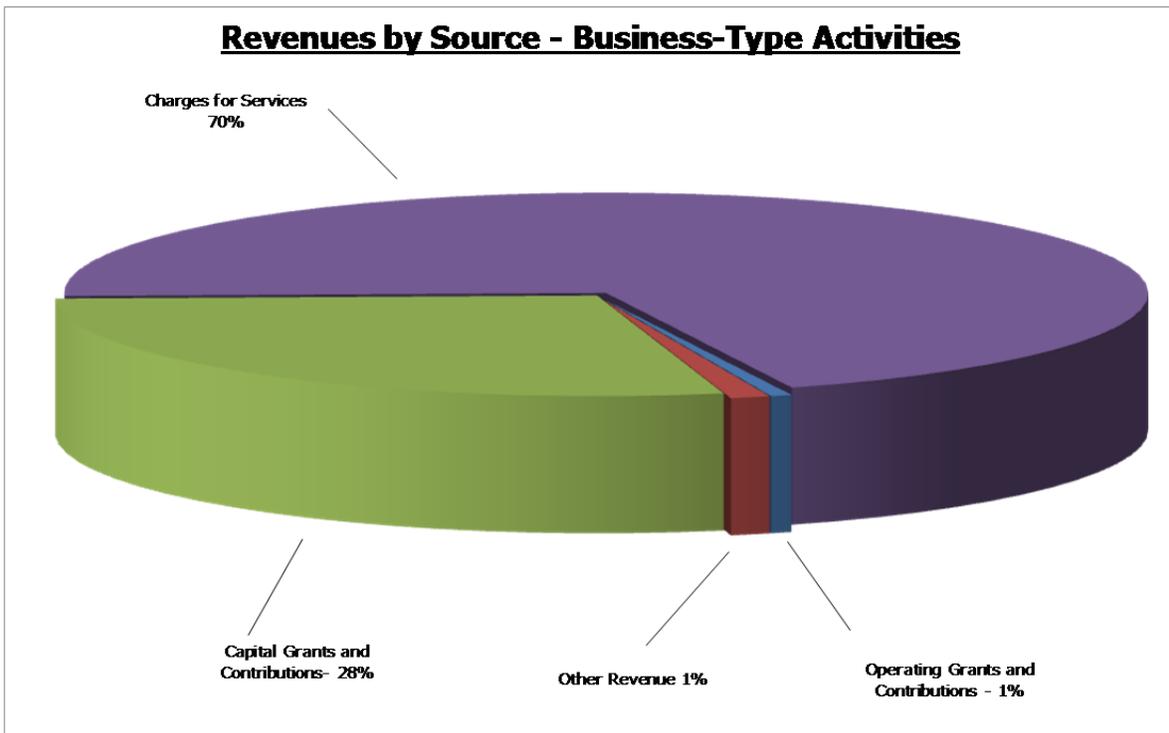
The County's overall financial position improved in comparison to the previous year. Total net position increased \$6,911 over the prior year with a decrease of \$590 resulting from governmental activities and an increase of \$7,501 resulting from business-type activities. The reasons for these changes are the same as enumerated above in the discussion of the statement of net position and on the following page under the caption of Business-Type Activities.



## Business-type Activities

Business-type activities increased the County's net position by \$7,501. Key elements resulting in the decrease are as follows:

- Depreciation expense for the Waste Management Fund decreased \$703 from the previous year due to an increased landfill capacity from the mining of existing cells.
- Closure and Long-Term Care Costs for the Waste Management Fund decreased \$1,132 from the previous year due to a recalculation of the Landfill's overall capacity.
- Grant revenue for the East Putnam Water Fund increased \$4,080 from the previous year.



## Financial Analysis of the County's Funds

As mentioned earlier, the County uses fund accounting to ensure and demonstrate compliance with finance-related requirements.

### *Governmental funds*

The focus of the County's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. This difference in focus and purpose creates significant variances between the Governmental Fund Financial Statements and the Government-wide Financial Statements. For the year ended September 30, 2014, the net decrease in fund balances per the Governmental Funds Financial Statements totaled (\$624) while the governmental activities column of the Government-wide Financial Statements reported a decrease of (\$590) in net position. A detailed reconciliation between these two amounts is provided on page 6 of the accompanying Financial Statements.

Unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. At September 30, 2014, the County's governmental funds reported combined ending fund balances of \$31,749. Of the total governmental fund balance, \$6,524 constitutes unassigned fund balance, which is available for spending within each particular fund. The remainder of the fund balance is \$230 that is non-spendable (primarily \$159 for Road Projects); \$19,327 is restricted (primarily \$7,656 for Better Place Plan – Capital, \$1,810 for Fire Protection, \$1,500 for Court Improvement, and \$2,665 for Road Projects); \$421 is committed for the Sheriff's commissary; and \$5,247 is assigned (primarily \$5,202 for subsequent year's expenditures).

The following funds experienced the most significant changes in fund balance for the year: the General Fund decreased \$1,223 largely due to transfers to support the Transportation Fund (\$907) and other funds; the Better Place Plan Fund (a major fund) increased \$1,427 as the result of intentionally accumulating funds for future capital expenditures; the Capital Projects Fund decreased \$801 due to capital outlay for the County's jail expansion project.

### ***Proprietary Funds***

The proprietary funds provide the same type of information found in the Government-wide Financial Statements, but in more detail. Two of the proprietary funds (Waste Management and East Putnam Water) are major funds. At September 30, 2014, total net position amounted to \$32,496, an increase of \$7,501 from the prior fiscal year. Unrestricted net position totaled \$4,364. Other factors concerning the finances of the Proprietary Funds were previously addressed in the discussion of the County's business-type activities.

### **General Fund Budgetary Highlights**

The General Fund budget to actual schedule is presented as *Required Supplementary Information* on page 49 of the accompanying Financial Statements. Primary variances between original and final budgeted amounts for the year are composed of the following:

- Intergovernmental revenues were increased by \$522 to account for unanticipated grant revenues received. The majority of the grant revenues received were used by the Sheriff for various law enforcement activities. Charges for Services increased by \$67 to account for unanticipated excess revenue generated mainly by the Clerk of Courts.

A comparison of actual revenues versus the final budget reflects that Charges for Services revenue was \$248 less than the budgeted projection. This decrease was largely due to the current economic environment. Tax revenue and Intergovernmental revenue were \$1,453 and \$184 more than budgeted projections, respectively. This was attributable to higher than anticipated tax collections and additional grant funds received.

A review of actual expenditure results versus the final budget reveals that the actual expenditures for the General Fund were \$2,199 under final budget. General Government, Public Safety, and Human Services expenditures were respectively \$1,039, \$433, and \$269 under budget projections because of sound/conservative fiscal management. Additionally, Reserves for Contingencies of \$209 were not needed during the year.

## Capital Asset and Debt Administration

**Putnam County Capital Assets**  
**(Net of Depreciation)**  
(amounts expressed in thousands)

	Governmental Activities		Business-type Activities		Total		Percent Change
	2014	2013	2014	2013	2014	2013	
Land	\$ 21,109	\$ 21,091	\$ 6,176	\$ 6,176	\$ 27,285	\$ 27,267	0.1%
Intangible Assets	709	771	-	-	709	771	-8.0%
Buildings and Improvements	20,770	20,811	1,903	2,017	22,673	22,828	-0.7%
Equipment	5,999	7,355	1,418	1,395	7,417	8,750	-15.2%
Infrastructure	61,418	61,458	-	-	61,418	61,458	-0.1%
Water and Sewer Distribution System	-	-	27,570	28,375	27,570	28,375	-2.8%
Landfill	-	-	4,146	2,422	4,146	2,422	71.2%
Construction in Progress	1,134	511	8,582	2,758	9,716	3,269	197.2%
Total Capital Assets, Net	<u>\$ 111,139</u>	<u>\$ 111,997</u>	<u>\$ 49,795</u>	<u>\$ 43,143</u>	<u>\$ 160,934</u>	<u>\$ 155,140</u>	3.7%

### *Capital Assets*

The County's financial statements present capital assets in two groups: those assets subject to depreciation such as infrastructure, equipment, operational facilities, intangible assets, and those assets not subject to depreciation such as land and construction in progress. The County's investment in capital assets for its governmental and business-type activities as of September 30, 2014, amounts to \$160,934 (net of accumulated depreciation). This investment in capital assets includes land, buildings and building improvements, equipment, computer software, infrastructure (including roads and bridges), construction in progress, the Landfill, and the Water and Sewer Distribution System. Currently, infrastructure, land, and buildings and improvements represent the largest components of governmental capital assets.

Major capital asset events completed during the current fiscal year include the following:

- Emergency Services constructed a storage building totaling \$545.
- Sanitation improved the landfill by "mining" totaling \$1,198.
- The County continued its program to resurface, widen and add paved roads and sidewalks during the year at a capitalized cost of \$3,010.
- The Sheriff purchased new vehicles totaling \$789.

Additional information on the County's Capital Assets may be found in Note 8 beginning on page 30 of the accompanying Financial Statements.

### ***Long-term Obligations***

County-wide, total long-term debt obligations owed to outside institutions decreased by \$3,496 from the prior year, the total long-term liability for Other Postemployment Benefits increased by \$594, and the total long-term obligation for compensated absences decreased by approximately \$113. Accrued landfill closure and long-term care costs decreased by a net of \$1,611.

Throughout fiscal year 2014, the County's governmental activities and business-type activities did not enter into any new capital lease agreements.

#### **Governmental Activities:**

- The County made the following principal payments during the year: special assessment debt - \$317, notes payable - \$1,429, capital leases - \$368, and Medicaid obligation - \$83.
- Governmental obligations for compensated absences decreased \$122 or 5.4% to \$2,135.

**Putnam County, FL  
Long-Term Debt Obligations  
(amounts expressed in thousands)**

	Governmental Activities		Business-type Activities		Total		Percent Change
	2014	2013	2014	2013	2014	2013	
Revenue Bonds	\$ -	\$ -	\$ 6,033	\$ 6,110	6,033	6,110	-
Special Assessment Debt	652	969	-	-	652	969	-32.7%
Notes Payable	5,942	7,371	9,764	10,693	15,706	18,064	-13.1%
Capital Lease Obligations	62	430	631	924	693	1,354	-48.8%
Medicaid Obligation	250	333	-	-	250	333	N/A
<b>Total</b>	<b>\$ 6,906</b>	<b>\$ 9,103</b>	<b>\$ 16,428</b>	<b>\$ 17,727</b>	<b>\$ 23,334</b>	<b>\$ 26,830</b>	<b>-13.0%</b>

#### **Business-type Activities:**

- The following principal payments were made during the year: notes payable - \$928, revenue bonds - \$77, and capital leases - \$293.
- Accrued landfill closure and post-closure costs were decreased by \$1,393 due to a change in accounting estimate that resulted when an engineering study revealed more than expected remaining capacity within the active cells. That decrease was in addition to a reduction of \$218 due to reduced long-term care cost estimates.
- Obligations for compensated absences increased by \$9, or 14.5%, to \$71.

Additional information on the County's long-term obligations can be found in Note 9 beginning on page 31 of the accompanying Financial Statements.

## **Economic Factors and Next Year's Budgets and Rates**

- The unemployment rate for the County for September 2014 was 8.3%. This represents a significant decrease over the previous year's 9.9%.
- The taxable value of real property decreased 0.5%, while the taxable value of personal property increased 10.7% in the 2014 fiscal year.
- Building permit activity revenues decreased approximately 5.9% from the prior year.
- The population decreased slightly from the prior year to an estimated 72,523 from 72,763.

During the current fiscal year, the unassigned fund balance in the General Fund increased \$1,202 or 19.5% to \$7,370. The overall fund balance in the General Fund decreased \$1,223 or 8.8% from the previous year to \$12,689. The decrease was primarily the result of increased transfers to support other funds. The ad valorem tax rate changed to 8.900 mils for fiscal year 2014, up from 8.5765 mils in the previous year.

## **Requests for Information**

This financial report is designed to present users with a general overview of the County's finances and to demonstrate the County's accountability. If you have questions concerning any of the information provided in this report or need additional information, contact the Putnam County Clerk of Courts, Finance and Accounting, P.O. Box 758, Palatka, Florida 32178-0758. Additional financial information can be found on our website at <http://www.putnam-fl.com/coc/> and click on *Clerks in the Sunshine*.



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**Putnam County, Florida**  
**Statement of Net Position**  
**September 30, 2014**

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Putnam County Development Authority
<b>ASSETS</b>				
Cash and Equivalents	\$ 32,354,718	\$ 4,683,622	\$ 37,038,340	\$ 243,951
Investments	929,218	-	929,218	-
Receivables	1,474,719	311,171	1,785,890	-
Internal Balances	450,000	(450,000)	-	-
Due From Other Governments	2,577,517	34,775	2,612,292	-
Inventory	246,767	-	246,767	-
Prepays	176,179	-	176,179	-
Other Assets	13,530	-	13,530	-
Restricted Cash and Equivalents	-	3,669,584	3,669,584	-
Restricted Investments	-	6,960,165	6,960,165	-
Capital Assets:				
Non-Depreciable	22,242,631	14,758,223	37,000,854	473,854
Depreciable, Net	88,896,822	35,036,658	123,933,480	93,295
<b>TOTAL ASSETS</b>	<b>149,362,101</b>	<b>65,004,198</b>	<b>214,366,299</b>	<b>811,100</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Derivative Instruments-Interest Rate Swaps	383,856	-	383,856	-
<b>LIABILITIES</b>				
Accounts Payable and Accrued				
Liabilities	2,382,327	2,663,520	5,045,847	184
Other Liabilities	2,044,889	64,505	2,109,394	-
Unearned Revenue	22,406	332,657	355,063	-
Derivative Instruments-Interest Rate Swaps	383,856	-	383,856	-
Noncurrent Liabilities:				
Due Within One Year	3,116,411	5,129,944	8,246,355	-
Due in More Than One Year	8,265,429	24,317,233	32,582,662	-
<b>TOTAL LIABILITIES</b>	<b>16,215,318</b>	<b>32,507,859</b>	<b>48,723,177</b>	<b>184</b>
<b>NET POSITION</b>				
Net Investment In Capital Assets	103,723,550	28,132,012	131,855,562	567,149
Restricted For:				
Affordable Housing Assistance	773,077	-	773,077	-
Court Functions and Courthouse				
Improvements	2,009,698	-	2,009,698	-
Fire Protection	1,778,345	-	1,778,345	-
Law Enforcement and Other Public Safety	1,494,394	-	1,494,394	-
Road and Bridge Maintenance	857,540	-	857,540	-
Capital Projects	10,145,425	-	10,145,425	-
Public Records Modernization	1,237,923	-	1,237,923	-
Fishing Improvement	435,972	-	435,972	-
Tourist Development	469,577	-	469,577	-
Water and Sewer Utilities	214,650	-	214,650	-
Other Purposes	147,712	-	147,712	-
Unrestricted	10,242,776	4,364,327	14,607,103	243,767
<b>TOTAL NET POSITION</b>	<b>\$ 133,530,639</b>	<b>\$ 32,496,339</b>	<b>\$ 166,026,978</b>	<b>\$ 810,916</b>

See accompanying notes.

**Putnam County, Florida**  
**Statement of Activities**  
**For the Year Ended September 30, 2014**

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Assets			Component Unit Putnam County Development Authority
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		Total	
					Governmental Activities	Business-type Activities		
PRIMARY GOVERNMENT:								
GOVERNMENTAL ACTIVITIES:								
General Government	\$ 15,262,970	\$ 3,465,000	\$ 96,087	\$ -	\$ (11,701,883)	\$ -	\$ (11,701,883)	\$ -
Public Safety	30,023,992	4,447,940	1,034,744	77,785	(24,463,523)	-	(24,463,523)	-
Physical Environment	588,965	187,174	29,456	-	(372,335)	-	(372,335)	-
Transportation	9,667,973	658,545	3,628,082	3,332,676	(2,048,670)	-	(2,048,670)	-
Economic Environment	1,995,483	-	369,747	568,322	(1,057,414)	-	(1,057,414)	-
Human Services	2,125,020	174,759	22,396	31,817	(1,896,048)	-	(1,896,048)	-
Culture and Recreation	2,226,544	85,955	205,924	-	(1,934,665)	-	(1,934,665)	-
Court Related	3,921,791	1,430,873	1,310,272	-	(1,180,646)	-	(1,180,646)	-
Interest on Long-Term Debt	307,217	-	-	-	(307,217)	-	(307,217)	-
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<b>66,119,955</b>	<b>10,450,246</b>	<b>6,696,708</b>	<b>4,010,600</b>	<b>(44,962,401)</b>	<b>-</b>	<b>(44,962,401)</b>	<b>-</b>
BUSINESS-TYPE ACTIVITIES:								
Water and Wastewater System	1,892,357	1,071,317	-	4,080,327	-	3,259,287	3,259,287	-
Solid Waste	5,358,094	8,848,338	90,909	-	-	3,581,153	3,581,153	-
Port Authority	298,250	174,344	-	-	-	(123,906)	(123,906)	-
<b>TOTAL BUSINESS-TYPE ACTIVITIES</b>	<b>7,548,701</b>	<b>10,093,999</b>	<b>90,909</b>	<b>4,080,327</b>	<b>-</b>	<b>6,716,534</b>	<b>6,716,534</b>	<b>-</b>
<b>TOTAL PRIMARY GOVERNMENT</b>	<b>\$ 73,668,656</b>	<b>\$ 20,544,245</b>	<b>\$ 6,787,617</b>	<b>\$ 8,090,927</b>	<b>(44,962,401)</b>	<b>6,716,534</b>	<b>(38,245,867)</b>	<b>-</b>
COMPONENT UNIT:								
Putnam County Development Authority	\$ 28,118	\$ 9,085	\$ -	\$ -	-	-	-	(19,033)
GENERAL REVENUES:								
Property Taxes					31,152,255	-	31,152,255	-
Sales Taxes					2,457,239	-	2,457,239	-
Unrestricted State Shared Revenues					4,999,771	-	4,999,771	-
Local Infrastructure Surtax					4,824,959	-	4,824,959	-
Tourist Development Tax					276,155	-	276,155	-
Communications Service Tax					464,446	-	464,446	-
Investment Earnings					35,779	35,513	71,292	387
Gain on Sale of Capital Assets					-	133,873	133,873	-
Miscellaneous					776,286	244	776,530	-
Transfers					(614,714)	614,714	-	-
<b>TOTAL GENERAL REVENUES AND TRANSFERS</b>					<b>44,372,176</b>	<b>784,344</b>	<b>45,156,520</b>	<b>387</b>
CHANGE IN NET POSITION					(590,225)	7,500,878	6,910,653	(18,646)
NET POSITION - BEGINNING OF YEAR					134,120,864	24,995,461	159,116,325	829,562
NET POSITION - END OF YEAR					<u>\$ 133,530,639</u>	<u>\$32,496,339</u>	<u>\$ 166,026,978</u>	<u>\$ 810,916</u>

See accompanying notes.

**Putnam County, Florida**  
**Balance Sheet – Governmental Funds**  
**September 30, 2014**

	<b>General Fund</b>	<b>Better Place Plan Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b><u>ASSETS</u></b>				
Cash and Equivalents	\$ 10,553,545	\$ 7,580,873	\$ 11,941,110	\$ 30,075,528
Investments	297,973	-	631,245	929,218
Receivables	1,420,221	-	54,498	1,474,719
Due From Other Funds	2,370,000	363,838	1,744	2,735,582
Due From Other Governments	683,218	309,963	1,547,467	2,540,648
Inventory	53,900	-	-	53,900
Prepays	10,012	-	166,167	176,179
Other Assets	12,288	-	-	12,288
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL ASSETS</b>	<b>15,401,157</b>	<b>8,254,674</b>	<b>14,342,231</b>	<b>37,998,062</b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>				
<b><u>LIABILITIES</u></b>				
Accounts Payable and Accrued Liabilities	1,172,521	598,641	521,037	2,292,199
Due to Other Funds	1,744	-	1,533,838	1,535,582
Due to Other Governments	83,332	-	303,469	386,801
Unearned Revenue	22,406	-	-	22,406
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL LIABILITIES</b>	<b>1,280,003</b>	<b>598,641</b>	<b>2,358,344</b>	<b>4,236,988</b>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>				
Revenues - unavailable	1,432,648	-	579,047	2,011,695
<b><u>FUND BALANCES</u></b>				
Nonspendable	63,912	-	166,167	230,079
Restricted	52,143	7,656,033	11,618,469	19,326,645
Committed	-	-	421,560	421,560
Assigned	5,202,276	-	44,687	5,246,963
Unassigned	7,370,175	-	(846,043)	6,524,132
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL FUND BALANCES</b>	<b>12,688,506</b>	<b>7,656,033</b>	<b>11,404,840</b>	<b>31,749,379</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 15,401,157</b>	<b>\$ 8,254,674</b>	<b>\$ 14,342,231</b>	<b>\$ 37,998,062</b>
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See accompanying notes.

**Putnam County, Florida**  
**Reconciliation of the Balance Sheet to the Statement of Net Position-**  
**Governmental Funds**  
**September 30, 2014**

FUND BALANCES - TOTAL GOVERNMENTAL FUNDS		\$ 31,749,379
<p>Amounts reported for governmental activities in the statement of net position are different because:</p>		
<p>Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds.  Capital Assets - Net.....</p>		111,103,408
<p>Certain receivables are not available in the current period and therefore are not recognized as revenues in the Governmental Funds.....</p>		2,011,695
<p>Interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues.  Accrued Interest on Long-term Debt .....</p>		(59,557)
<p>Long-term liabilities do not require the use of current financial resources and are not reported in the funds.</p>		
<p>Long-Term Debt .....</p>	(6,594,181)	
<p>Capital Lease Obligations .....</p>	(62,150)	
<p>Compensated Absences .....</p>	(2,102,000)	
<p>Medicaid Obligation .....</p>	(250,000)	
<p>OPEB Obligations .....</p>	(2,315,794)	
		(11,324,125)
<p>Internal service funds are used by management to charge the costs of fleet maintenance and insurance activities to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position because they primarily serve governmental activities of the county.</p>		
<p>Internal Service Funds .....</p>		49,839
<p>Net Position of Governmental Activities</p>		\$ 133,530,639

See accompanying notes.

**Putnam County, Florida**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances –**  
**Governmental Funds**  
**For the Year Ended September 30, 2014**

	<b>General Fund</b>	<b>Better Place Plan Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b><u>REVENUES</u></b>				
Taxes	\$29,473,377	\$ 4,824,959	\$ 5,402,483	\$39,700,819
Licenses and Permits	341,296	-	45,042	386,338
Intergovernmental	8,089,352	-	6,684,600	14,773,952
Charges for Services	5,041,188	-	1,592,680	6,633,868
Fines and Forfeitures	56,241	-	357,940	414,181
Special Assessments	-	-	762,763	762,763
Miscellaneous	381,103	7,764	471,177	860,044
	<u>43,382,557</u>	<u>4,832,723</u>	<u>15,316,685</u>	<u>63,531,965</u>
<b>TOTAL REVENUES</b>				
<b><u>EXPENDITURES</u></b>				
Current:				
General Government	12,726,160	-	70,346	12,796,506
Public Safety	25,020,619	-	3,026,861	28,047,480
Physical Environment	307,418	-	128,172	435,590
Transportation	30,000	-	5,782,999	5,812,999
Economic Environment	303,657	-	1,686,155	1,989,812
Human Services	2,195,787	-	-	2,195,787
Culture and Recreation	1,700,167	-	198,381	1,898,548
Court Related	1,021,273	-	2,926,751	3,948,024
Capital Outlay	-	1,322,825	2,853,615	4,176,440
Debt Service:				
Principal Retirement	279,574	1,335,000	498,866	2,113,440
Interest and Fiscal Charges	7,044	248,261	68,504	323,809
	<u>43,591,699</u>	<u>2,906,086</u>	<u>17,240,650</u>	<u>63,738,435</u>
<b>TOTAL EXPENDITURES</b>				
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>(209,142)</u>	<u>1,926,637</u>	<u>(1,923,965)</u>	<u>(206,470)</u>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>				
Transfers In	486,560	-	1,179,692	1,666,252
Transfers Out	(1,500,692)	(500,000)	(83,258)	(2,083,950)
	<u>(1,014,132)</u>	<u>(500,000)</u>	<u>1,096,434</u>	<u>(417,698)</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>				
<b>NET CHANGE IN FUND BALANCES</b>	(1,223,274)	1,426,637	(827,531)	(624,168)
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<u>13,911,780</u>	<u>6,229,396</u>	<u>12,232,371</u>	<u>32,373,547</u>
<b>FUND BALANCES - END OF YEAR</b>	<u>\$12,688,506</u>	<u>\$ 7,656,033</u>	<u>\$11,404,840</u>	<u>\$31,749,379</u>

See accompanying notes.

**Putnam County, Florida**  
**Reconciliation of the Statement of Revenues, Expenditures and Changes in**  
**Fund Balances to the Statement of Activities – Governmental Funds**  
**For the Year Ended September 30, 2014**

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS \$ (624,168)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their useful lives and reported as depreciation expense.

Capital assets acquired by use of financial resources .....	6,543,819	
Current year depreciation and amortization .....	<u>(7,336,207)</u>	
Difference.....		(792,388)

Certain items reported in the Statement of Activities are not considered available current financial resources and therefore are not reported as revenues in the Governmental Funds.....	986,919
--	---------

In the statement of activities, only the gain or loss on the disposal of capital assets is reported. However, in the governmental funds, the change in net position differs from the change in fund balance by the net book value of the assets disposed.	
Loss on disposal of capital assets .....	(70,406)

Repayment of debt principal is an expenditure in governmental funds, but the repayment results in a reduction of long-term liabilities in the statement of net position.	
Debt Principal Payments .....	2,113,440

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.		
Compensated Absences .....	124,000	
OPEB Obligations .....	(568,942)	
Accrued Interest Payable .....	16,591	
Medicaid Obligation .....	<u>83,333</u>	
Total		(345,018)

Internal service funds are used to charge the cost of certain activities to individual funds. The net revenue (expense) is reported with governmental activities.	<u>(1,858,604)</u>
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CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES \$ (590,225)

See accompanying notes.

**Putnam County, Florida**  
**Statement of Net Position – Proprietary Funds**  
**September 30, 2014**

	<u>Business-type Activities - Enterprise Funds</u>				<u>Governmental</u>
	<u>Waste</u> <u>Management</u> <u>Fund</u>	<u>East</u> <u>Putnam</u> <u>Water Fund</u>	<u>Non-Major</u> <u>Proprietary</u> <u>Fund</u>	<u>Total</u> <u>Enterprise</u> <u>Funds</u>	<u>Activities</u> <u>Internal</u> <u>Service</u> <u>Funds</u>
<b><u>ASSETS</u></b>					
<b>CURRENT ASSETS:</b>					
Cash and Equivalents	\$ 3,106,637	\$ 691,241	\$ 885,744	\$ 4,683,622	\$ 2,279,189
Receivables	113,683	165,202	32,286	311,171	-
Due From Other Governments	34,775	-	-	34,775	36,869
Inventory	-	-	-	-	192,867
Other Assets	-	-	-	-	1,242
<b>TOTAL CURRENT ASSETS</b>	<b>3,255,095</b>	<b>856,443</b>	<b>918,030</b>	<b>5,029,568</b>	<b>2,510,167</b>
<b>NONCURRENT ASSETS:</b>					
Restricted Cash and Equivalents	1,917,305	1,752,279	-	3,669,584	-
Restricted Investments	3,813,894	3,146,271	-	6,960,165	-
Capital Assets, Net	9,327,555	36,205,863	4,261,463	49,794,881	36,045
<b>TOTAL NONCURRENT ASSETS</b>	<b>15,058,754</b>	<b>41,104,413</b>	<b>4,261,463</b>	<b>60,424,630</b>	<b>36,045</b>
<b>TOTAL ASSETS</b>	<b>18,313,849</b>	<b>41,960,856</b>	<b>5,179,493</b>	<b>65,454,198</b>	<b>2,546,212</b>
<b><u>LIABILITIES</u></b>					
<b>CURRENT LIABILITIES:</b>					
Accounts Payable and Accrued Liabilities	1,013,974	1,649,060	486	2,663,520	30,570
Due to Other Funds	-	450,000	-	450,000	750,000
Estimated Liability for Self- Insured Losses	-	-	-	-	1,158,088
Customer Deposits	9,155	54,525	825	64,505	-
Unearned Revenue	-	332,657	-	332,657	-
Current Portion of Long-Term Liabilities	1,272,632	3,857,312	-	5,129,944	17,900
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,295,761</b>	<b>6,343,554</b>	<b>1,311</b>	<b>8,640,626</b>	<b>1,956,558</b>
<b>NONCURRENT LIABILITIES</b>	<b>10,788,258</b>	<b>13,528,975</b>	<b>-</b>	<b>24,317,233</b>	<b>539,815</b>
<b>TOTAL LIABILITIES</b>	<b>13,084,019</b>	<b>19,872,529</b>	<b>1,311</b>	<b>32,957,859</b>	<b>2,496,373</b>
<b><u>NET POSITION</u></b>					
Net Investment in Capital Assets Unrestricted	6,503,074 (1,273,244)	17,367,475 4,720,852	4,261,463 916,719	28,132,012 4,364,327	36,045 13,794
<b>TOTAL NET POSITION</b>	<b>\$ 5,229,830</b>	<b>\$ 22,088,327</b>	<b>\$ 5,178,182</b>	<b>\$ 32,496,339</b>	<b>\$ 49,839</b>

See accompanying notes.

**Putnam County, Florida**  
**Statement of Revenues, Expenses and Changes in Fund Net Position – Proprietary Funds**  
**For the Year Ended September 30, 2014**

	<b>Business-type Activities - Enterprise Funds</b>				<b>Governmental</b>
	<b>Waste Management Fund</b>	<b>East Putnam Water Fund</b>	<b>Non-Major Proprietary Fund</b>	<b>Total Enterprise Funds</b>	<b>Activities Internal Service Funds</b>
<b><u>OPERATING REVENUES</u></b>					
User Fees and Assessments	\$ 8,848,338	\$ 1,071,317	\$ 174,344	\$10,093,999	\$ 8,468,122
Miscellaneous	100	144	-	244	129,644
<b>TOTAL OPERATING REVENUES</b>	<b>8,848,438</b>	<b>1,071,461</b>	<b>174,344</b>	<b>10,094,243</b>	<b>8,597,766</b>
<b><u>OPERATING EXPENSES</u></b>					
Personal Services	801,011	182,294	-	983,305	395,736
Insurance	-	-	-	-	7,483,332
Claims Expense	-	-	-	-	1,603,535
Contractual Services	5,472,065	2,006	3,578	5,477,649	268,388
Repairs and Maintenance	217,457	45,512	49,716	312,685	16,110
Other Operating Expenses	567,492	344,774	147,309	1,059,575	479,933
Depreciation	(185,420)	829,839	97,647	742,066	12,320
Closure and Long-Term Care Costs	(1,611,245)	-	-	(1,611,245)	-
<b>TOTAL OPERATING EXPENSES</b>	<b>5,261,360</b>	<b>1,404,425</b>	<b>298,250</b>	<b>6,964,035</b>	<b>10,259,354</b>
<b>OPERATING INCOME (LOSS)</b>	<b>3,587,078</b>	<b>(332,964)</b>	<b>(123,906)</b>	<b>3,130,208</b>	<b>(1,661,588)</b>
<b><u>NON OPERATING REVENUES</u></b>					
<b><u>(EXPENSES)</u></b>					
Interest Revenue	32,375	2,277	861	35,513	-
Grants	90,909	-	-	90,909	-
Interest Expense	(96,734)	(487,932)	-	(584,666)	-
Gain on Sale of Surplus Property	133,873	-	-	133,873	-
<b>TOTAL NONOPERATING REVENUES</b>	<b>160,423</b>	<b>(485,655)</b>	<b>861</b>	<b>(324,371)</b>	<b>-</b>
<b>(EXPENSES)</b>	<b>160,423</b>	<b>(485,655)</b>	<b>861</b>	<b>(324,371)</b>	<b>-</b>
<b>INCOME (LOSS) BEFORE CAPITAL</b>					
<b>CONTRIBUTIONS AND TRANSFERS</b>					
CONTRIBUTIONS AND TRANSFERS	3,747,501	(818,619)	(123,045)	2,805,837	(1,661,588)
Capital Contributions - Capital Grants	-	4,080,327	-	4,080,327	-
Transfers In	-	667,836	-	667,836	246,346
Transfers Out	(51,742)	-	(1,380)	(53,122)	(443,362)
<b>CHANGE IN NET POSITION</b>	<b>3,695,759</b>	<b>3,929,544</b>	<b>(124,425)</b>	<b>7,500,878</b>	<b>(1,858,604)</b>
<b>NET POSITION - BEGINNING</b>					
OF YEAR	1,534,071	18,158,783	5,302,607	24,995,461	1,908,443
<b>NET POSITION - END OF YEAR</b>	<b>\$ 5,229,830</b>	<b>\$22,088,327</b>	<b>\$ 5,178,182</b>	<b>\$32,496,339</b>	<b>\$ 49,839</b>

See accompanying notes.

**Putnam County, Florida**  
**Statement of Cash Flows – Proprietary Funds**  
**For the Year Ended September 30, 2014**

	<u>Business-type Activities - Enterprise Funds</u>				<u>Governmental</u>
	<u>Waste</u> <u>Management</u> <u>Fund</u>	<u>East</u> <u>Putnam</u> <u>Water Fund</u>	<u>Non-Major</u> <u>Proprietary</u> <u>Fund</u>	<u>Total</u> <u>Enterprise</u> <u>Funds</u>	<u>Activities</u> <u>Internal</u> <u>Service</u> <u>Funds</u>
<u>CASH FLOWS FROM OPERATING</u>					
<u>ACTIVITIES</u>					
Receipts From Customers	\$ 8,887,495	\$ 1,020,073	\$ 158,758	\$ 10,066,326	\$ 8,606,256
Payments to Suppliers	(5,830,424)	(395,727)	(200,591)	(6,426,742)	(8,886,667)
Payments to Employees	(775,716)	(174,863)	-	(950,579)	(387,120)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>2,281,355</u>	<u>449,483</u>	<u>(41,833)</u>	<u>2,689,005</u>	<u>(667,531)</u>
<u>CASH FLOWS FROM NONCAPITAL</u>					
<u>FINANCING ACTIVITIES</u>					
Transfers In	-	-	-	-	246,346
Transfers Out	(51,742)	-	(1,380)	(53,122)	(443,362)
Short Term Loan from General Fund	-	450,000	-	450,000	-
Grants	90,909	-	-	90,909	-
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	<u>39,167</u>	<u>450,000</u>	<u>(1,380)</u>	<u>487,787</u>	<u>(197,016)</u>
<u>CASH FLOWS FROM CAPITAL AND</u>					
<u>RELATED FINANCING ACTIVITIES</u>					
Payments Received on Mortgage Receivable	-	-	9,910	9,910	-
Principal Paid on Debt	(796,615)	(2,182,305)	-	(2,978,920)	-
Interest Paid on Debt	(106,040)	(465,972)	-	(572,012)	-
Advance Repaid to General Fund	-	(760,208)	-	(760,208)	-
Proceeds From Sale of Surplus Property	83,873	-	-	83,873	-
Proceeds From East Putnam Grant Closure	-	5,180,628	-	5,180,628	-
Short Term Debt Issued	-	5,013,181	-	5,013,181	-
Transfers In	-	667,836	-	667,836	-
Acquisitions of Capital Assets	(1,520,160)	(4,343,374)	-	(5,863,534)	(17,498)
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	<u>(2,338,942)</u>	<u>3,109,786</u>	<u>9,910</u>	<u>780,754</u>	<u>(17,498)</u>
<u>CASH FLOWS FROM INVESTING</u>					
<u>ACTIVITIES</u>					
Purchase of Investments	(24,351)	(3,153,706)	-	(3,178,057)	-
Interest on Investments	32,375	2,277	861	35,513	-
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	<u>8,024</u>	<u>(3,151,429)</u>	<u>861</u>	<u>(3,142,544)</u>	<u>-</u>
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS	(10,396)	857,840	(32,442)	815,002	(882,045)
CASH AND EQUIVALENTS - BEGINNING OF YEAR	<u>5,034,338</u>	<u>1,585,680</u>	<u>918,186</u>	<u>7,538,204</u>	<u>3,161,234</u>
CASH AND EQUIVALENTS - END OF YEAR	<u>\$ 5,023,942</u>	<u>\$ 2,443,520</u>	<u>\$ 885,744</u>	<u>\$ 8,353,206</u>	<u>\$ 2,279,189</u>

(continued)

**Putnam County, Florida**  
**Statement of Cash Flows – Proprietary Funds**  
**For the Year Ended September 30, 2014**

(concluded)

	<u>Business-type Activities - Enterprise Funds</u>				<u>Governmental</u>
	<u>Waste</u> <u>Management</u> <u>Fund</u>	<u>East</u> <u>Putnam</u> <u>Water Fund</u>	<u>Non-Major</u> <u>Proprietary</u> <u>Fund</u>	<u>Total</u> <u>Enterprise</u> <u>Funds</u>	<u>Activities</u> <u>Internal</u> <u>Service</u> <u>Funds</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES					
OPERATING INCOME (LOSS)	\$ 3,587,078	\$ (332,964)	\$ (123,906)	\$ 3,130,208	\$(1,661,588)
Adjustments to reconcile operating loss to net cash provided (used) by operating activities:					
Depreciation	(185,420)	829,839	97,647	742,066	12,320
Change In:					
Receivables	35,586	(50,713)	(14,336)	(29,463)	26,845
Due From Other Governments	3,720	-	-	3,720	(18,120)
Inventory	-	-	-	-	(26,925)
Other Assets	-	-	-	-	(235)
Accounts Payable and Accrued Liabilities	430,710	(2,729)	12	427,993	(16,129)
Due to Other Funds	-	-	-	-	60,000
Customer Deposits	(250)	(675)	(1,250)	(2,175)	-
Estimated Liability for Self Insured Losses	-	-	-	-	947,685
Compensated Absences	7,000	2,000	-	9,000	2,000
Accrued Landfill and Post- Closure Costs	(1,611,245)	-	-	(1,611,245)	-
Other Noncurrent Liabilities	14,176	4,725	-	18,901	6,616
<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	<b><u>\$ 2,281,355</u></b>	<b><u>\$ 449,483</u></b>	<b><u>\$ (41,833)</u></b>	<b><u>\$ 2,689,005</u></b>	<b><u>\$ (667,531)</u></b>
NONCASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES					
Equipment Trade-in Value	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -
Accounts Payable - Contractors	-	931,863	-	931,863	-
Retainage Payable - Contractors	-	548,284	-	548,284	-
	<b><u>\$ 50,000</u></b>	<b><u>\$ 1,480,147</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,530,147</u></b>	<b><u>\$ -</u></b>

See accompanying notes.

**Putnam County, Florida**  
**Statement of Fiduciary Net Position**  
**September 30, 2014**

	<b>Agency Funds</b>
<u>ASSETS</u>	
Cash and Equivalents	\$ 3,083,139
Receivables	<u>30,792</u>
 TOTAL ASSETS	 <u><u>\$ 3,113,931</u></u>
 <u>LIABILITIES</u>	
Assets Held for Others	 <u><u>\$ 3,113,931</u></u>

See accompanying notes.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

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**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

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**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

The financial statements of Putnam County, Florida have been prepared in conformity with accounting principles generally accepted in the United States (GAAP) as applied to government units in accordance with the Governmental Accounting Standards Board (GASB). The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following notes to the financial statements are an integral part of the County's Basic Financial Statements.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of Putnam County, Florida (the County), conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

**A. Reporting Entity**

The County is a non-charter, general purpose local government established under the legal authority of the Constitution of the State of Florida. It is composed of an elected Board of County Commissioners and elected Constitutional Officers, who are governed by State statutes and regulations. The Commissioners appoint a county administrator whose duties include the administration of directives and policies of the Commissioners and who has responsibility for the operation of all business centers and the provision of services under the purview of the Commissioners.

The Board of County Commissioners and the offices of the Clerk of the Circuit Court, Sheriff, Tax Collector, Property Appraiser, and Supervisor of Elections are operated as separate County agencies in accordance with applicable provisions of Florida Statutes. The office of the Tax Collector operates on a fee system, whereby the officer retains fees, commissions, and other revenues to pay all operating expenditures, including statutory compensation. Any excess income is remitted to the Board of County Commissioners and other County taxing authorities at the end of the fiscal year. The offices of the Sheriff, Property Appraiser, and Supervisor of Elections operate on a budget system, whereby County-appropriated funds are received from the Board of County Commissioners, and any unexpended appropriations are required to be returned to the Board of County Commissioners at the end of the fiscal year. The Clerk's duties as Clerk to the Board and Chief Financial Officer for the County are budgeted functions, funded by the Board. The Clerk's duties as Clerk of the Circuit and County Courts are funded by appropriations from the Florida Justice Administrative Commission.

The accompanying financial statements present the County as a primary government, and its component units, entities for which the County is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the County's operations and, accordingly, data from these units are combined with data of the County. The discretely presented component unit, on the other hand, is reported in a separate column in the government-wide financial statements to emphasize it is legally separate from the County. Each blended and discretely presented component unit has a September 30 year end.

Blended Component Units – The Putnam County Port Authority, a dependent special district created by Chapter 67-1961, Laws of Florida, to carry out the operations of the County's barge port, is a blended component unit of the primary government. The Putnam County Solid Waste District, a dependent special district, is also a blended component unit of the primary government and was created by Ordinance 87-9 of the County to provide waste disposal services.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Putnam County Board of County Commissioners serves as the governing board of the Port Authority and makes up the majority of the Board of the Solid Waste District. County management maintains operational responsibility for both entities. Additionally, the County is legally obligated to provide resources in case the component units experience deficiencies in debt service payments and resources are not available from any other remedies. These component units are presented as Enterprise Funds. Separate financial statements are not prepared.

**Discretely Presented Component Unit** – The Putnam County Development Authority is an independent special district created by Chapter 61-2727 as amended by Chapter 69-1523, Laws of Florida, for the purpose of promoting economic growth and development in all areas of the County. The governing Board of the Authority has nine members, of which three are appointed by the County's Board of County Commissioners. The Authority cannot issue bonded debt without the substantive approval of the Board of County Commissioners and, accordingly, the Authority is considered to be fiscally dependent on the Board of County Commissioners. The Authority is included as an Enterprise Fund because if excluded the County's financial statements would be misleading. The Authority does not issue separate financial statements.

**Related Organization** – The Putnam County Fair Association is a not-for-profit organization created under Chapter 616, Florida Statutes. The Association is considered a related organization because a majority of its Board of Directors is appointed by the Putnam County Board of County Commissioners. The County is not financially accountable for the Association and, accordingly, the Association is not included in the accompanying financial statements.

**Joint Ventures** – The County did not participate in any joint ventures during fiscal year 2013-2014.

**B. Future Accounting Changes**

The Governmental Accounting Standards Board has issued statements that will become effective in 2015. The statements address:

- Accounting and financial reporting for pensions; and
- Mergers, acquisitions and transfers of operations.

The County is currently evaluating the effects that these statements will have on its financial statements for the year ended September 30, 2015.

**C. Government-wide and Fund Financial Statements**

The government-wide financial statements (the Statement of Net Position and the Statement of Activities) concentrate on the County as a whole, except for its fiduciary activities, and do not emphasize fund types but rather a governmental or a business-type classification, which are presented in separate columns. The governmental activities and business-type activities comprise the primary government and are reported separately from the component unit for which the County is accountable. General governmental and intergovernmental revenues support the governmental activities, whereas the business-type activities are primarily supported by user fees and charges for services.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The statement of activities reflects the direct expenses of a given function or segment, which are offset by program revenues. Program revenues are defined as charges for services, operating grants and contributions, and capital grants and contributions directly associated with a given function. Taxes and other items not properly included among program revenues are reported as general revenues.

The County's major funds are presented in separate columns on the governmental fund financial statements and the proprietary fund financial statements. The definition of a major fund is one that meets certain criteria set forth in GASB 34. The funds that do not meet the criteria of a major fund are considered non-major funds and are combined into a single column on the fund financial statements. Non-major governmental funds are comprised of special revenue, debt service and capital projects funds.

The effect of interfund activity has been removed from the government-wide financial statements. However, the interfund services between functions are not eliminated. The internal service activity has been eliminated except for the outside activity and is combined with the governmental activity on the government-wide financial statements. Internal service activity is reported in full on the proprietary fund financial statements. The internal service funds are combined and thus reported in a single summary column on the proprietary fund financial statements.

**D. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The accounts of the County are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance or net position, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The accounting and financial reporting treatment is determined by the applicable measurement focus and the basis of accounting. The *basis of accounting* refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. The basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. *Measurement focus* indicates the type of resources being measured such as current financial resources (current assets less current liabilities) or economic resources (all assets and liabilities).

The government-wide financial statements, the proprietary fund financial statements and the fiduciary fund financial statements are prepared on a full accrual basis using the economic resources measurement focus. Revenues are recorded in the period in which they are earned and measurable and expenses are recorded in the period in which the related liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all of the eligibility requirements imposed by the provider have been met.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Proprietary funds record both operating and non-operating revenues and expenses. The principal operating revenues are those that are obtained from the operations of the proprietary fund and include user fees, special assessments, and rental fees. Non-operating revenues are not related to the operations of the proprietary fund and include taxes, interest earnings and grants. Operating expenses represent the cost of operations, which includes depreciation. Non-operating expenses are not related to operations, such as interest expense.

Governmental fund financial statements are prepared on the modified accrual basis using the current financial resources measurement focus. Under the modified accrual basis, revenues are recognized when they become measurable and available as net current assets. For this purpose, the County considers all revenues available if they are collected within sixty days after year-end. Primary revenues, such as property taxes, special assessments, intergovernmental revenues, charges for services, sales and franchise taxes, rents and interest are treated as susceptible to accrual under the modified accrual basis and have been recognized as revenues. Expenditures reported in governmental fund financial statements are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule includes principal and interest on general long-term debt, which is recognized when due.

The County reports the following major funds in the governmental fund financial statements:

General Fund – The General Fund is the general operating fund of the County. It is used to account for and report all financial resources not accounted for and reported in another fund. The General Fund is subdivided into the following categories: Board of County Commissioners (BOCC), Sheriff, Tax Collector, Property Appraiser, Supervisor of Elections, and Clerk of the Circuit Court.

Better Place Plan Fund – The Better Place Fund is used to account for revenues received from a one-cent discretionary surtax imposed to finance certain capital projects.

The County reports the following major funds in the proprietary fund financial statements:

Waste Management Fund – The County's Waste Management Fund is used to account for the fees charged for providing solid waste collection and disposal services to the general public on a user fee basis, and to account for special assessments levied to County residents for mandatory solid waste collection.

East Putnam Water Fund – The East Putnam Water Fund is used to account for the collection and use of fees established to provide a water and wastewater system to residents in that region of the County.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The County reports the following other fund types:

Internal Service Funds – The Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis (i.e., risk management, liability insurance, and fleet maintenance).

Agency Funds – The Agency Funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, or other governments. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Clerk of the Circuit Court maintains agency funds to account for assets held for others under court order; the Sheriff's agency fund accounts for assets held for use by inmates while incarcerated, and on behalf of other agencies and individuals; the Tax Collector maintains agency funds to account for taxes received but not distributed and for funds not yet distributed to the state from the sale of vehicle and other licenses and permits.

E. Assets, Liabilities and Net Position or Equity

Cash and Investments

For accounting and investment purposes, the County maintains a cash and investment pool that is available for use by all funds except those whose cash and investments must be segregated due to legal or other restrictions. Investments within this pool are treated as a demand deposit account by the various funds of the County that participate. Interest earned on investments in the pool is allocated to the various funds based upon each fund's equity balance in the pool during the allocation period.

All funds that are not invested are deposited in institutions that are certified as "Qualified Public Depositories," as required under the Florida Security for Public Deposits Act. This law requires every qualified public depository to deposit, with the State Treasurer, eligible collateral equal to or in excess of an amount to be determined by the State Treasurer. The law requires the State Treasurer to ensure that funds are entirely collateralized throughout the fiscal year. Therefore, the County's total deposits and the deposits of the Putnam County Development Authority, a component unit, are insured or collateralized by the Federal Depository Insurance Corporation and the Bureau of Collateral Securities, Division of Treasury, State Department of Insurance.

Investments are stated at fair value, except for some investments in the State Board of Administration Local Government Surplus Trust Fund Investment Pool. The State Investment Pool is administered by the Florida State Board of Administration (SBA), who provides regulatory oversight. The SBA is not a registrant with the Securities and Exchange Commission (SEC). Investments in the SBA are classified as Cash and Equivalents in the accompanying financial statements

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Statement of Cash Flows

For purposes of the statement of cash flows, the County considers cash and cash equivalents to be cash on hand, demand deposits, and highly liquid investments with original maturities of three months or less when purchased.

Accounts Receivable

The accounts receivable of the County are recorded in the government-wide, governmental, and proprietary fund financial statements and are net of an allowance for doubtful accounts, which is generally equivalent to the receivables that are over 90 days.

Due To/From Other Funds

Activity between funds during the year is recorded by moving cash; however, after September 30th cash can no longer move between funds; therefore a “due from” and “due to” are used to record any activity representing current interfund loans. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide statement of net position as “internal balances”.

Restricted Assets

Certain resources of the County are classified as restricted assets on the statement of net position because the restriction is either imposed by law through constitutional provisions or enabling legislation or imposed externally by creditors, grantors, contributors, or laws or regulations of other governments. When both restricted and unrestricted resources are available for use, it is the County’s policy to use restricted resources first, then unrestricted resources as they are needed.

Inventories

Inventories, consisting primarily of materials and supplies, are stated at cost, which approximates fair market value. The “first-in/first-out” (FIFO) method is used to determine cost.

All inventories are recorded as expenditures, or expense, as they are used (consumption method). An offsetting non-spendable fund balance is reported in the governmental fund financial statements to indicate that the asset is not available for appropriation or expenditure.

Prepays

Certain payments to vendors for goods and services applicable to future accounting periods are recorded as prepaids in the accompanying financial statements. An offsetting non-spendable fund balance is reported in the fund financial statements to indicate that prepaids do not represent available spendable resources.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Long-Term Receivables

Noncurrent portions of long-term receivables due to governmental funds are reported on their balance sheets, in spite of their spending measurement focus. However, special reporting treatments are used to indicate that they are not considered “available spendable resources,” since they do not represent net current position. Recognition of governmental fund type revenues represented by noncurrent receivables is not made until they become current receivables.

Capital Assets

Capital assets include property, plant, equipment, infrastructure, and intangible assets such as computer software. Infrastructure assets are defined as public domain assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the governmental unit. Capital assets are reported in the government-wide financial statements in the applicable governmental or business-type activities column, as well as the proprietary fund financial statements. The established threshold for capitalizing property, plant and equipment is generally \$3,000. The threshold for capitalizing infrastructure ranges from \$5,000 to \$25,000. The Office of the Sheriff, however, has established a capitalization threshold of \$5,000 for all classes of capital assets. The threshold for the capitalization of all intangible assets is \$50,000.

The reported values of general infrastructure exclude normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or extend its useful life beyond the original estimate.

The County holds legal title to the capital assets of the Board of County Commissioners, Property Appraiser, Tax Collector, Clerk of the Circuit Court, and Supervisor of Elections and is accountable for them under Florida Law. The Sheriff, under Florida Law, is accountable for maintaining capital asset records for equipment used in the operations of the Office.

Capital assets are recorded at cost, or estimated historical cost. Contributed assets are recorded at estimated fair market value at the time received.

Amortization of intangible assets is included with depreciation expense.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Depreciation or amortization, as appropriate, is calculated using the straight-line method over the following estimated useful lives:

Intangible Assets	7 – 40 Years
Buildings	30 – 50 Years
Improvements	10 – 50 Years
Equipment	5 – 15 Years
Water Distribution System	40 Years

Infrastructure assets are depreciated using a group depreciation method over a period of 10-100 years.

The landfill is depreciated proportionately based on capacity used.

**Capitalization of Interest**

Interest costs related to construction are capitalized for proprietary activities. For assets constructed with governmental fund resources, interest is not capitalized. During the current year the County had \$27,604 of capitalized interest on the East Putnam Wastewater Project.

**Unearned Revenues**

Unearned revenue represents revenues collected in advance of services performed. This revenue will be recognized when the services are rendered.

**Compensated Absences**

The various County agencies maintain policies that permit employees to accumulate earned but unused vacation and sick pay benefits that will be paid to employees upon separation of service if certain criteria are met. These benefits, plus their related tax and retirement costs, are classified as compensated absences. The policies of the various County agencies vary as to the amount and the vesting of employee vacation and sick time. Generally, the policies allow limited vesting of unused employee vacation leave time and in some instances sick time. The amount of vacation time is determined by the period of employment. In prior years, the following governmental funds have typically been used to eliminate the liability for compensated absences: the General Fund, the County Transportation Trust Fund, the Fire Tax Unit Fund, the E911 System Fund and the Court Fund.

Compensated absences liabilities are accrued when incurred in the government-wide and proprietary fund financial statements. No expenditure is reported in the governmental fund statements for these amounts until payment is due. The compensated absences liability is based on current rates of pay.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

F. Management Estimates and Assumptions

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could vary from estimates used.

G. Deferred Inflows and Outflows

Deferred outflows of resources are defined as a consumption of resources by the government that is applicable to a future reporting period. Deferred inflows of resources are defined as an acquisition of resources by the government that is applicable to a future reporting period. Deferred outflows of resources have a positive effect on net position, similar to assets, and deferred inflows of resources have a negative effect on net position, similar to liabilities. Notwithstanding those similarities, deferred outflows of resources are not assets and deferred inflows of resources are not liabilities, and accordingly, are not included in those sections of the statement of financial position.

H. Fund Balance

The County follows the provisions of GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions to classify fund balances for its governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the County is bound to honor constraints on the specific purposes for which the amounts in the fund can be spent.

Fund balance classifications are described below:

*Nonspendable Fund Balance* – Non-spendable fund balances are amounts that cannot be spent because they are either: (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted Fund Balance* – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the County's highest level of decision-making authority, which is by Ordinance approved by the County Commission. Committed amounts cannot be used for any other purpose unless the Commission removes those constraints by taking the same type of action.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

*Assigned Fund Balance* – Assigned fund balances are amounts that are constrained by the County's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) formal action of the County Commission, other than by Ordinance, or (b) an official to which the Commission has delegated the authority, by formal action, to assign amounts used for specific purposes. The Commission has delegated this authority to the County Administrator.

*Unassigned Fund Balance* – Unassigned fund balance is the residual classification for the General Fund.

The County's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

**NOTE 2 – DEFINED BENEFIT PENSION PLAN**

Plan Description

Putnam County contributes to the Florida Retirement System (the "System"), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Division of Retirement, PO Box 9000, Tallahassee, Florida, 32315-9000, or by calling (850) 488-6491.

Funding Policy

The employee contribution rate at September 30, 2014, was 3.00%. The County is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2014 were as follows: Regular Employees 7.37%; Special Risk Employees 19.82%; Senior Management 21.14%; Elected Officials 43.24%; DROP Participants 12.28%. The contribution requirements of plan members and the County are established and may be amended by the Florida Legislature. Putnam County's contributions to the System for the years ending September 30, 2014, 2013 and 2012 were \$3,410,000, \$2,642,000, and \$2,176,000 respectively, equal to the required contributions for each year.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 3 – DEFERRED COMPENSATION PLAN**

The County offers its employees a deferred compensation plan (the "Plan") created in accordance with Section 457 of the Internal Revenue Code. This Plan (refer to Section 112.215, Florida Statutes), is available to all regular payroll County employees, permits them to defer a portion of their salaries until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under the Plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are (notwithstanding the mandates of 26 U.S.C. s. 457 (b) (6), all of the assets specified in subparagraph 1) held in trust for the exclusive benefit of participants and their beneficiaries as mandated by 26 U.S.C. s. 457 (g) (1).

**NOTE 4 – PROPERTY TAXES**

Property taxes become due and payable on November 1<sup>st</sup> of each year and are delinquent on April 1 of the following year. Discounts on property taxes are allowed for payments made prior to the April 1 delinquent date. Tax certificates for the full amount of any unpaid taxes must be sold no later than June 1<sup>st</sup> of each year.

Procedures for collecting delinquent taxes, including applicable tax certificate sales and tax deed sales, are provided by Florida Statutes. The enforceable lien date is approximately two years after taxes become delinquent and occurs only upon request of a holder of a delinquent tax certificate. There were no significant delinquent property taxes receivable at September 30, 2014.

Tax revenues are recognized when levied, to the extent that they result in current receivables in governmental funds. By year-end, substantially all property taxes have been collected. Accordingly, there is no ad-valorem property taxes receivable reported in the accompanying financial statements.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 4 – PROPERTY TAXES**

Details of the County's tax calendar are presented below:

Lien Date	January 1
Levy Date	October 1
Installment Payments:	
1st Installment	No later than June 30
2nd Installment	No later than September 30
3rd Installment	No later than December 31
4th Installment	No later than March 31
Regular Payments:	
Discount Periods	November - February
No Discount Period	March
Delinquent Date	April 1

**NOTE 5 – DEPOSITS AND INVESTMENTS**

As of September 30, 2014, the County had the following investments and maturities:

<u>Investment</u>	Fair Value	Less Than 1	Investment Maturities (in years)			S & P Rating
			1 - 2	2 - 3	3 - 8	
State Investment Pool - Florida Prime, amortized cost	\$ 8,999,429	\$ 8,999,429	\$ -	\$ -	\$ -	AAAm
Florida Local Government Investment Trust	4,743,112	1,695,188	827,199	1,575,662	645,063	AAAf
Fixed Income Securities	3,146,271	820,183	103,014	747,985	1,475,089	NA
Money Market Funds	<u>10,020,691</u>	<u>10,020,691</u>	<u>-</u>	<u>-</u>	<u>-</u>	NA
<b>TOTAL INVESTMENTS</b>	<u>\$ 26,909,503</u>	<u>\$ 21,535,491</u>	<u>\$ 930,213</u>	<u>\$ 2,323,647</u>	<u>\$ 2,120,152</u>	

Total Investments include \$19,020,120 classified as Cash and Equivalents in the accompanying financial statements. Investments exclude \$112,577 in non negotiable certificates of deposit of the Putnam County Development Authority, a component unit.

**Interest Rate Risk**

Investment interest rate risk is the risk that changes in interest rates of debt investments will adversely affect the fair value of an investment. In accordance with its investment policy, the County manages its exposure to declines in fair values by limiting the maturity of investments to less than five years. Additionally, the investment policy requires the portfolio to be diversified by type of investment, issuer, and dates of maturity in order to protect against fluctuations in the market economy. The weighted average days to maturity (WAM) of the Florida PRIME fund were 39 days. The WAM for the Florida Local Government Investment Trust was 1.82 years.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

NOTE 5 – DEPOSITS AND INVESTMENTS

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The various agencies of the County and its component unit invest excess public funds pursuant to the guidelines established in Section 218.415, Florida Statutes, and County Investment Resolution 2003-112 (investment policy), which authorizes investments of excess public funds in the following instruments: The Local Government Surplus Trust Funds Investment Pool (State Investment Pool); Securities and Exchange Commission registered money market funds with the highest credit quality rating; savings accounts; interest bearing time deposits in qualified public depositories; direct obligations of the U.S. Treasury; Federal agencies and instrumentalities; certain securities (limited to obligations of the U.S. Government or any agency or instrumentalities thereof); certificates of deposit and other evidence of deposit at financial institutions, bankers' acceptances, and commercial paper rated in the highest tier by a nationally recognized rating agency; and other investments authorized by law or by ordinance for the County.

State Investment Pool: The State Investment Pool is administered by the Florida State Board of Administration (SBA), which provides regulatory oversight. The Florida PRIME has adopted operating procedures consistent with the requirements for a 2a7-like fund and the fair value of the position in the pool is equal to the value of the pool shares. The Florida PRIME is rated by Standard and Poor's and has a rating at September 30, 2014 of AAAm.

Florida Local Government Investment Trust: The County participates in the Florida Local Government Investment Trust (FLGIT), an external investment pool. Regulatory oversight for the pool consists of the Board of Trustees comprised of County Clerks and County Commissioners; an Investment Board comprised of finance officers throughout the State; an Independent Investment Advisor; a Custodian Bank; and an Administrator (Florida Association of Court Clerks). Additionally, the pool's investments are periodically rated by Standard & Poor's. At September 30, 2014, the Credit Quality and Bond Fund Volatility Ratings were AA Af and S1, respectively.

The County may have indirect exposure to derivatives through its participation in the FLGIT. Information about the nature and extent of the County's indirect exposure to risks from derivatives and similar debt and investment items is not available. Management is aware of this aspect of the investments held in the FLGIT and has adhered to the County's investment policy requirements to monitor such investment activity on a consistent periodic basis.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 5 – DEPOSITS AND INVESTMENTS**

**Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the County will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. All County deposits are in qualified public depositories pursuant to Chapter 280, Florida Statutes. All deposits made in qualified public depositories are fully collateralized and backed by the Public Deposit Security Trust Fund.

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, the County will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The County's investment policy and Florida Statutes require that securities purchased by and all collateral obtained by the County be properly designated as an asset of the County and held in safekeeping by a third party.

**Concentration of Credit Risk**

Concentration of credit risk is the risk of loss attributed to the magnitude of an investment in a single issuer. Unless market conditions otherwise require, the investment policy requires that no more than fifteen (15%) of the County's investment portfolio may be in any one class of security other than those issued or guaranteed by the U.S. Government or its agencies.

**NOTE 6 – ACCOUNTS RECEIVABLE**

Accounts receivable of the General Fund consist primarily of ambulance service accounts which are reported net of an allowance for doubtful accounts of \$2,112,588 at September 30, 2014. The allowance represents approximately 62% of the gross ambulance service accounts receivable at September 30, 2014. The balance of the receivable consists of miscellaneous service fees.

Accounts receivable of the non-major Governmental Funds consist primarily of \$7,666 in utility customer receivables, court related receivables of \$52,989 and other miscellaneous receivables. Allowances for doubtful accounts are not considered necessary, except for an allowance of \$44,510 for court receivables. All net receivables are expected to be collected within the next year.

Accounts receivable of the Enterprise Funds consist of Landfill and Water Utility customer and rent receivables of \$855,146 and other miscellaneous receivables resulting from normal business activities. An allowance for doubtful accounts in the amount of \$544,000 has been established. All net receivables, with the exception of the mortgages receivable are expected to be collected within the next year.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 7 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS**

The following is a schedule of interfund receivables and payables as of September 30, 2014:

**Due To / Due From Other Funds:**

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	East Putnam Water Fund	\$ 450,000
General Fund	Nonmajor Governmental Funds	1,170,000
General Fund	Internal Service Funds	750,000
Better Place Plan Fund	Nonmajor Governmental Fund	363,838
Non-Major Governmental Fund	General Fund	1,744
<b>TOTAL PRIMARY GOVERNMENT</b>		<u><u>\$ 2,735,582</u></u>

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 7 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS**

Interfund transfers for the year ended September 30, 2014, consisted of the following:

	Transfer In:				
	General <u>Fund</u>	Nonmajor Govern- <u>mental</u>	East Putnam <u>Water</u>	Internal <u>Service</u>	Total Transfers <u>In</u>
<u>Transfer Out:</u>					
General Fund	\$ -	\$ 1,179,692	\$ 152,952	\$ 168,048	\$ 1,500,692
Better Place Plan Fund	-	-	500,000	-	500,000
Nonmajor Governmental	5,000	-	14,884	63,374	83,258
Waste Management	41,560	-	-	10,182	51,742
Nonmajor Proprietary	-	-	-	1,380	1,380
Internal Service	440,000	-	-	3,362	443,362
Total Transfers Out	\$ 486,560	\$ 1,179,692	\$ 667,836	\$ 246,346	\$ 2,580,434

Some balances resulted from the time lag between the dates that (a) interfund goods and services are provided or reimbursable expenditures occur, (b) transactions are recorded in the accounting system, and (c) payments are made between funds.

Other balances are transfers that include transfers to provide match for grant requirements; transfer moneys to other funds based on budgetary requirements; and to move moneys from a fund that by statute or budgetary authority must collect revenues to funds that are required by statute or budgetary authority to expend them.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 8 – CAPITAL ASSET ACTIVITY**

Capital asset activity for the year was as follows:

	<b>Beginning Balance October 1, 2013</b>	<b>Increases</b>	<b>Decreases</b>	<b>Ending Balance September 30, 2014</b>
<b>Primary Government</b>				
<b>Governmental Activities</b>				
Capital Assets Not Being Depreciated:				
Land	\$ 21,091,327	\$ 17,624	\$ -	\$ 21,108,951
Construction in Progress	511,324	801,584	(179,228)	1,133,680
Total Capital Assets Not Being Depreciated	<u>21,602,651</u>	<u>819,208</u>	<u>(179,228)</u>	<u>22,242,631</u>
Capital Assets Being Depreciated:				
Intangible Assets	1,273,476	73,500	-	1,346,976
Buildings	26,086,626	1,011,554	(6,000)	27,092,180
Improvements	9,787,756	-	-	9,787,756
Equipment	35,579,517	1,438,503	(1,081,689)	35,936,331
Infrastructure	84,042,296	3,397,778	(1,211,334)	86,228,740
Total Capital Assets Being Depreciated	<u>156,769,671</u>	<u>5,921,335</u>	<u>(2,299,023)</u>	<u>160,391,983</u>
Less Accumulated Depreciation For:				
Intangible Assets	(502,453)	(135,049)	-	(637,502)
Buildings	(11,707,716)	(718,267)	3,200	(12,422,783)
Improvements	(3,355,694)	(331,849)	-	(3,687,543)
Equipment	(28,225,473)	(2,725,162)	1,014,083	(29,936,552)
Infrastructure	(22,583,915)	(3,438,200)	1,211,334	(24,810,781)
Total Accumulated Depreciation	<u>(66,375,251)</u>	<u>(7,348,527)</u>	<u>2,228,617</u>	<u>(71,495,161)</u>
Total Capital Assets Being Depreciated, Net	<u>90,394,420</u>	<u>(1,427,192)</u>	<u>(70,406)</u>	<u>88,896,822</u>
Governmental Activities Capital Assets, Net	<u>111,997,071</u>	<u>(607,984)</u>	<u>(249,634)</u>	<u>111,139,453</u>
<b>Business-type Activities</b>				
Capital Assets Not Being Depreciated:				
Land	\$ 6,176,495	\$ -	\$ -	\$ 6,176,495
Construction in Progress	2,758,207	5,823,521	-	8,581,728
Total Capital Assets Not Being Depreciated	<u>8,934,702</u>	<u>5,823,521</u>	<u>-</u>	<u>14,758,223</u>
Capital Assets Being Depreciated:				
Buildings	3,177,325	-	-	3,177,325
Improvements	967,510	-	-	967,510
Landfill	9,367,739	1,197,822	-	10,565,561
Water and Sewer Distribution System	32,220,082	-	-	32,220,082
Equipment	2,693,942	372,338	(175,739)	2,890,541
Total Capital Assets Being Depreciated	<u>48,426,598</u>	<u>1,570,160</u>	<u>(175,739)</u>	<u>49,821,019</u>
Less Accumulated Depreciation For:				
Buildings	(1,310,561)	(95,428)	-	(1,405,989)
Improvements	(817,320)	(18,477)	-	(835,797)
Landfill	(6,946,178)	526,543	-	(6,419,635)
Water and Sewer Distribution System	(3,845,032)	(804,638)	-	(4,649,670)
Equipment	(1,298,943)	(350,066)	175,739	(1,473,270)
Total Accumulated Depreciation	<u>(14,218,034)</u>	<u>(742,066)</u>	<u>175,739</u>	<u>(14,784,361)</u>
Total Capital Assets Being Depreciated, Net	<u>34,208,564</u>	<u>828,094</u>	<u>-</u>	<u>35,036,658</u>
Business-type Activities Capital Assets, Net	<u>\$ 43,143,266</u>	<u>\$ 6,651,615</u>	<u>\$ -</u>	<u>\$ 49,794,881</u>

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 8 – CAPITAL ASSET ACTIVITY**

Depreciation was charged to the functions of the primary government as follows:

<b>Governmental Activities:</b>	
General Government	\$ 538,332
Public Safety	2,809,604
Physical Environment	42,197
Transportation	3,558,206
Human Services	12,059
Culture and Recreation	232,577
Court Related	143,232
Capital assets held by the government's internal service funds are charged to the various functions based on their usage of the assets	<u>12,320</u>
Total Depreciation Expense - Governmental Activities	<u><u>\$ 7,348,527</u></u>
<b>Business-type Activities:</b>	
Waste Management	\$ (185,420)
Water and Sewer System	829,839
Port Authority	<u>97,647</u>
Total Depreciation Expense - Business-type Activities	<u><u>\$ 742,066</u></u>

**NOTE 9 – LONG-TERM OBLIGATIONS**

Governmental Activities

Special Assessment Debt with Governmental Commitment \$1,900,000, variable rate, 13-year note to fund specific road improvements within several Municipal Service Benefit Units. The County entered into an interest rate swap agreement to fix the interest rate at 3.90%. The note is payable from and secured by a pledge of special assessments levied pursuant to County ordinance. The County is obligated to provide other non-ad valorem revenue sources for repayment to cover deficiencies. Principal and interest totaling approximately \$46,900 is due quarterly until maturity on June 1, 2018. The note is payable from the MSBU Loan Fund (a Debt Service Fund). \$ 652,164

Notes Payable - \$10,000,000, variable rate, 11-year note from a financial institution to finance certain road projects within the County. The County entered into an interest rate swap agreement to fix the interest rate at 4.11%. The note is payable from and secured by a pledge of proceeds from the one cent local infrastructure surtax. Principal and interest payments of approximately \$290,000 are due quarterly until maturity on January 1, 2018. The note is payable from the Better Place Fund (a Capital Project Fund). 3,755,000

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 9 – LONG-TERM OBLIGATIONS**

\$3,500,000 variable rate, 10-year note from a financial institution to finance certain road projects within the County. The County entered into an interest rate swap agreement to fix the interest rate at 3.75%. The note is payable from and secured by a pledge of proceeds of the one cent local infrastructure surtax. Principal payments are made annually; interest is paid semi-annually; total annual payments approximate \$420,000; note matures on January 1, 2018. The note is payable from the Better Place Fund (a Capital Project Fund). 1,570,000

\$1,356,000, variable rate, 15-year note from a financial institution to construct and equip several communications towers within the County. The County entered into an interest rate swap agreement to fix the interest rate at 3.89%. The note is payable and secured by a pledge of a specific traffic ticket surcharge designated for communications improvements. The County is obligated to provide other non-ad valorem revenue sources for repayment to cover deficiencies. Principal and interest payments of approximately \$30,000 are due quarterly until maturity on May 1, 2020. The note is payable from the Communications Improvement Fund (a Special Revenue Fund). 617,017

Obligations Under Capital Lease - consist of an agreement with a financial institution for vehicles at an interest rate of 2.8% with an historical aggregate cost of \$99,963. 62,150

Medicaid Obligation in the amount of \$610,961. Pursuant to Florida House Bill 5301, the County incurred a liability during fiscal year 2012 for previously unpaid and disputed Medicaid billings from the State. Payments made from the County's Revenue Sharing proceeds were \$83,333, \$166,667, and \$110,961 for the years ending September 30, 2014, 2013 and 2012, respectively. Additional payments of \$83,333 will be made in 2015 and 2016 and a final payment of \$83,334 in 2017 from the same revenue source. 250,000

Other Post Employment Benefits 2,340,509

Accrued Compensated Absences 2,135,000

Total Long-Term Obligations, Governmental Activities \$ 11,381,840

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 9 – LONG-TERM OBLIGATIONS**

Business-Type Activities

Notes Payable - \$4,000,000, 3.76% interest rate, 8-year note from a financial institution to finance construction of a new cell at the County Landfill. The note is payable from and secured by special assessments for waste disposal. Principal and interest payments of approximately \$145,449 are due quarterly until maturity on October 1, 2017. The note is payable from the Waste Management Fund (an Enterprise Fund). \$ 1,772,028

\$9,783,912 from the State of Florida in three series of State Revolving Fund loans to provide financing for the East Putnam Water System. The interest rates range from 2.64% to 2.82%. The loan will be repaid in 40 semiannual loan payments of \$329,149. The note is secured by operating proceeds of the Water System and matures in the 2030 fiscal year. 7,992,243

Revenue Bonds - \$4,268,000 from the United States Department of Agriculture is Water Revenue Bonds, Series 2008B to provide financing for the East Putnam Water System. The interest rate is 4.25%. The loan will be repaid in 38 annual loan payments of \$228,300 beginning September 1, 2011. The bond is secured by operating proceeds from the East Putnam Water System. The Better Place Plan Fund is obligated to cover deficiencies up to \$275,000 per year. 4,068,000

\$2,054,900 from the United States Department of Agriculture is Water Revenue Bonds, Series 2008A to provide financing for the East Putnam Water System. The interest rate is 4.50%. The loan will be repaid in 38 annual loan payments of \$113,600 beginning September 1, 2011. The bond is secured by operating proceeds from the East Putnam Water System. The Better Place Plan Fund is obligated to cover deficiencies up to \$275,000 per year. 1,965,000

Capital Leases consist of agreements with financial institutions for the following equipment at the landfill: compactor with \$514,753 aggregate historical cost and 2.74% interest rate; wheel loader with \$174,406 aggregate historical cost and 3.5% interest rate; wheel loader with \$231,877 aggregate historical cost and 2.24% interest rate; bulldozer with \$185,875 aggregate historical cost and 3.2% interest rate; water truck with \$90,385 aggregate historical cost and 5.0% interest rate. 631,333

Accrued Landfill Closure and Long-Term Care Costs 9,535,195

Other Post Employment Benefits 79,378

Accrued Compensated Absences 71,000

Total Long-Term Obligations, Business-Type Activities \$ 26,114,177

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 9 – LONG-TERM OBLIGATIONS**

Interest Rate Swaps

Swap Objectives

The County has entered into four floating-to-fixed interest rate swap agreements in connection with issuing variable rate notes. The intention of the swaps was to protect against the potential of rising interest rates by creating synthetic fixed rate debt at a cost anticipated to be less than the County would have paid to issue fixed rate debt.

Terms, Fair Values and Credit Risk

The terms, fair values and credit ratings of the outstanding swaps as of September 30, 2014 were as follows. The notional amounts of the swaps match the principal amounts of the outstanding debt.

Interest Rate Swaps

Notional Amounts	\$617,017	\$652,164	\$3,755,000	\$1,570,000
Effective Date	5/31/2005	6/28/2005	11/28/2006	12/13/2007
Fixed Payer Rate	3.89%	3.90%	4.11%	3.75%
Variable Receiver Rate	63.7% of LIBOR plus 0.90%	63.7% of LIBOR plus 0.90%	63.7% of LIBOR plus 0.70%	63.7% of LIBOR plus 0.70%
Fair Value End of Year	(\$48,290)	(\$34,792)	(\$215,539)	(\$85,235)
Termination Date	5/1/2020	6/1/2018	1/1/2018	1/1/2018
Counterparty Credit Rating	A/A-2	A/A-2	A/A-2	A/A-2

Swap Fair Values

The fair values of the swaps are calculated based upon the net present value of the difference in future cash flows between the pay fixed and receive variable rates using a 5% discount rate. The fixed payer rate for all four swaps exceeded the variable receiver rate at September 30, 2014, and consequently all had a negative fair value at that date.

The aggregate fair values and changes in fair values of the swaps are as follows:

	As of and for the Fiscal Year Ended September 30								
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Fair Value	\$ 71,025	\$ 12,096	\$ (449,829)	\$(1,714,302)	\$(1,388,448)	\$(1,070,382)	\$ (807,776)	\$ (586,649)	\$ (383,856)
Change in Fair Value	153,150	(58,929)	(461,925)	(1,264,473)	325,854	318,066	262,606	221,127	202,793

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 9 – LONG-TERM OBLIGATIONS**

The following elements of the government-wide financial statements recognize only the events related to the swap and the hedged bonds for the fiscal years ended September 30, 2006 through September 30, 2014. Amounts are presented based on their natural classification:

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Statement of Net Position:									
Cash	\$2,881,822	\$12,285,026	\$14,244,725	\$12,359,436	\$10,473,915	\$ 8,589,989	\$ 6,698,539	\$ 4,813,939	\$ 2,922,037
Deferred Outflow Resources	(71,025)	(12,096)	449,829	1,714,302	1,388,448	1,070,382	807,776	586,649	383,856
Derivative Instrument Liability	(71,025)	(12,096)	449,829	1,714,302	1,388,448	1,070,382	807,776	586,649	383,856
Notes Payable	3,028,291	12,652,790	15,194,553	13,903,268	12,558,605	11,160,227	9,697,778	8,180,891	6,594,181
Statement of Activities:									
Interest Expense	124,152	221,295	582,064	594,004	540,858	485,548	429,001	367,713	305,192

**Swap Payments and Associated Debt**

Assuming that interest rates remain the same, at September 30, 2014, debt service requirements on the variable rate notes and interest rate swaps would be as follows:

Year Ending Sept 30	<u>Variable Rate Notes</u>		<u>Interest</u>	<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	<u>Rate Swaps</u>	
2015	1,646,928	52,771	183,679	1,883,378
2016	1,722,563	37,987	131,444	1,891,994
2017	1,788,632	22,581	76,999	1,888,212
2018	1,233,114	7,162	22,696	1,262,972
2019	114,236	1,684	4,557	120,477
2020	88,708	467	1,264	90,439
Total	<u>\$ 6,594,181</u>	<u>\$ 122,652</u>	<u>\$ 420,639</u>	<u>\$ 7,137,472</u>

**Credit Risk**

As of September 30, 2014 the County is not subject to credit risk from the swap agreements since the fair value of each swap was negative. However, should interest rates change and the fair value of the swap become positive, the County would be exposed to credit risk.

**Termination Risk**

The County or the counterparty may terminate any of the swaps if the other party fails to perform under the terms of the contract. The swaps can be terminated due to illegality, a credit event upon merger or an event of default.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 9 – LONG-TERM OBLIGATIONS**

Annual debt service requirements to maturity for long-term obligations at September 30, 2014, excluding obligations under capital leases, are as follows:

<b>Year Ending</b>	<b>Governmental</b>		<b>Business-Type</b>	
	<b>Activities</b>		<b>Activities</b>	
<b><u>September 30</u></b>	<b><u>Principal</u></b>	<b><u>Interest</u></b>	<b><u>Principal</u></b>	<b><u>Interest</u></b>
2015	1,646,928	239,888	\$ 1,041,360	\$ 537,804
2016	1,722,563	172,271	1,076,405	502,209
2017	1,788,632	101,099	1,112,546	465,388
2018	1,233,114	30,407	710,418	431,050
2019	114,236	6,330	583,432	412,912
2020-2024	88,708	1,750	3,192,582	1,788,208
2025-2029	-	-	3,620,573	1,281,624
2030-2034	-	-	921,955	878,951
2035-2039	-	-	1,030,000	680,925
2040-2044	-	-	1,275,000	437,433
2045-2048	-	-	1,233,000	136,358
	<b><u>\$ 6,594,181</u></b>	<b><u>\$ 551,745</u></b>	<b><u>\$ 15,797,271</u></b>	<b><u>\$ 7,552,862</u></b>

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 9 – LONG-TERM OBLIGATIONS**

The annual requirements under capital lease obligations are as follows:

<b>Year Ending September 30</b>	<b>Governmental Activities</b>	<b>Business-Type Activities</b>
2015	\$ 63,913	\$ 277,010
2016	-	179,283
2017	-	159,400
2018	-	49,571
Total Minimum Lease Payments	<u>\$ 63,913</u>	<u>\$ 665,264</u>
Less Amount Representing Interest	<u>(1,763)</u>	<u>(33,931)</u>
Present Value of Minimum Lease Payments	<u><u>\$ 62,150</u></u>	<u><u>\$ 631,333</u></u>

Changes in long-term debt transactions of the County for the year ended September 30, 2014 are summarized below:

<b>Governmental Activities</b>					
	<b>Balance October 1, 2013</b>	<b>Increases</b>	<b>Decreases</b>	<b>Balance September 30, 2014</b>	<b>Due Within One Year</b>
Special Assessment Debt with					
Governmental Commitment	\$ 969,240	\$ -	\$ (317,076)	\$ 652,164	\$ 164,506
Notes Payable	7,370,639	-	(1,428,622)	5,942,017	1,482,422
Obligations under Capital					
Leases	429,892	-	(367,742)	62,150	62,150
Medicaid Obligation	333,333	-	(83,333)	250,000	83,333
Other Post Employment Benefits	1,764,951	575,558	-	2,340,509	-
Accrued Compensated					
Absences	<u>2,257,000</u>	<u>2,230,000</u>	<u>(2,352,000)</u>	<u>2,135,000</u>	<u>1,324,000</u>
Total Long-Term Obligations, Governmental Activities	<u><u>\$ 13,125,055</u></u>	<u><u>\$ 2,805,558</u></u>	<u><u>\$ (4,548,773)</u></u>	<u><u>\$ 11,381,840</u></u>	<u><u>\$ 3,116,411</u></u>

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 9 – LONG-TERM OBLIGATIONS**

<b>Business-Type Activities</b>					
	<b>Balance</b>			<b>Balance</b>	<b>Due</b>
	<b>October 1,</b>	<b>Increases</b>	<b>Decreases</b>	<b>September 30,</b>	<b>Within</b>
	<b>2013</b>			<b>2014</b>	<b>One Year</b>
Notes Payable	\$ 10,692,661	\$ -	\$ (928,390)	\$ 9,764,271	\$ 959,360
Revenue Bonds	6,110,000	-	(77,000)	6,033,000	82,000
Capital Lease	924,683	-	(293,350)	631,333	259,209
Accrued Landfill Closure and Post-Closure Care Costs	11,146,439	(1,611,244)	-	9,535,195	457,975
Other Post Employment Benefits	60,477	18,901	-	79,378	-
Accrued Compensated Absences	62,000	74,000	(65,000)	71,000	38,400
	<u>28,996,260</u>	<u>(1,518,343)</u>	<u>(1,363,740)</u>	<u>26,114,177</u>	<u>1,796,944</u>
Total Long-Term Obligations, Business-Type Activities	<u>\$ 28,996,260</u>	<u>\$ (1,518,343)</u>	<u>\$ (1,363,740)</u>	<u>\$26,114,177</u>	<u>\$ 1,796,944</u>

**Pledged Revenues**

The County has pledged future water customer revenues to repay \$6.323 million in water system revenue bonds issued in fiscal year 2009 and State Revolving Fund notes totaling \$9.784 million issued during fiscal years 2008 through 2011. Additionally, the County has pledged up to \$275,000 per annum of discretionary infrastructure surtax revenue through January 1, 2018 to supplement water customer revenues if necessary. Proceeds from the bonds and notes provided financing for the East Putnam Regional Water System. The notes will mature in 2029 and the bonds will mature in 2048. Annual principal and interest payments are expected to exceed 100% of future revenues. Any shortfalls will be made up from the discretionary surtax and other non-ad valorem revenue sources. The total of principal and interest payments remaining to be made is \$21.460 million. Principal payments of \$502,124 were made in the current year, while interest payments totaling \$487,932 were made.

The County has pledged a portion of future discretionary infrastructure surtax revenue to repay notes of \$10 million and \$3.5 million issued in 2007 and 2008, respectively. Proceeds from the notes financed various road improvement projects throughout the County. The notes are payable solely from the one cent local infrastructure surtax and mature January 1, 2018. Annual principal and interest payments on the notes are expected to require less than 38 percent of estimated annual net revenues. The total principal and interest remaining to be paid on the notes is \$5.748 million. For the current year, principal and interest paid and surtax revenue were \$1.583 million and \$4.825 million, respectively.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 9 – LONG-TERM OBLIGATIONS**

The County has pledged future special assessment revenues to repay a \$1.9 million note issued in 2005. Proceeds from the note provided financing for road improvement projects within certain Municipal Service Benefit Units. The note will mature in 2018. Annual principal and interest payments on the note are expected to exceed 100% of future revenues as some special assessments were prepaid and set aside for future debt service. Any potential future shortfalls will be made up from other non-ad valorem revenue sources. The total principal and interest remaining to be paid on the note is \$704,955. For the current year, principal and interest paid and special assessment revenue were \$354,427 and \$236,225, respectively.

The County has pledged specific traffic ticket surcharge revenues designated for communications improvements to repay a \$1.356 million note issued in 2005. The proceeds from the note were used to construct and equip several communications towers within the County. The note will mature in 2020. Annual principal and interest payments on the note are expected to exceed 100% of future revenues. Any potential future shortfalls will be made up from other non-ad valorem revenue sources. The total principal and interest remaining to be paid on the note is \$692,693. For the current year, principal and interest paid was \$120,285, while revenue was \$42,924.

The County has pledged specific landfill collection special assessments to repay a \$4 million note issued in fiscal year 2009. The proceeds from the note were designated to construct a new cell at the central landfill. The note will mature in 2018. Annual principal and interest payments are expected to require less than 35% of revenues. The total principal and interest remaining to be paid on the note is \$1.891 million. For the current year, principal and interest paid was \$577,065, while revenue was \$2.745 million.

**NOTE 10 – SHORT-TERM FINANCING**

The County obtained a \$3,333,000 bond anticipation note from a financial institution for the East Putnam Wastewater Project. The note carries an interest rate of 1.47% and will be repaid in October 2014 with bond proceeds from the United States Department of Agriculture. The bonds will mature in 40 years and bear an interest rate of 2.75%.

The County obtained \$1,680,181 in short-term financing for the jail expansion project from the Florida Department of Environmental Protection State Revolving Loan Program. The debt carried an interest rate of 3.6% and was repaid from grant funds previously received from the Florida Department of Environmental Protection that had been held in escrow for that purpose.

	<b>Balance</b>			<b>Balance</b>
	<b>October 1,</b>			<b>September 30,</b>
	<b><u>2013</u></b>	<b><u>Increases</u></b>	<b><u>Decreases</u></b>	<b><u>2014</u></b>
Bond Anticipation Note	\$ -	\$ 3,333,000	\$ -	\$ 3,333,000
State Revolving Loan	-	1,680,181	1,680,181	-
<b>Total</b>	<b><u>\$ -</u></b>	<b><u>\$ 5,013,181</u></b>	<b><u>\$ 1,680,181</u></b>	<b><u>\$ 3,333,000</u></b>

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 11 – CONDUIT DEBT**

The Putnam County Development Authority, a discretely presented component unit of Putnam County, has issued Revenue Bonds to provide financial assistance to private-sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Neither the Authority, the County, the State, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements.

In a previous year, the Putnam County Development Authority issued two Pollution Control Revenue Refunding Bonds in an aggregate principal amount of \$125,250,000 to refund several series issued prior to July 1, 1995. At September 30, 2014, the aggregate bonds outstanding were \$125,250,000.

**NOTE 12 – FUND BALANCE CLASSIFICATIONS**

A schedule of County fund balances is provided on the following page.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 12 – FUND BALANCE CLASSIFICATIONS**

	<b>Major Governmental Funds</b>			
	<b>General</b>	<b>Better</b>	<b>Total</b>	<b>Total</b>
	<b>Fund</b>	<b>Place</b>	<b>Non-Major</b>	<b>Governmental</b>
<b><u>FUND BALANCES:</u></b>		<b>Plan</b>	<b>Governmental</b>	<b>Governmental</b>
		<b>Funds</b>	<b>Funds</b>	<b>Funds</b>
Nonspendable:				
Inventory	\$ 53,900	\$ -	\$ -	\$ 53,900
Prepays	10,012	-	166,167	176,179
Restricted for:				
Debt Service	-	-	28,993	28,993
Better Place Plan - Capital Projects	-	7,656,033	-	7,656,033
Fishing Improvement	-	-	435,972	435,972
Fire Protection	-	-	1,811,933	1,811,933
Law Enforcement	9,005	-	218,542	227,547
Court Improvements	-	-	1,499,569	1,499,569
Drivers Education	-	-	261,264	261,264
Court Article V Support	-	-	109,171	109,171
Court Technology	-	-	400,958	400,958
Crime Prevention	-	-	67,488	67,488
E911 System	-	-	425,783	425,783
Tourist Development	-	-	469,577	469,577
Recreation & Libraries	-	-	51,724	51,724
MSBU Road Maintenance	-	-	751,468	751,468
Local Housing Assistance	-	-	773,077	773,077
Water Utilities	-	-	214,650	214,650
Interlachen Lakes Estates Lake Access	43,138	-	-	43,138
Federal Forfeiture - Law Enforcement	-	-	99,757	99,757
Public Records Modernization	-	-	1,237,923	1,237,923
Voter Equipment and Education	-	-	95,988	95,988
Road Projects	-	-	2,664,632	2,664,632
Committed to:				
Commissary - Inmate Benefits	-	-	421,560	421,560
Assigned to:				
Subsequent Year's Expenditures	5,202,276	-	-	5,202,276
Road and Bridge Maintenance	-	-	44,687	44,687
Capital Projects	-	-	-	-
Unassigned:	7,370,175	-	(846,043)	6,524,132
Total Fund Balances	\$12,688,506	\$7,656,033	\$11,404,840	\$31,749,379

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 13 – DEFICIT BALANCES/BUDGET OVEREXPENDITURES – INDIVIDUAL FUNDS**

At September 30, 2014, the Communication Improvement Fund, the Economic Development Fund, the Sewage Utilities Fund, and the Capital Projects Fund had deficit fund balances of \$337,866, \$111,935, \$29,944, and \$366,298, respectively.

The deficits in the funds will be eliminated by transfers from the General Fund and by future revenues generated by the funds.

Additionally, the Fleet Maintenance Fund and the Risk Management Fund, Internal Service Funds, reflected deficit net position of \$589,683 and \$73,778, respectively. County Management anticipates that future rate increases for services rendered will eliminate these deficits in the near future.

For the year ended September 30, 2014, expenditures of the Court Improvement Fund, the Communication Improvement Fund, the Impact Fee Fund, the Miscellaneous Grants Fund, the Interlachen Lakes Estates Fund, the Local Housing Assistance (SHIP) Fund, the Sewage Utility Fund, and the Article V Records Modernization Fund were in excess of their approved annual budgets.

In future years, the County will endeavor to more closely monitor expenditures in its funds.

**NOTE 14 – RISK MANAGEMENT**

**Public Entity Risk Pool**

The County is exposed to various risks of loss related to general liability, personal injury, and errors and omissions. The County joined the Florida Association of Counties Trust (the "Trust"), a public entity risk pool currently operating as a common risk management and insurance program for several member counties. The County pays an annual premium to the Trust for its coverage. The premiums are designed to fund the liability risks assumed by the Trust and are based on certain actual exposures of each member. The premiums are paid from the Risk Management Fund, an Internal Service Fund.

**Self Insurance Program – Worker's Compensation**

As described below, the County administers a self-insurance program for worker's compensation coverage. Liabilities are reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated, including an estimate for those incurred but not reported. This estimate is determined based on historical experience and current trends. The claims liabilities are shown at current dollar value.

The County provides worker's compensation insurance for its employees via the Risk Management Fund to account for and finance its self-insured risks of loss. The Risk Management Fund provides coverage up to a maximum of \$500,000 for each occurrence. The County purchases commercial insurance for claims in excess of coverage provided by the fund. Settlements have not exceeded insurance coverage for the last three years.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 14 – RISK MANAGEMENT**

All appropriate funds of the County participate in the program and make payments to the Risk Management Fund to pay prior and current year claims and to establish a reserve for losses.

Changes in the fund's claims liability were:

	<u>Beginning of Fiscal</u> <u>Year Liability</u>	<u>Claims Incurred</u> <u>and Changes in</u> <u>Estimates</u>	<u>Claims</u> <u>Payments</u>	<u>End of Fiscal</u> <u>Year Liability</u>	<u>Due Within</u> <u>One Year</u>
2012-2013	\$492,152	\$1,260,672	\$ 1,042,421	\$ 710,403	\$ 210,403
2013-2014	\$710,403	\$1,603,535	\$ 655,850	\$ 1,658,088	\$ 1,158,088

Group Insurance

The County purchases health, life and accidental death and dismemberment insurance for its employees via the Group Insurance Reserve Fund (an Internal Service Fund). The County is "fully insured" and has no liability for claims above the monthly premiums charged by the commercial insurer. Settled claims have not exceeded commercial coverage in any of the past three fiscal years. All funds of the County participate in the program and make payments to the Group Insurance Reserve Fund to pay the premiums.

**NOTE 15 – ACCRUED LANDFILL CLOSURE AND LONG-TERM CARE COSTS**

State and federal laws and regulations require the County to place a final cover on its landfill sites when it stops accepting waste and to perform certain maintenance and monitoring functions at the sites for twenty or thirty years after closure. Although closure and long-term care costs will be paid only near or after the date the landfills stop accepting waste, the County reports a portion of these closure and long-term care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date. The \$9,535,195 reported as landfill closure and long-term care liability at September 30, 2014, represents the cumulative amounts reported to date based on the use of the following estimated capacity of the landfills:

Central Landfill Phase II, Cells 1, 2, & 3	60.76%
Class III Landfill	100%
Huntington Landfill	100%
Central Landfill Phase I	100%

The County will recognize the remaining estimated cost of closure and long-term care of \$4,462,579 as the remaining estimated capacity is used (estimated to be 6.5 years for Central Landfill Phase II, Cells 1, 2, & 3). These amounts are based on what it would cost to perform all closure and long-term care in 2014. Actual costs may be higher or lower due to inflation, deflation, changes in technology, or changes in regulations.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 15 – ACCRUED LANDFILL CLOSURE AND LONG-TERM CARE COSTS**

Additionally, the Florida Department of Environmental Protection (D.E.P.) requires that landfill operators escrow landfill long-term maintenance costs in addition to closure costs, in an amount sufficient to cover the following year's long-term care costs. The County has escrowed \$5,731,199 to cover D.E.P.'s landfill post-closure maintenance cost requirements and closure costs of current operating landfills, as of September 30, 2014. This is shown as restricted cash and equivalents and restricted investments of the business-type activities in the accompanying financial statements.

**NOTE 16 – OTHER POST-EMPLOYMENT BENEFITS**

Pursuant to a resolution of the Board of County Commissioners, the County provides certain health care benefits for retired employees. Substantially all of the County's employees may become eligible for those benefits if they reach normal retirement age while working for the County.

Plan Description

The County administers a single-employer defined benefit plan for post-employment benefits other than pension benefits (OPEB Plan). The OPEB Plan provides a health insurance subsidy for retirees and eligible dependents of the Clerk of Court, Supervisor of Elections, Property Appraiser, Sheriff, Tax Collector and County. Additionally, life insurance up to \$20,000 is available to retirees at the cost paid by the County for active employees. The Putnam County Board of County Commissioners can amend the benefit provisions.

The health insurance subsidy is provided to retirees with at least six years of service who retire and begin receiving benefits from the Florida Retirement System (FRS). Retirees must maintain health care coverage after employment to be eligible for the subsidy. The amount of monthly subsidy is based on the number of years of total service with the County or Constitutional Officer and is equal to four dollars a month for each year of service. The minimum monthly subsidy is \$24 and the maximum monthly subsidy is \$120 for employees that retire with 30 or more years of service.

Pursuant to the provisions of Section 112.0801 Florida Statutes any employee who retires and immediately begins receiving FRS benefits has the option of paying premiums to continue in the County's healthcare plan at the same group rate that is applicable to active employees. The retiree pays 100% of the blended group rate premium less the subsidy mentioned above, therefore receiving an implicit subsidy.

The plan does not issue a stand-alone financial report.

At September 30, 2014, participants consisted of:

Active Employees	631
Retirees Participants	51

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 16 – OTHER POST-EMPLOYMENT BENEFITS**

Annual OPEB Cost and Net OPEB Obligation

The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligations were as follows:

Fiscal Year Ended	Annual OPEB Cost	Employer Contributions	Percentage of OPEB Cost Contributed	Net OPEB Obligation
September 30, 2012	\$ 649,975	\$ 247,346	38.06%	\$ 1,444,063
September 30, 2013	\$ 644,365	\$ 263,000	40.82%	\$ 1,825,428
September 30, 2014	\$ 814,503	\$ 220,044	27.02%	\$ 2,419,887

Determination of Change of Net OPEB Obligation at September 30, 2014

Annual Required Contribution	\$ 861,210
Interest on prior year Net OPEB Obligation	73,017
Adjustment to ARC	<u>(119,724)</u>
Annual OPEB Cost	814,503
Assumed Contributions Made	<u>(220,044)</u>
Estimated Increase in Net OPEB Obligations	<u><u>\$ 594,459</u></u>

The funded status of the OPEB Plan as of October 1, 2013 was as follows:

Actuarial Accrued Liability (AAL)	\$ 5,959,528
Actuarial Value of Plan Assets	-
Unfunded Actuarial Accrued Liability (UAAL)	<u><u>\$ 5,959,528</u></u>
Funded Ratio	0.00%
Covered Payroll	\$24,525,000
Ratio of UAAL to Covered Payroll	24.30%

Funding Policy

Funding for the OPEB Plan is on a pay-as-you-go basis from the County's general assets when due. There is no separate trust through which benefits for retirees are funded. No assets are currently accumulated or earmarked for this purpose.

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 16 – OTHER POST-EMPLOYMENT BENEFITS**

Actuarial Methods and Assumptions

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer (ARC) are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of the plan is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The following actuarial methods and assumptions were used:

Actuarial Cost Method	Projected Unit Credit Method
Amortization Method	Level Annual Payments
Amortization Period	30 Years, Closed
Remaining Amortization Period	28 Years
Asset Valuation Method	Unfunded
Actuarial Assumptions:	
Discount Rate	4%
Healthcare Cost Trend Rate	11% Initial; 5% ultimate
Inflation Rate	4%

**NOTE 17 – OPERATING LEASES**

The Transportation Fund (a Special Revenue Fund) leases seven road graders and two mowing tractors used to maintain roads within the County. These leases have five-year terms. Operating lease expenditures for the year ended September 30, 2014, totaled \$227,522. Future minimum lease payments under these leases are as follows:

<b><u>Year Ending</u></b> <b><u>September 30,</u></b>	<b><u>Amount</u></b>
2015	227,520
2016	175,182
Total future minimum lease payments	<u>\$ 402,702</u>

**Putnam County, Florida**  
**Notes to Financial Statements**  
**September 30, 2014**

**NOTE 18 – COMMITMENTS AND CONTINGENCIES**

At September 30, 2014, the County was committed under signed contracts for approximately \$1,124,487 of road construction, resurfacing and engineering work and \$6,751,348 for building and other construction projects.

The County is party to lawsuits and claims arising out of the normal conduct of its activities. While the results of the lawsuits and claims against the County cannot be predicted with certainty, management does not expect that these matters will have a material adverse effect on the financial position of the County.

**NOTE 19 – NET POSITION RESTRICTED BY ENABLING LEGISLATION**

The government-wide statement of net position reports \$19,564,313 of restricted net position, of which \$7.3 million is restricted by enabling legislation.

**NOTE 20 – NONEXCHANGE FINANCIAL GUARANTEES**

In accordance with the State Housing Initiatives Partnership Local Housing Assistance Plan, as adopted by the Board of County Commissioners, Putnam County has guaranteed \$106,092 mortgage down payment amounts for very low to moderate income citizens at September 30, 2014. Guarantees to various lending institutions are equal to a maximum of 20% of the actual mortgage amount. The guarantees extend until the borrowers attain a principal balance of 79.9% of their loans with the last maturity date of May 1, 2019. In the event that an applicant is unable to make required loan payments, Putnam County is required to pay the remaining down payment amount. The County has determined that there is no guarantee liability at September 30, 2014.

**NOTE 21 – CHANGE IN ACCOUNTING PRINCIPLE**

In fiscal year 2014, the County implemented GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*. The implementation did not result in a restatement of beginning balances.

**NOTE 22 – SUBSEQUENT EVENTS**

Subsequent to year end, the County issued an \$18,519,600 bond anticipation note at 1.43% interest to provide short-term eighteen month construction financing for the Jail Expansion Project. The note was secured by the sale of bonds to be issued to the United States Department of Agriculture. Additionally, the County issued 40 year bonds to the United States Department of Agriculture in the amount of \$3,333,333 at a rate of 2.75%. The proceeds of the bonds were used to extinguish short term bond anticipation notes related to the East Putnam Wastewater Project.

## **REQUIRED SUPPLEMENTARY INFORMATION**

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances**  
**Budget and Actual – General Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Taxes	\$ 28,020,621	\$ 28,020,621	\$ 29,473,377	\$ 1,452,756
Licenses and Permits	332,250	332,250	341,296	9,046
Intergovernmental	7,383,483	7,905,282	8,089,352	184,070
Charges for Services	5,222,005	5,289,098	5,041,188	(247,910)
Fines and Forfeitures	45,900	45,900	56,241	10,341
Miscellaneous	305,637	320,637	381,103	60,466
<b>TOTAL REVENUES</b>	<b>41,309,896</b>	<b>41,913,788</b>	<b>43,382,557</b>	<b>1,468,769</b>
<b><u>EXPENDITURES</u></b>				
Current:				
General Government	13,679,502	13,764,717	12,726,160	1,038,557
Public Safety	25,101,982	25,453,257	25,020,619	432,638
Physical Environment	371,116	371,116	307,418	63,698
Transportation	30,000	30,000	30,000	-
Economic Environment	341,628	341,628	303,657	37,971
Human Services	2,464,627	2,464,627	2,195,787	268,840
Culture and Recreation	1,794,321	1,794,321	1,700,167	94,154
Court Related	1,055,218	1,075,218	1,021,273	53,945
Reserve for Contingencies	225,000	208,884	-	208,884
Debt Service:				
Principal Retirement	279,574	279,574	279,574	-
Interest and Fiscal Charges	7,045	7,045	7,044	1
<b>TOTAL EXPENDITURES</b>	<b>45,350,013</b>	<b>45,790,387</b>	<b>43,591,699</b>	<b>2,198,688</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(4,040,117)</b>	<b>(3,876,599)</b>	<b>(209,142)</b>	<b>3,667,457</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>				
Transfers In	481,560	486,560	486,560	-
Transfers Out	(1,097,453)	(1,265,971)	(1,500,692)	(234,721)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(615,893)</b>	<b>(779,411)</b>	<b>(1,014,132)</b>	<b>(234,721)</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(4,656,010)</b>	<b>(4,656,010)</b>	<b>(1,223,274)</b>	<b>3,432,736</b>
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<b>4,656,010</b>	<b>4,656,010</b>	<b>13,911,780</b>	<b>9,255,770</b>
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,688,506</b>	<b>\$ 12,688,506</b>

**Putnam County, Florida**  
**Notes to Schedule of Revenues, Expenditures and Changes in Fund Balances**  
**Budget and Actual**  
**For the Year Ended September 30, 2014**

Basis of Budgetary Accounting

Annual budgets are legally adopted for governmental funds, hereafter described, on a basis consistent with generally accepted accounting principles.

The following procedures are used in establishing the budgetary data reflected in the financial statements:

Prior to June 1, constitutional officers, with the exception of the office of the Tax Collector, submit tentative budgets for the operations of their offices to the Board. Budgets for the operations of the office of the Tax Collector are submitted to the Department of Revenue for approval. Additionally, the Property Appraiser submits his budget to the Department of Revenue for approval prior to the submission to the Board.

Prior to July 15, the County Administrator/Budget Officer submits to the Board a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them. Public hearings are conducted by the Board to obtain taxpayer comments. Prior to October 1, the budget is legally enacted through passage of a resolution. All budget appropriations lapse at year-end.

As required by Florida Statutes, Sections 218.35 and 28.36, the Clerk of Circuit Court prepares his annual budget in two parts:

The budget relating to the state court system, which is filed with the Clerks of Court Operations Corporation and the budget relating to the requirements of the Clerk as Clerk of the Board of County Commissioners, County Auditor, County Recorder and Custodian or Treasurer of all County funds and other county-related duties.

County Departments of the Clerk's Office are budgeted with appropriations from the Board of County commissioners. All excess fees (unspent revenues) along with Clerk investment earnings on Board funds are remitted to the Board of County Commissioners on or before October 31<sup>st</sup> of each year.

Florida Statutes provide that it is unlawful to make expenditures that exceed the total amount budgeted for each fund. Therefore, the fund level is the legal level of control for budget considerations. Chapter 129, Florida Statutes, governs the manner in which the budget may be legally amended once it has been approved. Pursuant to Chapter 129, only the Board of County Commissioners can approve budget amendments that change the total approved budget appropriation of an individual fund. The County Administrator/Budget Officer and Department managers can transfer appropriations within the budget, but cannot change the total appropriation of an individual fund without the approval of the Board of County Commissioners.

Pursuant to the provisions of Chapter 129, Florida Statutes, the amount that the County may appropriate is limited to ninety-five (95%) percent of estimated revenues. In order to present a conservative as well as balanced budget, the County presents only ninety-five (95%) percent of estimated revenues.

continued

**Putnam County, Florida**  
**Notes to Schedule of Revenues, Expenditures and Changes in Fund Balances**  
**Budget and Actual**  
**For the Year Ended September 30, 2014**

Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expenditure in the same fund, or to create an appropriation in the fund for any lawful purpose, but no expenditures shall be charged directly to the reserve for contingencies.

A receipt of a nature or from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gifts, or reimbursements for damages, may, by resolution of the Board be recorded in its minutes, be appropriated and expended for that purpose, in addition to the appropriations and expenditures provided for in the budget. Such receipts and appropriations shall be added to the budget of the proper fund.

Supplemental appropriations funded from sources not described above, require public hearings and action by the Board in the same manner as adopting the original budget.

concluded

**Putnam County, Florida**  
**Other Post-Employment Benefits**  
**For the Year Ended September 30, 2014**

SCHEDULE OF FUNDING PROGRESS

Fiscal Year	Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as & of Covered Payroll
2012	10/1/2011	-	4,932,691	4,932,691	0.0%	24,725,000	19.95%
2013	10/1/2011	-	4,932,691	4,932,691	0.0%	24,745,000	19.94%
2014	10/1/2013	-	5,959,528	5,959,528	0.0%	24,525,000	24.30%

SCHEDULE OF EMPLOYER CONTRIBUTIONS

Year Ended <u>September 30.</u>	Annual Required Contribution	% Contributed
2012	\$ 673,478	36.73%
2013	\$ 673,478	39.05%
2014	\$ 861,210	25.55%

NOTES

1. See Note 16 to the financial statements for further information regarding the County's OPEB plan.

## **SUPPLEMENTARY INFORMATION**

## GENERAL FUND BY CATEGORY

The six categories shown below together represent the General Fund, the primary operating fund of the County.

**General Fund—Board of County Commissioners** – To account for the revenues and expenditures of the Board of County Commissioners (BOCC) portion of the General Fund—which are activities that benefit all County residents. Countywide activities include Administration, County Attorney, Human Resources, Information Technology, Emergency Management and Emergency Medical Services, Parks and Recreation, and certain payments to Constitutional Officers and nonprofit agencies.

**General Fund—Sheriff** – To account for the revenues and expenditures necessary to carry out the duties and obligations of the Sheriff as specified in Section 30.15, Florida Statutes. The funds for the Sheriff's operation are received from the BOCC pursuant to Section 30.49, Florida Statutes.

**General Fund—Clerk of Circuit Court** – To account for revenues and expenditures of the Clerk of Circuit Court whose responsibilities include: County recorder for official records of Putnam County; accountant for the BOCC, custodian of all County funds, County auditor, and keeping BOCC records and meeting minutes as ex-officio Clerk to the Board of County Commissioners; as well as court-related activities that are not accounted for in the "Clerk of Circuit Court – Court Fund and Public Records Modernization Funds."

**General Fund—Tax Collector** – To account for revenues and expenditures of the Tax Collector pursuant to Section 197, Florida Statutes.

**General Fund—Property Appraiser** – To account for revenues and expenditures of the Property Appraiser in the performance of Constitutional responsibilities. These responsibilities include determining the assessed value of all real and tangible property within the County, maintaining associated financial and property records, and providing the Tax Collector with the certified value of real and tangible property and tax millage levied by the respective taxing authorities.

**General Fund—Supervisor of Elections** – To account for revenues and expenditures of the Supervisor of Elections in the performance of Constitutional responsibilities pursuant to Chapters 97 through 102, Florida Statutes. The funds for the Supervisor of Elections' operation are received from the BOCC pursuant to Section 129.202, Florida Statutes.

**Putnam County, Florida**  
**Combining Balance Sheet**  
**Board and Officer General Funds**  
**For the Year Ended September 30, 2014**

	Board of County Commissioners <u>Sub-fund</u>	Sheriff <u>Sub-fund</u>	Clerk of Circuit Court <u>Sub-fund</u>	Tax Collector <u>Sub-fund</u>
<b><u>ASSETS</u></b>				
Cash and Equivalents	\$ 8,643,165	\$ 849,478	\$ 373,888	\$ 168,924
Investments	297,973	-	-	-
Receivables	1,412,216	6,087	1,791	127
Due From Other Funds	3,604,359	-	-	-
Due From Other Governments	634,954	-	48,264	-
Inventory	53,900	-	-	-
Prepays	-	-	-	10,012
Other Assets	-	1,402	10,886	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS	<u>14,646,567</u>	<u>856,967</u>	<u>434,829</u>	<u>179,063</u>
<b><u>LIABILITIES AND FUND BALANCES</u></b>				
<b><u>LIABILITIES</u></b>				
Accounts Payable and Accrued Liabilities	528,210	356,174	143,839	72,116
Due to Other Funds	-	488,699	213,192	88,304
Due to Other Governments	2,445	3,089	77,798	-
Unearned Revenue	13,775	-	-	8,631
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL LIABILITIES	<u>544,430</u>	<u>847,962</u>	<u>434,829</u>	<u>169,051</u>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>				
Revenues - unavailable	1,432,648	-	-	-
<b><u>FUND BALANCES</u></b>				
Nonspendable	53,900	-	-	10,012
Restricted	43,138	9,005	-	-
Committed	-	-	-	-
Assigned	5,202,276	-	-	-
Unassigned	7,370,175	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUND BALANCES	<u>12,669,489</u>	<u>9,005</u>	<u>-</u>	<u>10,012</u>
TOTAL LIABILITIES, DEFERRED INFOWS OF RESOURCES AND FUND BALANCES	<u>\$ 14,646,567</u>	<u>\$ 856,967</u>	<u>\$ 434,829</u>	<u>\$ 179,063</u>

**Putnam County, Florida**  
**Combining Balance Sheet**  
**Board and Officer General Funds**  
**For the Year Ended September 30, 2014**

	Property Appraiser General <u>Sub-Fund</u>	Supervisor of Elections General <u>Sub-Fund</u>	Interfund Eliminations & <u>Consolidations</u>	Total General <u>Fund</u>
<b><u>ASSETS</u></b>				
Cash and Equivalents	\$ 358,519	\$ 159,571	\$ -	\$ 10,553,545
Investments	-	-	-	297,973
Receivables	-	-	-	1,420,221
Due From Other Funds	-	-	(1,234,359)	2,370,000
Due From Other Governments	-	-	-	683,218
Inventory	-	-	-	53,900
Prepays	-	-	-	10,012
Other Assets	-	-	-	12,288
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS	<u>358,519</u>	<u>159,571</u>	<u>(1,234,359)</u>	<u>15,401,157</u>
<b><u>LIABILITIES AND FUND BALANCES</u></b>				
<b><u>LIABILITIES</u></b>				
Accounts Payable and Accrued Liabilities	48,441	23,741	-	1,172,521
Due to Other Funds	310,078	135,830	(1,234,359)	1,744
Due to Other Governments	-	-	-	83,332
Unearned Revenue	-	-	-	22,406
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL LIABILITIES	<u>358,519</u>	<u>159,571</u>	<u>(1,234,359)</u>	<u>1,280,003</u>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>				
Revenues - unavailable	-	-	-	1,432,648
<b><u>FUND BALANCES</u></b>				
Nonspendable	-	-	-	63,912
Restricted	-	-	-	52,143
Committed	-	-	-	-
Assigned	-	-	-	5,202,276
Unassigned	-	-	-	7,370,175
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUND BALANCES	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,688,506</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>\$ 358,519</u>	<u>\$ 159,571</u>	<u>\$ (1,234,359)</u>	<u>\$ 15,401,157</u>

**Putnam County, Florida**  
**Combining Schedule of Revenues, Expenditures**  
**and Changes in Fund Balances – Budget and Actual**  
**Board and Officer General Funds**  
**For the Year Ended September 30, 2014**

	Board of County Commissioners Sub-fund			Sheriff Sub-fund		
	Budgeted Amounts		Actual Amounts	Budgeted Amounts		Actual Amounts
	Original	Final		Original	Final	
<b>REVENUES</b>						
Taxes	\$ 28,020,621	\$ 28,020,621	\$ 29,473,377	\$ -	\$ -	\$ -
Licenses and Permits	332,250	332,250	341,296	-	-	-
Intergovernmental	7,203,483	7,655,282	7,770,262	-	-	-
Charges for Services	3,764,580	3,766,458	3,580,185	-	-	-
Fines and Forfeitures	37,900	37,900	52,200	8,000	8,000	4,041
Miscellaneous	222,275	222,275	299,710	-	-	46,833
<b>TOTAL REVENUES</b>	<b>39,581,109</b>	<b>40,034,786</b>	<b>41,517,030</b>	<b>8,000</b>	<b>8,000</b>	<b>50,874</b>
<b>EXPENDITURES</b>						
Current:						
General Government	8,211,179	8,211,179	7,730,366	-	-	-
Public Safety	7,189,315	7,189,315	7,192,593	17,912,667	18,263,942	17,828,026
Physical Environment	371,116	371,116	307,418	-	-	-
Transportation	30,000	30,000	30,000	-	-	-
Economic Environment	341,628	341,628	303,657	-	-	-
Human Services	2,464,627	2,464,627	2,195,787	-	-	-
Culture and Recreation	1,794,321	1,794,321	1,700,167	-	-	-
Court Related	275,799	275,799	234,161	521,097	521,097	507,222
Reserve for Contingencies	225,000	208,884	-	-	-	-
Debt Service:						
Principal Retirement	52,888	52,888	52,888	226,686	226,686	226,686
Interest and Fiscal Charges	722	722	721	6,323	6,323	6,323
<b>TOTAL EXPENDITURES</b>	<b>20,956,595</b>	<b>20,940,479</b>	<b>19,747,758</b>	<b>18,666,773</b>	<b>19,018,048</b>	<b>18,568,257</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>18,624,514</b>	<b>19,094,307</b>	<b>21,769,272</b>	<b>(18,658,773)</b>	<b>(19,010,048)</b>	<b>(18,517,383)</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers In	890,000	890,000	1,674,359	18,658,773	19,010,048	19,010,048
Transfers Out	(24,170,524)	(24,640,317)	(24,680,883)	-	-	(488,699)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(23,280,524)</b>	<b>(23,750,317)</b>	<b>(23,006,524)</b>	<b>18,658,773</b>	<b>19,010,048</b>	<b>18,521,349</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(4,656,010)</b>	<b>(4,656,010)</b>	<b>(1,237,252)</b>	<b>-</b>	<b>-</b>	<b>3,966</b>
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<b>4,656,010</b>	<b>4,656,010</b>	<b>13,906,741</b>	<b>-</b>	<b>-</b>	<b>5,039</b>
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,669,489</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,005</b>

**Putnam County, Florida**  
**Combining Schedule of Revenues, Expenditures**  
**and Changes in Fund Balances – Budget and Actual**  
**Board and Officer General Funds**  
**For the Year Ended September 30, 2014**

	Clerk of the Circuit Court Sub-fund			Tax Collector Sub-fund		
	Budgeted Amounts		Actual Amounts	Budgeted Amounts		Actual Amounts
	Original	Final		Original	Final	
<b>REVENUES</b>						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-	-
Intergovernmental	180,000	250,000	242,044	-	-	-
Charges for Services	252,325	312,325	311,501	2,221,262	2,221,262	2,233,469
Fines and Forfeitures	-	-	-	-	-	-
Miscellaneous	14,500	29,500	28,526	68,862	68,862	1,754
<b>TOTAL REVENUES</b>	<b>446,825</b>	<b>591,825</b>	<b>582,071</b>	<b>2,290,124</b>	<b>2,290,124</b>	<b>2,235,223</b>
<b>EXPENDITURES</b>						
Current:						
General Government	1,732,114	1,812,114	1,803,958	2,247,797	2,247,797	2,136,907
Public Safety	-	-	-	-	-	-
Physical Environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-
Human Services	-	-	-	-	-	-
Culture and Recreation	-	-	-	-	-	-
Court Related	258,322	278,322	279,890	-	-	-
Reserve for Contingencies	-	-	-	-	-	-
Debt Service:						
Principal Retirement	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,990,436</b>	<b>2,090,436</b>	<b>2,083,848</b>	<b>2,247,797</b>	<b>2,247,797</b>	<b>2,136,907</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(1,543,611)</b>	<b>(1,498,611)</b>	<b>(1,501,777)</b>	<b>42,327</b>	<b>42,327</b>	<b>98,316</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers In	1,709,969	1,714,969	1,714,969	-	-	-
Transfers Out	(166,358)	(216,358)	(213,192)	(42,327)	(42,327)	(88,304)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>1,543,611</b>	<b>1,498,611</b>	<b>1,501,777</b>	<b>(42,327)</b>	<b>(42,327)</b>	<b>(88,304)</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,012</b>
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,012</b>

(continued)

**Putnam County, Florida**  
**Combining Schedule of Revenues, Expenditures**  
**and Changes in Fund Balances – Budget and Actual**  
**Board and Officer General Funds**  
**For the Year Ended September 30, 2014**

	Property Appraiser Sub-fund			Supervisor of Elections Sub-fund		
	Budgeted Amounts		Actual Amounts	Budgeted Amounts		Actual Amounts
	Original	Final		Original	Final	
<b>REVENUES</b>						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-	-
Intergovernmental	-	-	77,046	-	-	-
Charges for Services	23,838	29,053	26,056	-	-	-
Fines and Forfeitures	-	-	-	-	-	-
Miscellaneous	-	-	841	-	-	3,439
<b>TOTAL REVENUES</b>	<b>23,838</b>	<b>29,053</b>	<b>103,943</b>	<b>-</b>	<b>-</b>	<b>3,439</b>
<b>EXPENDITURES</b>						
Current:						
General Government	1,653,412	1,658,627	1,423,439	875,000	875,000	741,513
Public Safety	-	-	-	-	-	-
Physical Environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-
Human Services	-	-	-	-	-	-
Culture and Recreation	-	-	-	-	-	-
Court Related	-	-	-	-	-	-
Reserve for Contingencies	-	-	-	-	-	-
Debt Service:						
Principal Retirement	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,653,412</b>	<b>1,658,627</b>	<b>1,423,439</b>	<b>875,000</b>	<b>875,000</b>	<b>741,513</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(1,629,574)</b>	<b>(1,629,574)</b>	<b>(1,319,496)</b>	<b>(875,000)</b>	<b>(875,000)</b>	<b>(738,074)</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers In	1,629,574	1,629,574	1,629,574	875,000	875,000	875,000
Transfers Out	-	-	(310,078)	-	-	(136,926)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>1,629,574</b>	<b>1,629,574</b>	<b>1,319,496</b>	<b>875,000</b>	<b>875,000</b>	<b>738,074</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

(continued)

**Putnam County, Florida**  
**Combining Schedule of Revenues, Expenditures**  
**and Changes in Fund Balances – Budget and Actual**  
**Board and Officer General Funds**  
**For the Year Ended September 30, 2014**

	Subtotals			Interfund Eliminations and consolidations		
	Budgeted Amounts		Actual	Budgeted Amounts		Actual
	Original	Final	Amounts	Original	Final	Amounts
<b>REVENUES</b>						
Taxes	\$ 28,020,621	\$ 28,020,621	\$ 29,473,377	\$ -	\$ -	\$ -
Licenses and Permits	332,250	332,250	341,296	-	-	-
Intergovernmental	7,383,483	7,905,282	8,089,352	-	-	-
Charges for Services	6,262,005	6,329,098	6,151,211	(1,040,000)	(1,040,000)	(1,110,023)
Fines and Forfeitures	45,900	45,900	56,241	-	-	-
Miscellaneous	305,637	320,637	381,103	-	-	-
<b>TOTAL REVENUES</b>	<b>42,349,896</b>	<b>42,953,788</b>	<b>44,492,580</b>	<b>(1,040,000)</b>	<b>(1,040,000)</b>	<b>(1,110,023)</b>
<b>EXPENDITURES</b>						
Current:						
General Government	14,719,502	14,804,717	13,836,183	(1,040,000)	(1,040,000)	(1,110,023)
Public Safety	25,101,982	25,453,257	25,020,619	-	-	-
Physical Environment	371,116	371,116	307,418	-	-	-
Transportation	30,000	30,000	30,000	-	-	-
Economic Environment	341,628	341,628	303,657	-	-	-
Human Services	2,464,627	2,464,627	2,195,787	-	-	-
Culture and Recreation	1,794,321	1,794,321	1,700,167	-	-	-
Court Related	1,055,218	1,075,218	1,021,273	-	-	-
Reserve for Contingencies	225,000	208,884	-	-	-	-
Debt Service:						
Principal Retirement	279,574	279,574	279,574	-	-	-
Interest and Fiscal Charges	7,045	7,045	7,044	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>46,390,013</b>	<b>46,830,387</b>	<b>44,701,722</b>	<b>(1,040,000)</b>	<b>(1,040,000)</b>	<b>(1,110,023)</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(4,040,117)</b>	<b>(3,876,599)</b>	<b>(209,142)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers In	23,763,316	24,119,591	24,903,950	(23,281,756)	(23,633,031)	(24,417,390)
Transfers Out	(24,379,209)	(24,899,002)	(25,918,082)	23,281,756	23,633,031	24,417,390
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(615,893)</b>	<b>(779,411)</b>	<b>(1,014,132)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(4,656,010)</b>	<b>(4,656,010)</b>	<b>(1,223,274)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<b>4,656,010</b>	<b>4,656,010</b>	<b>13,911,780</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,688,506</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

(continued)

**Putnam County, Florida**  
**Combining Schedule of Revenues, Expenditures**  
**and Changes in Fund Balances – Budget and Actual**  
**Board and Officer General Funds**  
**For the Year Ended September 30, 2014**

(concluded)

	Totals		
	Budgeted Amounts		Actual
	Original	Final	Amounts
<b><u>REVENUES</u></b>			
Taxes	\$ 28,020,621	\$ 28,020,621	\$ 29,473,377
Licenses and Permits	332,250	332,250	341,296
Intergovernmental	7,383,483	7,905,282	8,089,352
Charges for Services	5,222,005	5,289,098	5,041,188
Fines and Forfeitures	45,900	45,900	56,241
Miscellaneous	305,637	320,637	381,103
<b>TOTAL REVENUES</b>	<b>41,309,896</b>	<b>41,913,788</b>	<b>43,382,557</b>
<b><u>EXPENDITURES</u></b>			
Current:			
General Government	13,679,502	13,764,717	12,726,160
Public Safety	25,101,982	25,453,257	25,020,619
Physical Environment	371,116	371,116	307,418
Transportation	30,000	30,000	30,000
Economic Environment	341,628	341,628	303,657
Human Services	2,464,627	2,464,627	2,195,787
Culture and Recreation	1,794,321	1,794,321	1,700,167
Court Related	1,055,218	1,075,218	1,021,273
Reserve for Contingencies	225,000	208,884	-
Debt Service:			
Principal Retirement	279,574	279,574	279,574
Interest and Fiscal Charges	7,045	7,045	7,044
<b>TOTAL EXPENDITURES</b>	<b>45,350,013</b>	<b>45,790,387</b>	<b>43,591,699</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(4,040,117)</b>	<b>(3,876,599)</b>	<b>(209,142)</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>			
Transfers In	481,560	486,560	486,560
Transfers Out	(1,097,453)	(1,265,971)	(1,500,692)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(615,893)</b>	<b>(779,411)</b>	<b>(1,014,132)</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(4,656,010)</b>	<b>(4,656,010)</b>	<b>(1,223,274)</b>
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<b>4,656,010</b>	<b>4,656,010</b>	<b>13,911,780</b>
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,688,506</b>

## Non-major Governmental Funds

### Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

The County maintains the following Special Revenue Funds:

County Transportation Trust Fund – to account for the operations of the road and bridge department. Financing is provided principally by the County's share of state gasoline taxes.

Fishing Improvement Fund – to account for maintenance of the County's lakes and rivers with financing provided by recreational vessels' license fees and state grants.

Fire Taxing Unit Fund – to account for interlocal agreements with municipal fire departments within the County. Financing is provided from ad valorem taxes.

Law Enforcement Trust Fund – to account for law enforcement related projects funded by the proceeds from confiscated property forfeitures.

Law Enforcement Education Fund – to account for law enforcement training funded with proceeds from fines.

Court Improvement Fund – to account for physical improvements and security for the courthouse. Funding is provided by State of Florida grants and court related revenues.

Drivers Education Fund – to account for receipts and disbursements of designated traffic fines imposed by ordinance in accordance with Section 318.1215, Florida Statutes.

Article V Fund – to account for certain revenues generated pursuant to Article V of the Constitution of the State of Florida.

Court Technology Fund – to account for certain revenues generated pursuant to Article V of the Constitution of the State of Florida that must be expended to enhance court technology.

Crime Prevention Fund – to account for neighborhood crime prevention projects funded by the collection of fines pursuant to Section 775.083, Florida Statutes.

E911 System Fund – to account for the improvements and operations of the 911 emergency telephone system in the County. Financing is provided from telephone user charges.

Tourist Development Fund – to account for revenues and expenditures relating to tourist development in the County through the assessment of a tourist tax.

Communication Improvement Fund – to account for the collection of traffic infractions surcharge to be used to develop and improve a county wide public safety communications system.

Economic Development Fund – to account for revenues and expenditures made to promote economic development.

Impact Fee Fund – to account for fees collected related to new development. Funds are used for capital improvement projects.

Miscellaneous Grants Fund – to account for projects financed with federal and state funds that are nonrecurring and of short-term duration.

Community Development Block Grant Fund – to account for grant revenues received and expended to assist low to moderate income individuals with housing rehabilitation.

## **Non-major Governmental Funds**

Interlachen Lakes Estates Fund – to account for the collection and use of special assessments paid by the residents of Interlachen Lakes Estates Municipal Services Benefit Unit.

West Putnam Municipal Services Benefit Unit Fund – to account for the collection and use of special assessments paid by the residents of unincorporated West Putnam for road improvements.

Local Housing Assistance (SHIP) Fund – to account for funds received from the State to be used to assist eligible low income individuals to buy or construct new housing or rehabilitate older homes.

MSBU Fund – to account for the collection and use of special assessments levied to provide specific road improvements and maintenance within several Municipal Service Benefit Units.

East Putnam Grant Fund – to account for proceeds and expenditures related to state and federal grants designed to implement a water and wastewater system in East Putnam County.

Sewage Utilities Fund – to account for the collection and use of fees established to provide one or more small sewage systems.

Water Utilities Fund – to account for the collection and use of fees established to provide one or more small water systems.

Commissary Fund – to account for the commissary operations of the County's Detention Facility. Revenues are provided by sales of products to inmates. The profits can only be spent for the benefit of inmates.

Federal Forfeiture Fund – to account for monies received from federal forfeitures. Expenditures can only be made in accordance with the Federal Equitable Sharing Program.

Records Modernization Fund – to account for fees charged pursuant to Section 28.24, Florida Statutes, and related expenditures to modernize the public records storage and retrieval system of the County.

Article V Records Modernization Fund – to account for fees charged pursuant to Article V of the Constitution of the State of Florida, and related expenditures to fund court-related technology as defined in Section 29.008, Florida Statutes.

Court Fund – to account for certain revenues generated by and disbursements related to the Court System pursuant to Article V of the Constitution of the State of Florida.

Supervisor of Elections Grants Fund – to account for proceeds and expenditures related to state and federal grants designed to improve the elections process.

## **Non-major Governmental Funds**

### **Debt Service Fund**

A debt service fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

The County maintains the following Debt Service Fund:

MSBU Loan Fund – to account for special assessments collected to repay special assessment debt used to fund road paving projects within certain municipal service benefit units.

### **Capital Projects Funds**

Capital projects funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

The County maintains the following non-major Capital Projects Funds:

Capital Projects – to account for resources to be used to construct or renovate various County facilities.

Road Projects Fund – to account for resources to be used in developing and enhancing the County's Road System.

## **Major Governmental Capital Projects Fund**

Better Place Plan Fund – The Better Place Fund is used to account for revenues received from a one-cent discretionary surtax imposed to finance certain capital projects.

**Putnam County, Florida**  
**Combining Balance Sheet – Non-major Governmental Funds**  
**September 30, 2014**

Special Revenue Funds

	County Transportation Trust	Fishing Improvement	Fire Taxing Unit	Law Enforcement Trust	Law Enforcement Education
<u>ASSETS</u>					
Cash and Equivalents	\$ 115,094	\$ 432,526	\$ 1,878,148	\$ 207,223	\$ 9,287
Investments	-	-	-	-	-
Receivables	-	-	-	-	-
Due From Other Funds	-	-	1,744	-	-
Due From Other Governments	212,055	3,492	3,695	-	2,032
Prepays	-	-	-	-	-
<b>TOTAL ASSETS</b>	<u>327,149</u>	<u>436,018</u>	<u>1,883,587</u>	<u>207,223</u>	<u>11,319</u>
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts Payable and Accrued Liabilities	102,462	46	74,044	-	-
Due to Other Funds	180,000	-	-	-	-
Due to Other Governments	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<u>282,462</u>	<u>46</u>	<u>74,044</u>	<u>-</u>	<u>-</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>					
Revenues - unavailable	-	-	-	-	-
<u>FUND BALANCES</u>					
Nonspendable	-	-	-	-	-
Restricted	-	435,972	1,809,543	207,223	11,319
Committed	-	-	-	-	-
Assigned	44,687	-	-	-	-
Unassigned	-	-	-	-	-
<b>TOTAL FUND BALANCES</b>	<u>44,687</u>	<u>435,972</u>	<u>1,809,543</u>	<u>207,223</u>	<u>11,319</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 327,149</u>	<u>\$ 436,018</u>	<u>\$ 1,883,587</u>	<u>\$ 207,223</u>	<u>\$ 11,319</u>

continued

**Putnam County, Florida**  
**Combining Balance Sheet – Non-major Governmental Funds**  
**September 30, 2014**

	<b>Special Revenue Funds</b>				
	<b><u>Court Improvement</u></b>	<b><u>Drivers Education</u></b>	<b><u>Article V</u></b>	<b><u>Court Technology</u></b>	<b><u>Crime Prevention</u></b>
<b><u>ASSETS</u></b>					
Cash and Equivalents	\$ 1,499,644	\$ 258,878	\$ 110,964	\$ 405,630	\$ 65,460
Investments	-	-	-	-	-
Receivables	-	-	-	-	-
Due From Other Funds	-	-	-	-	-
Due From Other Governments	14,686	2,386	5,432	5,742	2,028
Prepays	-	-	-	-	-
	<u>1,514,330</u>	<u>261,264</u>	<u>116,396</u>	<u>411,372</u>	<u>67,488</u>
<b>TOTAL ASSETS</b>	<b><u>1,514,330</u></b>	<b><u>261,264</u></b>	<b><u>116,396</u></b>	<b><u>411,372</u></b>	<b><u>67,488</u></b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>					
<b><u>LIABILITIES</u></b>					
Accounts Payable and Accrued Liabilities	14,761	-	7,225	10,414	-
Due to Other Funds	-	-	-	-	-
Due to Other Governments	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
	<u>14,761</u>	<u>-</u>	<u>7,225</u>	<u>10,414</u>	<u>-</u>
<b>TOTAL LIABILITIES</b>	<b><u>14,761</u></b>	<b><u>-</u></b>	<b><u>7,225</u></b>	<b><u>10,414</u></b>	<b><u>-</u></b>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>					
Revenues - unavailable	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>FUND BALANCES</u></b>					
Nonspendable	-	-	-	-	-
Restricted	1,499,569	261,264	109,171	400,958	67,488
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL FUND BALANCES</b>	<b><u>1,499,569</u></b>	<b><u>261,264</u></b>	<b><u>109,171</u></b>	<b><u>400,958</u></b>	<b><u>67,488</u></b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b><u>\$ 1,514,330</u></b>	<b><u>\$ 261,264</u></b>	<b><u>\$ 116,396</u></b>	<b><u>\$ 411,372</u></b>	<b><u>\$ 67,488</u></b>

continued

**Putnam County, Florida**  
**Combining Balance Sheet – Non-major Governmental Funds**  
**September 30, 2014**

	<b>Special Revenue Funds</b>				
	<b><u>E911</u></b>	<b><u>Tourist</u></b>	<b><u>Communication</u></b>	<b><u>Economic</u></b>	<b><u>Impact</u></b>
	<b><u>System</u></b>	<b><u>Development</u></b>	<b><u>Improvement</u></b>	<b><u>Development</u></b>	<b><u>Fee</u></b>
<b><u>ASSETS</u></b>					
Cash and Equivalents	\$ 405,384	\$ 459,058	\$ 18,425	\$ 18,504	\$ 544,608
Investments	-	-	-	-	-
Receivables	-	-	-	-	-
Due From Other Funds	-	-	-	-	-
Due From Other Governments	22,465	20,150	3,788	12,403	-
Prepays	-	-	-	-	-
	427,849	479,208	22,213	30,907	544,608
<b>TOTAL ASSETS</b>	<b>427,849</b>	<b>479,208</b>	<b>22,213</b>	<b>30,907</b>	<b>544,608</b>
<b><u>LIABILITIES AND FUND</u></b>					
<b><u>BALANCES</u></b>					
<b><u>LIABILITIES</u></b>					
Accounts Payable and Accrued Liabilities	2,066	9,631	79	12,842	8,067
Due to Other Funds	-	-	360,000	130,000	-
Due to Other Governments	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
	2,066	9,631	360,079	142,842	8,067
<b>TOTAL LIABILITIES</b>	<b>2,066</b>	<b>9,631</b>	<b>360,079</b>	<b>142,842</b>	<b>8,067</b>
<b><u>DEFERRED INFLOWS OF</u></b>					
<b><u>RESOURCES</u></b>					
Revenues - unavailable	-	-	-	-	-
<b><u>FUND BALANCES</u></b>					
Nonspendable	-	-	-	-	-
Restricted	425,783	469,577	-	-	536,541
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	(337,866)	(111,935)	-
	425,783	469,577	(337,866)	(111,935)	536,541
<b>TOTAL FUND BALANCES</b>	<b>425,783</b>	<b>469,577</b>	<b>(337,866)</b>	<b>(111,935)</b>	<b>536,541</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 427,849</b>	<b>\$ 479,208</b>	<b>\$ 22,213</b>	<b>\$ 30,907</b>	<b>\$ 544,608</b>

continued

**Putnam County, Florida**  
**Combining Balance Sheet – Non-major Governmental Funds**  
**September 30, 2014**

	<u>Special Revenue Funds</u>				
	<u>Miscell- aneous Grants</u>	<u>Community Development Block Grant</u>	<u>Interlachen Lakes Estates</u>	<u>West Putnam Municipal Services Benefit Unit</u>	<u>Local Housing Assistance</u>
<u>ASSETS</u>					
Cash and Equivalents	\$ 5,155	\$ -	\$ 142,313	\$ 177,121	\$ 149,590
Investments	-	-	-	-	631,245
Receivables	14,500	-	-	-	-
Due From Other Funds	-	-	-	-	-
Due From Other Governments	72,291	-	8,705	7,529	-
Prepays	7,543	-	-	-	-
<b>TOTAL ASSETS</b>	<b>99,489</b>	<b>-</b>	<b>151,018</b>	<b>184,650</b>	<b>780,835</b>
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts Payable and Accrued Liabilities	9,556	-	16,633	4,043	7,758
Due to Other Funds	80,000	-	-	-	-
Due to Other Governments	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>89,556</b>	<b>-</b>	<b>16,633</b>	<b>4,043</b>	<b>7,758</b>
<u>DEFERRED INFLOWS OF RESOURCES</u>					
Revenues - unavailable	-	-	-	-	-
<u>FUND BALANCES</u>					
Nonspendable	7,543	-	-	-	-
Restricted	2,390	-	134,385	180,607	773,077
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	-
<b>TOTAL FUND BALANCES</b>	<b>9,933</b>	<b>-</b>	<b>134,385</b>	<b>180,607</b>	<b>773,077</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 99,489</b>	<b>\$ -</b>	<b>\$ 151,018</b>	<b>\$ 184,650</b>	<b>\$ 780,835</b>

continued

**Putnam County, Florida**  
**Combining Balance Sheet – Non-major Governmental Funds**  
**September 30, 2014**

	<u>Special Revenue Funds</u>				
	<u>MSBU</u>	<u>East Putnam Grant</u>	<u>Sewage Utilities</u>	<u>Water Utilities</u>	<u>Commissary</u>
<u>ASSETS</u>					
Cash and Equivalents	\$ 438,663	\$ -	\$ 10,938	\$ 216,473	\$ 421,742
Investments	-	-	-	-	-
Receivables	-	-	3,613	4,052	20,268
Due From Other Funds	-	-	-	-	-
Due From Other Governments	1,781	-	-	-	-
Prepays	-	-	-	-	-
<b>TOTAL ASSETS</b>	<b>440,444</b>	<b>-</b>	<b>14,551</b>	<b>220,525</b>	<b>442,010</b>
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts Payable and Accrued Liabilities	3,968	-	4,495	5,875	20,450
Due to Other Funds	-	-	40,000	-	-
Due to Other Governments	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>3,968</b>	<b>-</b>	<b>44,495</b>	<b>5,875</b>	<b>20,450</b>
<u>DEFERRED INFLOWS OF RESOURCES</u>					
Revenues - unavailable	-	-	-	-	-
<u>FUND BALANCES</u>					
Nonspendable	-	-	-	-	-
Restricted	436,476	-	-	214,650	-
Committed	-	-	-	-	421,560
Assigned	-	-	-	-	-
Unassigned	-	-	(29,944)	-	-
<b>TOTAL FUND BALANCES</b>	<b>436,476</b>	<b>-</b>	<b>(29,944)</b>	<b>214,650</b>	<b>421,560</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 440,444</b>	<b>\$ -</b>	<b>\$ 14,551</b>	<b>\$ 220,525</b>	<b>\$ 442,010</b>

**Putnam County, Florida**  
**Combining Balance Sheet – Non-major Governmental Funds**  
**September 30, 2014**

	<b>Special Revenue Funds</b>				
	<b>Federal Forfeiture</b>	<b>Records Moderni- zation</b>	<b>Article V Records Moderni- zation</b>	<b>Court Fund</b>	<b>Supervisor of Elections Grants</b>
<b><u>ASSETS</u></b>					
Cash and Equivalents	\$ 99,916	\$ 314,049	\$ 925,552	\$ 339,095	\$ 95,988
Investments	-	-	-	-	-
Receivables	-	-	-	12,065	-
Due From Other Funds	-	-	-	-	-
Due From Other Governments	-	-	-	428	-
Prepays	-	-	-	-	-
	99,916	314,049	925,552	351,588	95,988
<b>TOTAL ASSETS</b>	<b>99,916</b>	<b>314,049</b>	<b>925,552</b>	<b>351,588</b>	<b>95,988</b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>					
<b><u>LIABILITIES</u></b>					
Accounts Payable and Accrued Liabilities	159	-	1,678	39,640	-
Due to Other Funds	-	-	-	-	-
Due to Other Governments	-	-	-	303,469	-
Unearned Revenue	-	-	-	-	-
	159	-	1,678	343,109	-
<b>TOTAL LIABILITIES</b>	<b>159</b>	<b>-</b>	<b>1,678</b>	<b>343,109</b>	<b>-</b>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>					
Revenues - unavailable	-	-	-	8,479	-
<b><u>FUND BALANCES</u></b>					
Nonspendable	-	-	-	-	-
Restricted	99,757	314,049	923,874	-	95,988
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	-
	99,757	314,049	923,874	-	95,988
<b>TOTAL FUND BALANCES</b>	<b>99,757</b>	<b>314,049</b>	<b>923,874</b>	<b>-</b>	<b>95,988</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 99,916</b>	<b>\$ 314,049</b>	<b>\$ 925,552</b>	<b>\$ 351,588</b>	<b>\$ 95,988</b>

**Putnam County, Florida**  
**Combining Balance Sheet – Non-major Governmental Funds**  
**September 30, 2014**

	<u>Debt</u>			<u>Total Nonmajor Governmental Funds</u>
	<u>Service Fund</u>	<u>Capital Projects Funds</u>		
	<u>MSBU Loan</u>	<u>Capital Projects</u>	<u>Road Projects</u>	
<u>ASSETS</u>				
Cash and Equivalents	\$ 25,725	\$ 21,202	\$ 2,128,755	\$ 11,941,110
Investments	-	-	-	631,245
Receivables	-	-	-	54,498
Due From Other Funds	-	-	-	1,744
Due From Other Governments	3,268	-	1,143,111	1,547,467
Prepays	-	-	158,624	166,167
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS	<u>28,993</u>	<u>21,202</u>	<u>3,430,490</u>	<u>14,342,231</u>
<u>LIABILITIES AND FUND BALANCES</u>				
<u>LIABILITIES</u>				
Accounts Payable and Accrued Liabilities	-	7,500	157,645	521,037
Due to Other Funds	-	380,000	363,838	1,533,838
Due to Other Governments	-	-	-	303,469
Unearned Revenue	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL LIABILITIES	<u>-</u>	<u>387,500</u>	<u>521,483</u>	<u>2,358,344</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>				
Revenues - unavailable	-	-	570,568	579,047
<u>FUND BALANCES</u>				
Nonspendable	-	-	158,624	166,167
Restricted	28,993	-	2,179,815	11,618,469
Committed	-	-	-	421,560
Assigned	-	-	-	44,687
Unassigned	-	(366,298)	-	(846,043)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUND BALANCES	<u>28,993</u>	<u>(366,298)</u>	<u>2,338,439</u>	<u>11,404,840</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>\$ 28,993</u>	<u>\$ 21,202</u>	<u>\$ 3,430,490</u>	<u>\$ 14,342,231</u>

**Putnam County, Florida**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances –**  
**Non-major Governmental Funds**  
**For the Year Ended September 30, 2014**

Special Revenue Funds

	<u>County</u> <u>Transportation</u> <u>Trust</u>	<u>Fishing</u> <u>Improvement</u>	<u>Fire Taxing</u> <u>Unit</u>	<u>Law</u> <u>Enforcement</u> <u>Trust</u>	<u>Law</u> <u>Enforcement</u> <u>Education</u>
<u>REVENUES</u>					
Taxes	\$ 1,881,026	\$ -	\$ 2,183,107	\$ -	\$ -
Licenses and Permits	4,675	40,367	-	-	-
Intergovernmental Revenue	2,168,541	-	179,848	-	-
Charges For Services	144,650	-	-	-	-
Fines and Forfeitures	-	-	-	9,848	25,047
Special Assessments	-	-	-	-	-
Miscellaneous Revenue	8,728	410	1,727	211	10
<b>TOTAL REVENUES</b>	<u>4,207,620</u>	<u>40,777</u>	<u>2,364,682</u>	<u>10,059</u>	<u>25,057</u>
<u>EXPENDITURES</u>					
Current:					
General Government Services	-	-	-	-	-
Public Safety	-	-	1,881,427	34,273	27,758
Physical Environment	-	55,648	-	-	-
Transportation	5,167,063	-	-	-	-
Economic Environment	-	-	-	-	-
Culture/Recreation	-	-	-	-	-
Court Related	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service:					
Principal Retirement	88,168	-	-	-	-
Interest and Fiscal Charges	4,490	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>5,259,721</u>	<u>55,648</u>	<u>1,881,427</u>	<u>34,273</u>	<u>27,758</u>
<b>EXCESS (DEFICIENCY) OF</b>					
<b>REVENUES OVER EXPENDITURES</b>	<u>(1,052,101)</u>	<u>(14,871)</u>	<u>483,255</u>	<u>(24,214)</u>	<u>(2,701)</u>
<u>OTHER FINANCING SOURCES (USES)</u>					
Transfers In	906,905	-	1,744	-	-
Transfers Out	<u>(29,827)</u>	<u>-</u>	<u>(33,547)</u>	<u>-</u>	<u>-</u>
<b>TOTAL OTHER FINANCING</b>					
<b>SOURCES (USES)</b>	<u>877,078</u>	<u>-</u>	<u>(31,803)</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>(175,023)</u>	<u>(14,871)</u>	<u>451,452</u>	<u>(24,214)</u>	<u>(2,701)</u>
<b>FUND BALANCES, October 1, 2013</b>	<u>219,710</u>	<u>450,843</u>	<u>1,358,091</u>	<u>231,437</u>	<u>14,020</u>
<b>FUND BALANCES, September 30, 2014</b>	<u>\$ 44,687</u>	<u>\$ 435,972</u>	<u>\$ 1,809,543</u>	<u>\$ 207,223</u>	<u>\$ 11,319</u>

continued

**Putnam County, Florida**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances –**  
**Non-major Governmental Funds**  
**For the Year Ended September 30, 2014**

	Special Revenue Funds				
	<u>Court</u>	<u>Drivers</u>		<u>Court</u>	<u>Crime</u>
	<u>Improvement</u>	<u>Education</u>	<u>Article V</u>	<u>Technology</u>	<u>Prevention</u>
<b><u>REVENUES</u></b>					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-
Intergovernmental Revenue	-	-	-	-	-
Charges For Services	172,455	-	83,693	76,928	-
Fines and Forfeitures	-	28,483	-	-	31,531
Special Assessments	-	-	-	-	-
Miscellaneous Revenue	469	240	149	404	55
<b>TOTAL REVENUES</b>	<b>172,924</b>	<b>28,723</b>	<b>83,842</b>	<b>77,332</b>	<b>31,586</b>
<b><u>EXPENDITURES</u></b>					
Current:					
General Government Services	-	-	-	-	-
Public Safety	-	20,000	-	-	23,717
Physical Environment	-	-	-	-	-
Transportation	-	-	-	-	-
Economic Environment	-	-	-	-	-
Culture/Recreation	-	-	-	-	-
Court Related	469,885	-	115,886	134,805	-
Capital Outlay	-	-	-	-	-
Debt Service:					
Principal Retirement	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>469,885</b>	<b>20,000</b>	<b>115,886</b>	<b>134,805</b>	<b>23,717</b>
<b>EXCESS (DEFICIENCY) OF</b>					
<b>REVENUES OVER EXPENDITURES</b>	<b>(296,961)</b>	<b>8,723</b>	<b>(32,044)</b>	<b>(57,473)</b>	<b>7,869</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>					
Transfers In	-	-	-	-	-
Transfers Out	-	-	(5,000)	-	-
<b>TOTAL OTHER FINANCING</b>					
<b>SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>(5,000)</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(296,961)</b>	<b>8,723</b>	<b>(37,044)</b>	<b>(57,473)</b>	<b>7,869</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>1,796,530</b>	<b>252,541</b>	<b>146,215</b>	<b>458,431</b>	<b>59,619</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ 1,499,569</b>	<b>\$ 261,264</b>	<b>\$ 109,171</b>	<b>\$ 400,958</b>	<b>\$ 67,488</b>

continued

**Putnam County, Florida**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances –**  
**Non-major Governmental Funds**  
**For the Year Ended September 30, 2014**

	Special Revenue Funds				
	<u>E911</u>	<u>Tourist</u>	<u>Communication</u>	<u>Economic</u>	<u>Impact</u>
	<u>System</u>	<u>Development</u>	<u>Improvement</u>	<u>Development</u>	<u>Fee</u>
<b><u>REVENUES</u></b>					
Taxes	\$ -	\$ 276,155	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-
Intergovernmental Revenue	420,682	-	-	51,433	-
Charges For Services	-	-	79,556	-	-
Fines and Forfeitures	-	-	42,924	-	-
Special Assessments	-	-	-	-	-
Miscellaneous Revenue	279	399	-	-	522
<b>TOTAL REVENUES</b>	<b>420,961</b>	<b>276,554</b>	<b>122,480</b>	<b>51,433</b>	<b>522</b>
<b><u>EXPENDITURES</u></b>					
Current:					
General Government Services	-	-	-	-	-
Public Safety	250,808	-	43,413	-	-
Physical Environment	-	-	-	-	-
Transportation	-	-	-	-	34,511
Economic Environment	-	236,541	-	210,380	-
Culture/Recreation	-	-	-	-	-
Court Related	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service:					
Principal Retirement	-	-	93,622	-	-
Interest and Fiscal Charges	-	-	26,663	-	-
<b>TOTAL EXPENDITURES</b>	<b>250,808</b>	<b>236,541</b>	<b>163,698</b>	<b>210,380</b>	<b>34,511</b>
<b>EXCESS (DEFICIENCY) OF</b>					
<b>REVENUES OVER EXPENDITURES</b>	<b>170,153</b>	<b>40,013</b>	<b>(41,218)</b>	<b>(158,947)</b>	<b>(33,989)</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>					
Transfers In	-	-	83,127	186,820	-
Transfers Out	-	-	-	-	-
<b>TOTAL OTHER FINANCING</b>					
<b>SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>83,127</b>	<b>186,820</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>170,153</b>	<b>40,013</b>	<b>41,909</b>	<b>27,873</b>	<b>(33,989)</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>255,630</b>	<b>429,564</b>	<b>(379,775)</b>	<b>(139,808)</b>	<b>570,530</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ 425,783</b>	<b>\$ 469,577</b>	<b>\$ (337,866)</b>	<b>\$ (111,935)</b>	<b>\$ 536,541</b>

continued

**Putnam County, Florida**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances –**  
**Non-major Governmental Funds**  
**For the Year Ended September 30, 2014**

	<u>Special Revenue Funds</u>				
	<u>Miscellaneous Grants</u>	<u>Community Development Block Grant</u>	<u>Interlachen Lake Estates</u>	<u>West Putnam Municipal Services Benefit Unit</u>	<u>Local Housing Assistance</u>
<b><u>REVENUES</u></b>					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-
Intergovernmental Revenue	514,720	516,889	-	-	365,717
Charges For Services	-	-	-	-	-
Fines and Forfeitures	-	-	-	-	-
Special Assessments	-	-	256,603	143,020	-
Miscellaneous Revenue	-	338	207	191	4,262
<b>TOTAL REVENUES</b>	<b>514,720</b>	<b>517,227</b>	<b>256,810</b>	<b>143,211</b>	<b>369,979</b>
<b><u>EXPENDITURES</u></b>					
Current:					
General Government Services	-	-	-	-	-
Public Safety	319,769	-	-	-	-
Physical Environment	-	-	-	-	-
Transportation	-	-	320,131	150,024	-
Economic Environment	-	513,681	-	-	725,553
Culture/Recreation	198,381	-	-	-	-
Court Related	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service:					
Principal Retirement	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>518,150</b>	<b>513,681</b>	<b>320,131</b>	<b>150,024</b>	<b>725,553</b>
<b>EXCESS (DEFICIENCY) OF</b>					
<b>REVENUES OVER EXPENDITURES</b>	<b>(3,430)</b>	<b>3,546</b>	<b>(63,321)</b>	<b>(6,813)</b>	<b>(355,574)</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(3,430)</b>	<b>3,546</b>	<b>(63,321)</b>	<b>(6,813)</b>	<b>(355,574)</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>13,363</b>	<b>(3,546)</b>	<b>197,706</b>	<b>187,420</b>	<b>1,128,651</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ 9,933</b>	<b>\$ -</b>	<b>\$ 134,385</b>	<b>\$ 180,607</b>	<b>\$ 773,077</b>

Continued

**Putnam County, Florida**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances –**  
**Non-major Governmental Funds**  
**For the Year Ended September 30, 2014**

	Special Revenue Funds				
	<u>MSBU</u>	<u>East Putnam Grant</u>	<u>Sewage Utilities</u>	<u>Water Utilities</u>	<u>Commissary</u>
<b><u>REVENUES</u></b>					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-
Intergovernmental Revenue	-	-	-	-	-
Charges For Services	-	-	45,700	33,883	-
Fines and Forfeitures	-	-	-	-	-
Special Assessments	126,915	-	-	-	-
Miscellaneous Revenue	411	-	-	192	448,486
<b>TOTAL REVENUES</b>	<b>127,326</b>	<b>-</b>	<b>45,700</b>	<b>34,075</b>	<b>448,486</b>
<b><u>EXPENDITURES</u></b>					
Current:					
General Government Services	-	-	-	-	-
Public Safety	-	-	-	-	381,841
Physical Environment	-	-	51,360	21,164	-
Transportation	111,270	-	-	-	-
Economic Environment	-	-	-	-	-
Culture/Recreation	-	-	-	-	-
Court Related	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service:					
Principal Retirement	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>111,270</b>	<b>-</b>	<b>51,360</b>	<b>21,164</b>	<b>381,841</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>16,056</b>	<b>-</b>	<b>(5,660)</b>	<b>12,911</b>	<b>66,645</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>					
Transfers In	-	-	-	-	-
Transfers Out	-	(14,884)	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>(14,884)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>16,056</b>	<b>(14,884)</b>	<b>(5,660)</b>	<b>12,911</b>	<b>66,645</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>420,420</b>	<b>14,884</b>	<b>(24,284)</b>	<b>201,739</b>	<b>354,915</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ 436,476</b>	<b>\$ -</b>	<b>\$ (29,944)</b>	<b>\$ 214,650</b>	<b>\$ 421,560</b>

Concluded

**Putnam County, Florida**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances –**  
**Non-major Governmental Funds**  
**For the Year Ended September 30, 2014**

	<u>Special Revenue Funds</u>				
	<u>Federal</u>	<u>Records</u>	<u>Article V</u>	<u>Court</u>	<u>Supervisor</u>
	<u>Forfeiture</u>	<u>Modernization</u>	<u>Records</u>	<u>Fund</u>	<u>of Elections</u>
			<u>Modernization</u>		<u>Grants</u>
<b><u>REVENUES</u></b>					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-
Intergovernmental Revenue	-	-	-	1,014,787	10,326
Charges For Services	-	26,335	73,082	856,398	-
Fines and Forfeitures	906	-	38,261	180,940	-
Special Assessments	-	-	-	-	-
Miscellaneous Revenue	-	375	977	154	93
<b>TOTAL REVENUES</b>	<b>906</b>	<b>26,710</b>	<b>112,320</b>	<b>2,052,279</b>	<b>10,419</b>
<b><u>EXPENDITURES</u></b>					
Current:					
General Government Services	-	67,323	-	-	3,023
Public Safety	43,855	-	-	-	-
Physical Environment	-	-	-	-	-
Transportation	-	-	-	-	-
Economic Environment	-	-	-	-	-
Culture/Recreation	-	-	-	-	-
Court Related	-	-	139,895	2,066,280	-
Capital Outlay	-	-	-	-	-
Debt Service:					
Principal Retirement	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>43,855</b>	<b>67,323</b>	<b>139,895</b>	<b>2,066,280</b>	<b>3,023</b>
<b>EXCESS (DEFICIENCY) OF</b>					
<b>REVENUES OVER EXPENDITURES</b>	<b>(42,949)</b>	<b>(40,613)</b>	<b>(27,575)</b>	<b>(14,001)</b>	<b>7,396</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>					
Transfers In	-	-	-	-	1,096
Transfers Out	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,096</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(42,949)</b>	<b>(40,613)</b>	<b>(27,575)</b>	<b>(14,001)</b>	<b>8,492</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>142,706</b>	<b>354,662</b>	<b>951,449</b>	<b>14,001</b>	<b>87,496</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ 99,757</b>	<b>\$ 314,049</b>	<b>\$ 923,874</b>	<b>\$ -</b>	<b>\$ 95,988</b>

**Putnam County, Florida**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances –**  
**Non-major Governmental Funds**  
**For the Year Ended September 30, 2014**

	<u>Debt</u>			<u>Total</u>
	<u>Service Fund</u>	<u>Capital Projects Funds</u>		
	<u>MSBU</u>	<u>Capital</u>	<u>Road</u>	<u>Governmental</u>
	<u>Loan</u>	<u>Projects</u>	<u>Projects</u>	<u>Funds</u>
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ 1,062,195	\$ 5,402,483
Licenses and Permits	-	-	-	45,042
Intergovernmental Revenue	-	-	1,441,657	6,684,600
Charges For Services	-	-	-	1,592,680
Fines and Forfeitures	-	-	-	357,940
Special Assessments	236,225	-	-	762,763
Miscellaneous Revenue	115	275	1,498	471,177
<b>TOTAL REVENUES</b>	<b>236,340</b>	<b>275</b>	<b>2,505,350</b>	<b>15,316,685</b>
<b><u>EXPENDITURES</u></b>				
Current:				
General Government Services	-	-	-	70,346
Public Safety	-	-	-	3,026,861
Physical Environment	-	-	-	128,172
Transportation	-	-	-	5,782,999
Economic Environment	-	-	-	1,686,155
Culture/Recreation	-	-	-	198,381
Court Related	-	-	-	2,926,751
Capital Outlay	-	801,584	2,052,031	2,853,615
Debt Service:				
Principal Retirement	317,076	-	-	498,866
Interest and Fiscal Charges	37,351	-	-	68,504
<b>TOTAL EXPENDITURES</b>	<b>354,427</b>	<b>801,584</b>	<b>2,052,031</b>	<b>17,240,650</b>
<b>EXCESS (DEFICIENCY) OF</b>				
<b>REVENUES OVER EXPENDITURES</b>	<b>(118,087)</b>	<b>(801,309)</b>	<b>453,319</b>	<b>(1,923,965)</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>				
Transfers In	-	-	-	1,179,692
Transfers Out	-	-	-	(83,258)
<b>TOTAL OTHER FINANCING</b>				
<b>SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,096,434</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(118,087)</b>	<b>(801,309)</b>	<b>453,319</b>	<b>(827,531)</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>147,080</b>	<b>435,011</b>	<b>1,885,120</b>	<b>12,232,371</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ 28,993</b>	<b>\$ (366,298)</b>	<b>\$ 2,338,439</b>	<b>\$ 11,404,840</b>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – County Transportation Trust Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With</u>
	<u>Original</u>	<u>Final</u>		<u>Final Budget</u>
<u>REVENUES</u>				
Taxes	\$ 1,767,547	\$ 1,767,547	\$ 1,881,026	\$ 113,479
Licenses and Permits	3,600	3,600	4,675	1,075
Intergovernmental Revenue	2,162,408	2,162,408	2,168,541	6,133
Charges for Services	33,500	33,500	144,650	111,150
Miscellaneous Revenue	24,625	24,625	8,728	(15,897)
TOTAL REVENUES	<u>3,991,680</u>	<u>3,991,680</u>	<u>4,207,620</u>	<u>215,940</u>
<u>EXPENDITURES</u>				
Current:				
Transportation	5,382,908	5,382,908	5,167,063	215,845
Debt Service:				
Principal Retirement	33,583	33,583	88,168	(54,585)
Interest and Fiscal Charges	5,017	5,017	4,490	527
TOTAL EXPENDITURES	<u>5,421,508</u>	<u>5,421,508</u>	<u>5,259,721</u>	<u>161,787</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(1,429,828)	(1,429,828)	(1,052,101)	377,727
<u>OTHER FINANCING SOURCES (USES)</u>				
Transfers In	906,905	906,905	906,905	-
Transfers Out	(29,827)	(29,827)	(29,827)	-
NET CHANGE IN FUND BALANCES	(552,750)	(552,750)	(175,023)	377,727
FUND BALANCES, October 1, 2013	<u>552,750</u>	<u>552,750</u>	<u>219,710</u>	<u>(333,040)</u>
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 44,687</u>	<u>\$ 44,687</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Fishing Improvement Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Licenses and Permits	\$ 39,000	\$ 39,000	\$ 40,367	\$ 1,367
Miscellaneous Revenue	800	800	410	(390)
<b>TOTAL REVENUES</b>	<b>39,800</b>	<b>39,800</b>	<b>40,777</b>	<b>977</b>
<b><u>EXPENDITURES</u></b>				
Current:				
Physical Environment	104,500	104,500	55,648	48,852
Reserve for Contingencies	5,000	5,000	-	5,000
<b>TOTAL EXPENDITURES</b>	<b>109,500</b>	<b>109,500</b>	<b>55,648</b>	<b>53,852</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(69,700)</b>	<b>(69,700)</b>	<b>(14,871)</b>	<b>54,829</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>69,700</b>	<b>69,700</b>	<b>450,843</b>	<b>381,143</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 435,972</b>	<b>\$ 435,972</b>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Fire Taxing Unit Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Taxes	\$ 2,077,928	\$ 2,077,928	\$ 2,183,107	\$ 105,179
Intergovernmental Revenue	182,087	182,087	179,848	(2,239)
Miscellaneous Revenues	5,750	5,750	1,727	(4,023)
<b>TOTAL REVENUES</b>	<b><u>2,265,765</u></b>	<b><u>2,265,765</u></b>	<b><u>2,364,682</u></b>	<b><u>98,917</u></b>
<b><u>EXPENDITURES</u></b>				
Current:				
Public Safety	3,265,408	3,265,408	1,881,427	1,383,981
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(999,643)</b>	<b>(999,643)</b>	<b>483,255</b>	<b>1,482,898</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>				
Transfers In	6,500	6,500	1,744	(4,756)
Transfers Out	(33,547)	(33,547)	(33,547)	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b><u>(27,047)</u></b>	<b><u>(27,047)</u></b>	<b><u>(31,803)</u></b>	<b><u>(4,756)</u></b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(1,026,690)</b>	<b>(1,026,690)</b>	<b>451,452</b>	<b>1,478,142</b>
<b>FUND BALANCES, October 1, 2013</b>	<b><u>1,026,690</u></b>	<b><u>1,026,690</u></b>	<b><u>1,358,091</u></b>	<b><u>331,401</u></b>
<b>FUND BALANCES, September 30, 2014</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,809,543</u></b>	<b><u>\$ 1,809,543</u></b>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Law Enforcement Trust Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Fines and Forfeitures	\$ 19,600	\$ 19,600	\$ 9,848	\$ (9,752)
Miscellaneous Revenue	400	400	211	(189)
TOTAL REVENUES	<u>20,000</u>	<u>20,000</u>	<u>10,059</u>	<u>(9,941)</u>
<u>EXPENDITURES</u>				
Current:				
Public Safety	<u>65,000</u>	<u>65,000</u>	<u>34,273</u>	<u>30,727</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(45,000)	(45,000)	(24,214)	20,786
FUND BALANCES, October 1, 2013	<u>45,000</u>	<u>45,000</u>	<u>231,437</u>	<u>186,437</u>
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 207,223</u>	<u>\$ 207,223</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Law Enforcement Education Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Fines and Forfeitures	\$ 22,250	\$ 22,250	\$ 25,047	\$ 2,797
Miscellaneous Revenue	150	150	10	(140)
TOTAL REVENUES	<u>22,400</u>	<u>22,400</u>	<u>25,057</u>	<u>2,657</u>
<u>EXPENDITURES</u>				
Current:				
Public Safety	26,500	26,500	27,758	(1,258)
Reserve for Contingencies	1,500	1,500	-	1,500
TOTAL EXPENDITURES	<u>28,000</u>	<u>28,000</u>	<u>27,758</u>	<u>242</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(5,600)	(5,600)	(2,701)	2,899
FUND BALANCES, October 1, 2013	<u>5,600</u>	<u>5,600</u>	<u>14,020</u>	<u>8,420</u>
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,319</u>	<u>\$ 11,319</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Court Improvement Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Charges for Services	\$ 148,500	\$ 148,500	\$ 172,455	\$ 23,955
Miscellaneous Revenue	2,100	2,100	469	(1,631)
<b>TOTAL REVENUES</b>	<b>150,600</b>	<b>150,600</b>	<b>172,924</b>	<b>22,324</b>
<b><u>EXPENDITURES</u></b>				
Current:				
Court Related	413,250	413,250	469,885	(56,635)
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(262,650)</b>	<b>(262,650)</b>	<b>(296,961)</b>	<b>(34,311)</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>262,650</b>	<b>262,650</b>	<b>1,796,530</b>	<b>1,533,880</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,499,569</b>	<b>\$ 1,499,569</b>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Drivers Education Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Fines and Forfeitures	\$ 25,000	\$ 25,000	\$ 28,483	\$ 3,483
Miscellaneous Revenue	450	450	240	(210)
TOTAL REVENUES	25,450	25,450	28,723	3,273
<u>EXPENDITURES</u>				
Current:				
Public Safety	50,000	50,000	20,000	30,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(24,550)	(24,550)	8,723	33,273
FUND BALANCES, October 1, 2013	24,550	24,550	252,541	227,991
FUND BALANCES, September 30, 2014	\$ -	\$ -	\$ 261,264	\$ 261,264

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Article V Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u>	<u>Variance</u> <u>With Final</u> <u>Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Charges for Services	\$ 82,000	\$ 82,000	\$ 83,693	\$ 1,693
Miscellaneous Revenue	150	150	149	(1)
TOTAL REVENUES	82,150	82,150	83,842	1,692
<u>EXPENDITURES</u>				
Current:				
Court Related	126,838	126,838	115,886	10,952
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(44,688)	(44,688)	(32,044)	12,644
<u>OTHER FINANCING USES</u>				
Transfers Out	(5,000)	(5,000)	(5,000)	-
NET CHANGE IN FUND BALANCES	(49,688)	(49,688)	(37,044)	12,644
FUND BALANCES, October 1, 2013	49,688	49,688	146,215	96,527
FUND BALANCES, September 30, 2014	\$ -	\$ -	\$ 109,171	\$ 109,171

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Court Technology Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Charges for Services	\$ 75,000	\$ 75,000	\$ 76,928	\$ 1,928
Miscellaneous Revenue	825	825	404	(421)
TOTAL REVENUES	75,825	75,825	77,332	1,507
<u>EXPENDITURES</u>				
Current:				
Court Related	203,493	203,493	134,805	68,688
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(127,668)	(127,668)	(57,473)	70,195
FUND BALANCES, October 1, 2013	127,668	127,668	458,431	330,763
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 400,958</u>	<u>\$ 400,958</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Crime Prevention Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Fines and Forfeitures	\$ 28,000	\$ 28,000	\$ 31,531	\$ 3,531
Miscellaneous Revenue	75	75	55	(20)
TOTAL REVENUES	28,075	28,075	31,586	3,511
<u>EXPENDITURES</u>				
Current:				
Public Safety	34,075	34,075	23,717	10,358
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(6,000)	(6,000)	7,869	13,869
FUND BALANCES, October 1, 2013	6,000	6,000	59,619	53,619
FUND BALANCES, September 30, 2014	\$ -	\$ -	\$ 67,488	\$ 67,488

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – E911 System Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Intergovernmental Revenue	\$ 321,353	\$ 429,244	\$ 420,682	\$ (8,562)
Miscellaneous Revenue	250	250	279	29
TOTAL REVENUES	321,603	429,494	420,961	(8,533)
<u>EXPENDITURES</u>				
Current:				
Public Safety	321,603	429,494	250,808	178,686
EXCESS OF REVENUES OVER EXPENDITURES	-	-	170,153	170,153
FUND BALANCES, October 1, 2013	-	-	255,630	255,630
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 425,783</u>	<u>\$ 425,783</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Tourist Development Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Taxes	\$ 215,000	\$ 215,000	\$ 276,155	\$ 61,155
Miscellaneous Revenue	1,000	1,000	399	(601)
<b>TOTAL REVENUES</b>	<u>216,000</u>	<u>216,000</u>	<u>276,554</u>	<u>60,554</u>
<b><u>EXPENDITURES</u></b>				
Current:				
Economic Environment	<u>250,500</u>	<u>250,500</u>	<u>236,541</u>	<u>13,959</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	(34,500)	(34,500)	40,013	74,513
<b>FUND BALANCES, October 1, 2013</b>	<u>34,500</u>	<u>34,500</u>	<u>429,564</u>	<u>395,064</u>
<b>FUND BALANCES, September 30, 2014</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 469,577</u>	<u>\$ 469,577</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Communication Improvement Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Charges for Services	\$ 31,500	\$ 31,500	\$ 79,556	\$ 48,056
Fines and Forfeitures	<u>41,500</u>	<u>41,500</u>	<u>42,924</u>	<u>1,424</u>
<b>TOTAL REVENUES</b>	<u>73,000</u>	<u>73,000</u>	<u>122,480</u>	<u>49,480</u>
<b><u>EXPENDITURES</u></b>				
Current:				
Public Safety	35,841	35,841	43,413	(7,572)
Debt Service:				
Principal	93,622	93,622	93,622	-
Interest and Fiscal Charges	<u>26,664</u>	<u>26,664</u>	<u>26,663</u>	<u>1</u>
<b>TOTAL EXPENDITURES</b>	<u>156,127</u>	<u>156,127</u>	<u>163,698</u>	<u>(7,571)</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	(83,127)	(83,127)	(41,218)	41,909
<b><u>OTHER FINANCING SOURCES</u></b>				
Transfers In	<u>83,127</u>	<u>83,127</u>	<u>83,127</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCES</b>	-	-	41,909	41,909
<b>FUND BALANCES, October 1, 2013</b>	<u>-</u>	<u>-</u>	<u>(379,775)</u>	<u>(379,775)</u>
<b>FUND BALANCES, September 30, 2014</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (337,866)</u>	<u>\$ (337,866)</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Economic Development Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Intergovernmental Revenue	\$ -	\$ 100,000	\$ 51,433	\$ (48,567)
<b><u>EXPENDITURES</u></b>				
Current:				
Economic Environment	<u>183,820</u>	<u>286,820</u>	<u>210,380</u>	<u>76,440</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(183,820)	(186,820)	(158,947)	27,873
<b><u>OTHER FINANCING SOURCES</u></b>				
Transfers In	<u>183,820</u>	<u>186,820</u>	<u>186,820</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	-	-	27,873	27,873
FUND BALANCES, October 1, 2013	<u>-</u>	<u>-</u>	<u>(139,808)</u>	<u>(139,808)</u>
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (111,935)</u>	<u>\$ (111,935)</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Impact Fee Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u>	<u>Variance</u> <u>With Final</u> <u>Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Miscellaneous Revenue	\$ -	\$ -	\$ 522	\$ 522
<b><u>EXPENDITURES</u></b>				
Current:				
Transportation	-	-	34,511	(34,511)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	-	(33,989)	(33,989)
FUND BALANCES, October 1, 2013	-	-	570,530	570,530
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 536,541</u>	<u>\$ 536,541</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Miscellaneous Grants Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Intergovernmental Revenue	<u>\$ 490,824</u>	<u>\$ 490,824</u>	<u>\$ 514,720</u>	<u>\$ 23,896</u>
<b>EXPENDITURES</b>				
Current:				
Public Safety	291,860	291,860	319,769	(27,909)
Culture/Recreation	<u>198,964</u>	<u>198,964</u>	<u>198,381</u>	<u>583</u>
TOTAL EXPENDITURES	<u>490,824</u>	<u>490,824</u>	<u>518,150</u>	<u>(27,326)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	-	(3,430)	(3,430)
FUND BALANCES, October 1, 2013	<u>-</u>	<u>-</u>	<u>13,363</u>	<u>13,363</u>
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,933</u>	<u>\$ 9,933</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Community Development Block Grant Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u>	<u>Variance</u> <u>With Final</u> <u>Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Intergovernmental Revenue	\$ 10,000	\$ 528,722	\$ 516,889	\$ (11,833)
Miscellaneous Revenue	-	-	338	338
<b>TOTAL REVENUES</b>	<b>10,000</b>	<b>528,722</b>	<b>517,227</b>	<b>(11,495)</b>
<b><u>EXPENDITURES</u></b>				
Current:				
Economic Environment	10,000	528,722	513,681	15,041
<b>EXCESS OF REVENUES</b> <b>OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>3,546</b>	<b>3,546</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>-</b>	<b>-</b>	<b>(3,546)</b>	<b>(3,546)</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Interlachen Lakes Estates Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Special Assessments	\$ 215,500	\$ 215,500	\$ 256,603	\$ 41,103
Miscellaneous Revenue	500	500	207	(293)
TOTAL REVENUES	<u>216,000</u>	<u>216,000</u>	<u>256,810</u>	<u>40,810</u>
<u>EXPENDITURES</u>				
Current:				
Transportation	266,500	266,500	320,131	(53,631)
Reserve for Contingencies	2,500	2,500	-	2,500
TOTAL EXPENDITURES	<u>269,000</u>	<u>269,000</u>	<u>320,131</u>	<u>(51,131)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(53,000)	(53,000)	(63,321)	(10,321)
FUND BALANCES, October 1, 2013	<u>53,000</u>	<u>53,000</u>	<u>197,706</u>	<u>144,706</u>
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 134,385</u>	<u>\$ 134,385</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – West Putnam Municipal Services Benefit Unit Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Special Assessments	\$ 132,000	\$ 132,000	\$ 143,020	\$ 11,020
Miscellaneous Revenue	700	700	191	(509)
<b>TOTAL REVENUES</b>	<b>132,700</b>	<b>132,700</b>	<b>143,211</b>	<b>10,511</b>
<b><u>EXPENDITURES</u></b>				
Current:				
Transportation	165,875	165,875	150,024	15,851
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(33,175)</b>	<b>(33,175)</b>	<b>(6,813)</b>	<b>26,362</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>33,175</b>	<b>33,175</b>	<b>187,420</b>	<b>154,245</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,607</b>	<b>\$ 180,607</b>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Local Housing Assistance Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u>	<u>Variance</u> <u>With Final</u> <u>Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Intergovernmental Revenue	\$ 350,000	\$ 350,000	\$ 365,717	\$ 15,717
Miscellaneous Revenue	4,600	4,600	4,262	(338)
<b>TOTAL REVENUES</b>	<b>354,600</b>	<b>354,600</b>	<b>369,979</b>	<b>15,379</b>
<b><u>EXPENDITURES</u></b>				
Current:				
Economic Environment	400,000	400,000	725,553	(325,553)
Reserve for Contingencies	20,000	20,000	-	20,000
<b>TOTAL EXPENDITURES</b>	<b>420,000</b>	<b>420,000</b>	<b>725,553</b>	<b>(305,553)</b>
<b>EXCESS (DEFICIENCY) OF REVENUES</b> <b>OVER EXPENDITURES</b>	<b>(65,400)</b>	<b>(65,400)</b>	<b>(355,574)</b>	<b>(290,174)</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>65,400</b>	<b>65,400</b>	<b>1,128,651</b>	<b>1,063,251</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 773,077</b>	<b>\$ 773,077</b>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – MSBU Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u>	<u>Variance</u> <u>With Final</u> <u>Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Special Assessments	\$ 126,800	\$ 126,800	\$ 126,915	\$ 115
Miscellaneous Revenue	1,000	1,000	411	(589)
TOTAL REVENUES	<u>127,800</u>	<u>127,800</u>	<u>127,326</u>	<u>(474)</u>
<u>EXPENDITURES</u>				
Current:				
Transportation	120,705	120,705	111,270	9,435
Reserve for Contingencies	7,095	7,095	-	7,095
TOTAL EXPENDITURES	<u>127,800</u>	<u>127,800</u>	<u>111,270</u>	<u>16,530</u>
EXCESS OF REVENUES OVER EXPENDITURES	-	-	16,056	16,056
FUND BALANCES, October 1, 2013	<u>-</u>	<u>-</u>	<u>420,420</u>	<u>420,420</u>
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 436,476</u>	<u>\$ 436,476</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – East Putnam Grant**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Intergovernmental Revenue	\$ 2,623,800	\$ 2,623,800	\$ -	\$ (2,623,800)
Miscellaneous Revenue	20,000	20,000	-	(20,000)
<b>TOTAL REVENUES</b>	<b>2,643,800</b>	<b>2,643,800</b>	<b>-</b>	<b>(2,643,800)</b>
<b><u>EXPENDITURES</u></b>				
Current:				
Physical Environment	11,224,820	11,224,820	-	11,224,820
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(8,581,020)</b>	<b>(8,581,020)</b>	<b>-</b>	<b>8,581,020</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>				
Debt Issued	3,057,000	3,057,000	-	(3,057,000)
Transfers Out	-	-	(14,884)	(14,884)
<b>NET CHANGE IN FUND BALANCES</b>	<b>(5,524,020)</b>	<b>(5,524,020)</b>	<b>(14,884)</b>	<b>5,509,136</b>
<b>FUND BALANCES, Beginning of year</b>	<b>5,524,020</b>	<b>5,524,020</b>	<b>14,884</b>	<b>(5,509,136)</b>
<b>FUND BALANCES, End of year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Sewage Utilities Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Charges for Services	\$ 45,650	\$ 45,650	\$ 45,700	\$ 50
<u>EXPENDITURES</u>				
Current:				
Physical Environment	<u>48,940</u>	<u>48,940</u>	<u>51,360</u>	<u>(2,420)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,290)	(3,290)	(5,660)	(2,370)
FUND BALANCES, October 1, 2013	<u>3,290</u>	<u>3,290</u>	<u>(24,284)</u>	<u>(27,574)</u>
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (29,944)</u>	<u>\$ (29,944)</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Water Utilities Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Charges for Services	\$ 33,250	\$ 33,250	\$ 33,883	\$ 633
Miscellaneous Revenue	325	325	192	(133)
<b>TOTAL REVENUES</b>	<u>33,575</u>	<u>33,575</u>	<u>34,075</u>	<u>500</u>
<b><u>EXPENDITURES</u></b>				
Current:				
Physical Environment	<u>33,575</u>	<u>33,575</u>	<u>21,164</u>	<u>12,411</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	-	-	12,911	12,911
<b>FUND BALANCES, October 1, 2013</b>	<u>-</u>	<u>-</u>	<u>201,739</u>	<u>201,739</u>
<b>FUND BALANCES, September 30, 2014</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 214,650</u>	<u>\$ 214,650</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Commissary Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Miscellaneous Revenue	\$ 228,000	\$ 383,100	\$ 448,486	\$ 65,386
<b><u>EXPENDITURES</u></b>				
Current:				
Public Safety	<u>228,000</u>	<u>383,100</u>	<u>381,841</u>	<u>1,259</u>
EXCESS OF REVENUES OVER EXPENDITURES	-	-	66,645	66,645
FUND BALANCES, October 1, 2013	<u>-</u>	<u>-</u>	<u>354,915</u>	<u>354,915</u>
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 421,560</u>	<u>\$ 421,560</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Federal Forfeiture Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u>	<u>Variance</u> <u>With Final</u> <u>Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Fines and Forfeitures	\$ 15,000	\$ 46,000	\$ 906	\$ (45,094)
<u>EXPENDITURES</u>				
Current:				
Public Safety	<u>15,000</u>	<u>46,000</u>	<u>43,855</u>	<u>2,145</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	-	(42,949)	(42,949)
FUND BALANCES, October 1, 2013	<u>-</u>	<u>-</u>	<u>142,706</u>	<u>142,706</u>
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 99,757</u>	<u>\$ 99,757</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Records Modernization Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Charges for Services	\$ 26,000	\$ 26,000	\$ 26,335	\$ 335
Miscellaneous Revenue	500	500	375	(125)
TOTAL REVENUES	26,500	26,500	26,710	210
<u>EXPENDITURES</u>				
Current:				
General Government Services	110,000	110,000	67,323	42,677
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(83,500)	(83,500)	(40,613)	42,887
FUND BALANCES, October 1, 2013	83,500	83,500	354,662	271,162
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 314,049</u>	<u>\$ 314,049</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Article V Records Modernization Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Charges for Services	\$ 75,500	\$ 75,500	\$ 73,082	\$ (2,418)
Fines and Forfeitures	41,900	41,900	38,261	(3,639)
Miscellaneous Revenue	1,300	1,300	977	(323)
TOTAL REVENUES	118,700	118,700	112,320	(6,380)
<u>EXPENDITURES</u>				
Current:				
Court Related	118,700	118,700	139,895	(21,195)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	-	(27,575)	(27,575)
FUND BALANCES, October 1, 2013	-	-	951,449	951,449
FUND BALANCES, September 30, 2014	\$ -	\$ -	\$ 923,874	\$ 923,874

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Court Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u>	<u>Variance</u> <u>With Final</u> <u>Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Intergovernmental Revenue	\$ 1,063,756	\$ 1,063,756	\$ 1,014,787	\$ (48,969)
Charges for Services	883,120	883,120	856,398	(26,722)
Fines and Forfeitures	183,000	183,000	180,940	(2,060)
Miscellaneous Revenue	1,380	1,380	154	(1,226)
<b>TOTAL REVENUES</b>	<b>2,131,256</b>	<b>2,131,256</b>	<b>2,052,279</b>	<b>(78,977)</b>
<b><u>EXPENDITURES</u></b>				
Current:				
Court Related	2,131,256	2,131,256	2,066,280	64,976
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>(14,001)</b>	<b>(14,001)</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>-</b>	<b>-</b>	<b>14,001</b>	<b>14,001</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Supervisor of Elections - Grant Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u>	<u>Variance</u> <u>With Final</u> <u>Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Intergovernmental Revenue	\$ -	\$ -	\$ 10,326	\$ 10,326
Miscellaneous Revenues	-	-	93	93
TOTAL REVENUES	-	-	10,419	10,419
<u>EXPENDITURES</u>				
Current:				
General Government Services	74,147	74,147	3,023	71,124
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(74,147)	(74,147)	7,396	81,543
<u>OTHER FINANCING SOURCES</u>				
Transfers In	-	-	1,096	1,096
NET CHANGE IN FUND BALANCES	(74,147)	(74,147)	8,492	82,639
FUND BALANCES, October 1, 2013	74,147	74,147	87,496	13,349
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 95,988</u>	<u>\$ 95,988</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – MSBU Loan Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Special Assessments	\$ 218,500	\$ 218,500	\$ 236,225	\$ 17,725
Miscellaneous Revenue	350	350	115	(235)
<b>TOTAL REVENUES</b>	<b><u>218,850</u></b>	<b><u>218,850</u></b>	<b><u>236,340</u></b>	<b><u>17,490</u></b>
<b><u>EXPENDITURES</u></b>				
Debt Service:				
Principal Retirement	317,350	317,350	317,076	274
Interest and Fiscal Charges	37,930	37,930	37,351	579
<b>TOTAL EXPENDITURES</b>	<b><u>355,280</u></b>	<b><u>355,280</u></b>	<b><u>354,427</u></b>	<b><u>853</u></b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(136,430)</b>	<b>(136,430)</b>	<b>(118,087)</b>	<b>18,343</b>
<b>FUND BALANCES, October 1, 2013</b>	<b><u>136,430</u></b>	<b><u>136,430</u></b>	<b><u>147,080</u></b>	<b><u>10,650</u></b>
<b>FUND BALANCES, September 30, 2014</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 28,993</u></b>	<b><u>\$ 28,993</u></b>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Capital Projects Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Miscellaneous Revenue	\$ -	\$ -	\$ 275	\$ 275
<u>EXPENDITURES</u>				
Current:				
Capital Outlay-Public Safety	<u>3,000,000</u>	<u>3,000,000</u>	<u>801,584</u>	<u>2,198,416</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,000,000)	(3,000,000)	(801,309)	2,198,691
<u>OTHER FINANCING SOURCES</u>				
Debt Issued	<u>3,000,000</u>	<u>3,000,000</u>	<u>-</u>	<u>(3,000,000)</u>
NET CHANGE IN FUND BALANCES	-	-	(801,309)	(801,309)
FUND BALANCES, October 1, 2013	<u>-</u>	<u>-</u>	<u>435,011</u>	<u>435,011</u>
FUND BALANCES, September 30, 2014	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (366,298)</u>	<u>\$ (366,298)</u>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances –**  
**Budget and Actual – Road Projects Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Taxes	\$ 963,385	\$ 963,385	\$ 1,062,195	\$ 98,810
Intergovernmental Revenue	4,224,057	4,382,682	1,441,657	(2,941,025)
Miscellaneous Revenue	500	500	1,498	998
<b>TOTAL REVENUES</b>	<b>5,187,942</b>	<b>5,346,567</b>	<b>2,505,350</b>	<b>(2,841,217)</b>
<b><u>EXPENDITURES</u></b>				
Capital Outlay-Transportation	5,187,942	5,346,567	2,052,031	3,294,536
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>453,319</b>	<b>453,319</b>
<b>FUND BALANCES, October 1, 2013</b>	<b>-</b>	<b>-</b>	<b>1,885,120</b>	<b>1,885,120</b>
<b>FUND BALANCES, September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,338,439</b>	<b>\$ 2,338,439</b>

**Putnam County, Florida**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances**  
**Budget and Actual – Better Place Plan Fund**  
**For the Year Ended September 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b><u>REVENUES</u></b>				
Taxes	\$ 4,586,574	\$ 4,586,574	\$ 4,824,959	\$ 238,385
Miscellaneous Revenue	8,000	8,000	7,764	(236)
<b>TOTAL REVENUES</b>	<b>4,594,574</b>	<b>4,594,574</b>	<b>4,832,723</b>	<b>238,149</b>
<b><u>EXPENDITURES</u></b>				
Current:				
Capital Outlay-General Government	4,510,783	4,510,783	1,322,825	3,187,958
Debt Service:				
Principal Retirement	1,335,000	1,335,000	1,335,000	-
Interest and Fiscal Charges	248,791	248,791	248,261	530
<b>TOTAL EXPENDITURES</b>	<b>6,094,574</b>	<b>6,094,574</b>	<b>2,906,086</b>	<b>3,188,488</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(1,500,000)</b>	<b>(1,500,000)</b>	<b>1,926,637</b>	<b>3,426,637</b>
<b><u>OTHER FINANCING USES</u></b>				
Transfers Out	(500,000)	(500,000)	(500,000)	-
<b>NET CHANGE IN FUND BALANCES</b>	<b>(2,000,000)</b>	<b>(2,000,000)</b>	<b>1,426,637</b>	<b>3,426,637</b>
<b>FUND BALANCES, Beginning of Year</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>6,229,396</b>	<b>4,229,396</b>
<b>FUND BALANCES, End of Year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,656,033</b>	<b>\$ 7,656,033</b>

## **Internal Service Funds**

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

The County administers the following Internal Service Funds:

Fleet Maintenance Fund - to account for the costs of providing a maintenance facility for automotive equipment used by other departments.

Group Insurance Reserve Fund - to accumulate funds for the payment of premiums for employees' health and accident insurance.

Risk Management Fund - to account for the costs and the allocation of costs relating to various insurance carried by the County except health and life insurance benefits for County employees.

**Putnam County, Florida**  
**Combining Statement of Net Position**  
**– Internal Service Funds**  
**September 30, 2014**

	<u>Fleet Maintenance</u>	<u>Group Insurance Reserve</u>	<u>Risk Management Fund</u>	<u>Totals</u>
<b><u>CURRENT ASSETS</u></b>				
Cash and Equivalents	\$ 2,872	\$ 678,832	\$ 1,597,485	\$ 2,279,189
Receivables	-	-	-	-
Due from Other Governments	2,332	34,537	-	36,869
Inventory	192,867	-	-	192,867
Other Assets	-	-	1,242	1,242
<b>TOTAL CURRENT ASSETS</b>	<b>198,071</b>	<b>713,369</b>	<b>1,598,727</b>	<b>2,510,167</b>
<b><u>NONCURRENT ASSETS</u></b>				
Capital Assets, Net	36,045	-	-	36,045
<b>TOTAL ASSETS</b>	<b>234,116</b>	<b>713,369</b>	<b>1,598,727</b>	<b>2,546,212</b>
<b><u>CURRENT LIABILITIES</u></b>				
Accounts Payable and Accrued Liabilities	29,209	69	1,292	30,570
Due to Other Funds	750,000	-	-	750,000
Estimated Liability for Self-Insured Losses	-	-	1,158,088	1,158,088
Compensated Absences	13,000	-	4,900	17,900
<b>TOTAL CURRENT LIABILITIES</b>	<b>792,209</b>	<b>69</b>	<b>1,164,280</b>	<b>1,956,558</b>
<b><u>NONCURRENT LIABILITIES</u></b>				
Compensated Absences	11,000	-	4,100	15,100
Estimated Liability for Self Insured Losses	-	-	500,000	500,000
Other noncurrent liabilities	20,590	-	4,125	24,715
<b>TOTAL LIABILITIES</b>	<b>823,799</b>	<b>69</b>	<b>1,672,505</b>	<b>2,496,373</b>
<b><u>NET POSITION</u></b>				
Net Investment in Capital Assets	36,045	-	-	36,045
Unrestricted	(625,728)	713,300	(73,778)	13,794
<b>TOTAL NET POSITION</b>	<b>\$ (589,683)</b>	<b>\$ 713,300</b>	<b>\$ (73,778)</b>	<b>\$ 49,839</b>

**Putnam County, Florida**  
**Combining Statement of Revenues, Expenses and Changes in Fund Net Position**  
**Internal Service Funds**  
**For the Year Ended September 30, 2014**

	<u>Fleet Maintenance</u>	<u>Group Insurance Reserve</u>	<u>Risk Management Fund</u>	<u>Totals</u>
<u>OPERATING REVENUES</u>				
User Charges	\$ 1,027,126	\$ 6,282,437	\$ 1,158,559	\$ 8,468,122
Miscellaneous	115	128,086	1,443	129,644
TOTAL OPERATING REVENUES	<u>1,027,241</u>	<u>6,410,523</u>	<u>1,160,002</u>	<u>8,597,766</u>
<u>OPERATING EXPENSES</u>				
Personal Services	339,844	-	55,892	395,736
Insurance	19,895	6,835,409	628,028	7,483,332
Claims Expense	-	-	1,603,535	1,603,535
Contractual Services	244,820	20,068	3,500	268,388
Repairs and Maintenance	16,110	-	-	16,110
Other Operating Expenses	478,831	-	1,102	479,933
Depreciation Expense	12,320	-	-	12,320
TOTAL OPERATING EXPENSES	<u>1,111,820</u>	<u>6,855,477</u>	<u>2,292,057</u>	<u>10,259,354</u>
OPERATING INCOME (LOSS)	<u>(84,579)</u>	<u>(444,954)</u>	<u>(1,132,055)</u>	<u>(1,661,588)</u>
Transfers In	13,116	53,588	179,642	246,346
Transfers Out	<u>(3,362)</u>	<u>(440,000)</u>	<u>-</u>	<u>(443,362)</u>
CHANGE IN NET POSITION	(74,825)	(831,366)	(952,413)	(1,858,604)
NET POSITION, October 1, 2013	<u>(514,858)</u>	<u>1,544,666</u>	<u>878,635</u>	<u>1,908,443</u>
NET POSITION, September 30, 2014	<u>\$ (589,683)</u>	<u>\$ 713,300</u>	<u>\$ (73,778)</u>	<u>\$ 49,839</u>

**Putnam County, Florida**  
**Combining Statement of Cash Flows – Internal Service Funds**  
**For the Year Ended September 30, 2014**

	<u>Fleet Maintenance</u>	<u>Group Insurance Reserve</u>	<u>Risk Management Fund</u>	<u>Totals</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>				
Receipts from Customers	\$ 1,058,137	\$ 6,388,352	\$ 1,159,767	\$ 8,606,256
Payments to Suppliers	(741,675)	(6,856,267)	(1,288,725)	(8,886,667)
Payments to Employees	(332,173)	-	(54,947)	(387,120)
	<u>(15,711)</u>	<u>(467,915)</u>	<u>(183,905)</u>	<u>(667,531)</u>
<u>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</u>				
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</u>				
Transfers In	13,116	53,588	179,642	246,346
Transfers Out	(3,362)	(440,000)	-	(443,362)
	<u>9,754</u>	<u>(386,412)</u>	<u>179,642</u>	<u>(197,016)</u>
<u>NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES</u>				
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</u>				
Purchase of Capital Assets	(17,498)	-	-	(17,498)
	<u>(17,498)</u>	<u>-</u>	<u>-</u>	<u>(17,498)</u>
<u>NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS</u>				
	(23,455)	(854,327)	(4,263)	(882,045)
CASH AND EQUIVALENTS, October 1, 2013	26,327	1,533,159	1,601,748	3,161,234
CASH AND EQUIVALENTS, September 30, 2014	<u>\$ 2,872</u>	<u>\$ 678,832</u>	<u>\$ 1,597,485</u>	<u>\$ 2,279,189</u>
<u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:</u>				
Operating Income (Loss)	(84,579)	(444,954)	(1,132,055)	(1,661,588)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:				
Depreciation	12,320	-	-	12,320
Changes in:				
Receivables	26,845	-	-	26,845
Due From Other Governments	4,051	(22,171)	-	(18,120)
Inventory	(26,925)	-	-	(26,925)
Other Assets	-	-	(235)	(235)
Accounts Payable and Accrued Liabilities	(15,094)	(790)	(245)	(16,129)
Due to Other Funds	60,000	-	-	60,000
Estimated Liability for Self Insured Losses	-	-	947,685	947,685
Compensated Absences	2,000	-	-	2,000
Other Noncurrent Liabilities	5,671	-	945	6,616
	<u>(15,711)</u>	<u>(467,915)</u>	<u>(183,905)</u>	<u>(667,531)</u>
<u>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</u>	<u>\$ (15,711)</u>	<u>\$ (467,915)</u>	<u>\$ (183,905)</u>	<u>\$ (667,531)</u>

## **Fiduciary Funds**

### Agency Funds

Agency funds are used to report resources held in a purely custodial capacity.

The County maintains the following Agency Funds:

Clerk of the Circuit Court Agency Fund – to account for assets held by the Office as an agent for individuals, private organizations, and/or other governments.

Sheriff Agency Fund – to account for assets held by the Office as an agent for individuals, private organizations, and/or other governments.

Tax Collector Agency Fund – to account for assets held by the Office as an agent for individuals, private organizations, and/or other governments.

**Putnam County, Florida**  
**Combining Statement of Fiduciary Net Position – Agency Funds**  
**September 30, 2014**

	<b>Clerk of the Circuit <u>Court</u></b>	<b><u>Sheriff</u></b>	<b>Tax <u>Collector</u></b>	<b><u>Totals</u></b>
<b><u>ASSETS</u></b>				
Cash and Equivalents	\$ 1,196,659	\$ 86,486	\$ 1,799,994	\$3,083,139
Receivables	15,512	1,619	13,661	30,792
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS	<u>\$ 1,212,171</u>	<u>\$ 88,105</u>	<u>\$ 1,813,655</u>	<u>\$3,113,931</u>
<b><u>LIABILITIES</u></b>				
Assets Held for Others	<u>\$ 1,212,171</u>	<u>\$ 88,105</u>	<u>\$ 1,813,655</u>	<u>\$3,113,931</u>

**Putnam County, Florida**  
**Combining Statement of Changes in Assets and Liabilities**  
**Agency Funds**  
**For the Year Ended September 30, 2014**

	Balance October 1, <u>2013</u>	<u>Additions</u>	<u>Deductions</u>	Balance September 30, <u>2014</u>
<b><u>CLERK OF THE CIRCUIT COURT</u></b>				
Assets:				
Cash and Equivalents	\$ 785,224	\$ 3,477,366	\$ 3,065,931	\$1,196,659
Receivables	-	15,512	-	15,512
	<u>785,224</u>	<u>3,492,878</u>	<u>3,065,931</u>	<u>1,212,171</u>
Liabilities:				
Assets Held for Others	<u>\$ 785,224</u>	<u>\$ 3,534,212</u>	<u>\$ 3,107,265</u>	<u>\$ 1,212,171</u>
<b><u>SHERIFF</u></b>				
Assets:				
Cash and Equivalents	\$ 91,529	\$ 681,930	\$ 686,973	\$ 86,486
Receivables	3,346	1,619	3,346	1,619
	<u>94,875</u>	<u>683,549</u>	<u>690,319</u>	<u>88,105</u>
Liabilities:				
Assets Held for Others	<u>\$ 94,875</u>	<u>\$ 782,852</u>	<u>\$ 789,622</u>	<u>\$ 88,105</u>
<b><u>TAX COLLECTOR</u></b>				
Assets:				
Cash and Equivalents	\$ 2,402,382	\$ 94,869,984	\$ 95,472,372	\$1,799,994
Receivables	20,196	2,739,004	2,745,539	13,661
Total Assets	<u>\$ 2,422,578</u>	<u>\$ 97,608,988</u>	<u>\$ 98,217,911</u>	<u>\$1,813,655</u>
Liabilities:				
Assets Held for Others	<u>\$ 2,422,578</u>	<u>\$ 102,398,470</u>	<u>\$ 103,007,393</u>	<u>\$ 1,813,655</u>
<b><u>TOTALS - ALL AGENCY FUNDS</u></b>				
Assets:				
Cash and Equivalents	\$ 3,279,135	\$ 99,029,280	\$ 99,225,276	\$3,083,139
Receivables	23,542	2,756,135	2,748,885	30,792
Total Assets	<u>\$ 3,302,677</u>	<u>\$ 101,785,415</u>	<u>\$ 101,974,161</u>	<u>\$3,113,931</u>
Liabilities:				
Assets Held for Others	<u>\$ 3,302,677</u>	<u>\$ 106,715,534</u>	<u>\$ 106,904,280</u>	<u>\$3,113,931</u>

## **Discretely Presented Component Unit**

The Putnam County Development Authority – promotes economic growth and development in all areas of the county.

**Putnam County Development Authority**  
**Statement of Net Position**  
**September 30, 2014**

<u>CURRENT ASSETS</u>	
Cash and Equivalents	\$ 243,951
<u>NONCURRENT ASSETS</u>	
Capital Assets, Net	<u>567,149</u>
TOTAL ASSETS	<u>811,100</u>
<u>CURRENT LIABILITIES</u>	
Accounts Payable and Accrued Liabilities	<u>184</u>
<u>NET POSITION</u>	
Net Investment in Capital Assets	567,149
Unrestricted	<u>243,767</u>
TOTAL NET POSITION	<u><u>\$ 810,916</u></u>

**Putnam County Development Authority**  
**Statement of Revenues, Expenses and Changes in Fund Net Position**  
**For the Year Ended September 30, 2014**

<u>OPERATING REVENUES</u>	
User Charges	<u>\$    9,085</u>
 <u>OPERATING EXPENSES</u>	
Contractual Services	12,583
Other Operating Expenses	11,579
Depreciation Expense	<u>3,956</u>
 TOTAL OPERATING EXPENSES	 <u>28,118</u>
 OPERATING INCOME (LOSS)	 <u>(19,033)</u>
 <u>NON OPERATING REVENUES</u>	
Interest Revenue	<u>387</u>
 CHANGE IN NET POSITION	 (18,646)
 NET POSITION, October 1, 2013	 <u>829,562</u>
 NET POSITION, September 30, 2014	 <u><u>\$  810,916</u></u>

**Putnam County Development Authority**  
**Statement of Cash Flows**  
**For the Year Ended September 30, 2014**

<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>	
Receipts from Customers	\$ 9,941
Payments to Suppliers	<u>(24,034)</u>
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>(14,093)</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>	
Interest on Investments	<u>387</u>
NET DECREASE IN CASH AND EQUIVALENTS	(13,706)
CASH AND EQUIVALENTS, October 1, 2013	<u>257,657</u>
CASH AND EQUIVALENTS, September 30, 2014	<u>\$ 243,951</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:	
Operating Income (Loss)	(19,033)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:	
Depreciation	3,956
Change in:	
Receivables	856
Accounts Payable and Accrued Liabilities	<u>128</u>
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>\$ (14,093)</u>

**Putnam County, Florida**  
**Schedule of Expenditures of Federal Awards and State Financial Assistance**  
**For the Year Ended September 30, 2014**

<u>Federal Agency</u>	<u>Federal CFDA Number</u>	<u>Contract Number</u>	<u>Expenditures</u>	<u>Program Total</u>
<u>DEPARTMENT OF AGRICULTURE, RURAL UTILITIES SERVICE</u>				
Direct Assistance				
Water and Waste Disposal Loan - Rural Development	10.770	Series 2014A and 2014B	\$ 3,048,355	
<u>DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</u>				
Passed Through State Department of Economic Opportunity:				
Community Development Block Grant - Disaster Recovery	14.228	12DB-P5-04-64-01-K51	365,521	
Community Development Block Grant - Neighborhood Stabilization	14.228	12DB-Q5-04-64-01-F06	152,103	
Community Development Block Grant - Economic Development	14.228	10DB-4N-04-64-01-E05	25,035	542,659
<u>DEPARTMENT OF JUSTICE</u>				
Direct Assistance:				
Developing, Testing and Demonstrating Promising Programs	16.541	2009-DD-BX-0085	23,662	
State Criminal Alien Assistance Program	16.606	2013-AP-BX-0693	4,135	
Passed Through Office of Attorney General:				
Crime Victim Assistance	16.575	V13068	77,040	
Passed Through Florida Coalition Against Domestic Violence:				
Violence Against Women Formula Grant	16.588	14-8023-LE-ENH	49,762	
Violence Against Women Formula Grant	16.588	15-8023-LE-ENH	15,989	65,751
Passed Through National Association of Police Athletic Leagues:				
Juvenile Mentoring Program	16.726	2013-JU-FX-0024	5,049	
Passed Through Florida Department of Law Enforcement:				
Byrne Justice Assistance Grant Program	16.738	2013-DJ-BX-0958	35,949	
Byrne Justice Assistance Grant Program	16.738	14-JAGC-PUTN-1-E5-039	17,096	53,045
<u>DEPARTMENT OF TRANSPORTATION</u>				
Passed Through Florida Department of Transportation:				
Alcohol Impaired Driving Countermeasures Incentive Grant I	20.601	K8-14-06-03, AR942	2,905	
Alcohol Impaired Driving Countermeasures Incentive Grant I	20.601	M3DA-14-18-15, ARJ03	53,442	56,347
Highway Planning and Construction	20.205	AQP01	310,910	
Highway Planning and Construction	20.205	210031-7-58-01	203,603	
Passed Through Florida Department of Environmental Protection:				
Recreational Trails Program	20.219	T11023	10,420	524,933
<u>GENERAL SERVICES ADMINISTRATION</u>				
Passed Through State Department of Management Services:				
Federal Surplus Property	39.003	--	70,876	

The accompanying notes are an integral part of this schedule.

continued

**Putnam County, Florida**  
**Schedule of Expenditures of Federal Awards and State Financial Assistance**  
**For the Year Ended September 30, 2014**

<u>Federal Agency</u>	<u>Federal CFDA Number</u>	<u>Contract Number</u>	<u>Expenditures</u>	<u>Program Total</u>
<u>DEPARTMENT OF ENVIRONMENTAL PROTECTION</u>				
Passed Through State Department of Environmental Protection:				
Capitalization Grant for Clean Water State Revolving Fund	66.458	WW17005P	1,586,553	
<u>DEPARTMENT OF HEALTH AND HUMAN SERVICES</u>				
Passed Through State Department of Revenue:				
Child Support Enforcement - Title IV-D Reimbursements	93.563	CSS90	22,396	
Child Support Enforcement - Title IV-D Reimbursements	93.563	COC54	242,044	264,440
Election Assistance for Individuals with Disabilities	93.617	MOA 2013-2014-0003	3,023	
<u>EXECUTIVE OFFICE OF THE PRESIDENT</u>				
Office of National Drug Control and Policy				
Passed Through St. Johns County, Florida:				
High Intensity Drug Trafficking (HIDTA)	95.001	G11NF0001A	5,455	
HIDTA - DEA Task Force Overtime	95.001	DEAOTF	19,250	24,705
<u>DEPARTMENT OF HOMELAND SECURITY</u>				
Passed Through State Division of Emergency Management:				
Disaster Grants - Public Assistance - Tropical Storm Debby	97.036	13-DB-73-04-64-02-611	161,197	
Hazard Mitigation Grant	97.039	11-HM-3E-04-64-01-009	115,993	
Hazard Mitigation Grant	97.039	11-HM-3H-04-64-01-002	23,122	
Hazard Mitigation Grant	97.039	11-HM-3H-04-64-01-005	274	
Hazard Mitigation Grant	97.039	13-HM-3E-04-64-01-300	90,203	
Hazard Mitigation Grant	97.039	13-HM-3H-04-64-01-203	6,851	
Hazard Mitigation Grant	97.039	14-HM-6B-04-64-01-318	11,593	248,036
Emergency Management Performance Grants	97.042	14-FG-1M-04-64-01-121	30,498	
Emergency Management Performance Grants	97.042	15-FG-4D-04-64-01-121	30,423	60,921
Pre-Disaster Mitigation	97.047	13-DM-4L-04-64-01-419	10,240	
Homeland Security Grant Program	97.067	13-DS-97-04-64-01-366	5,923	
Direct Assistance:				
Staffing for Adequate Fire and Emergency Response	97.083	EMW-2009-FF-00139	103,441	
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<b>\$ 6,940,331</b>	

The accompanying notes are an integral part of this schedule.

continued

**Putnam County, Florida**  
**Schedule of Expenditures of Federal Awards and State Financial Assistance**  
**For the Year Ended September 30, 2014**

<u>State Agency</u>	<u>CSFA Number</u>	<u>Contract Number</u>	<u>Expenditures</u>	<u>Project Total</u>
<u>EXECUTIVE OFFICE OF THE GOVERNOR</u>				
Division of Emergency Management				
Emergency Management Program	31.063	14-BG-83-04-64-01-054	93,873	
Emergency Management Program	31.063	15-BG-83-04-64-01-054	14,445	108,318
<u>DEPARTMENT OF ENVIRONMENTAL PROTECTION</u>				
Small County Consolidated Grants	37.012	427SC	90,909	
Wastewater Treatment Facility Construction	37.077	LP-0260	1,663,447	
Wastewater Treatment Facility Construction	37.077	SP-170030	449,537	
Wastewater Treatment Facility Construction	37.077	LP-0208	550,000	
Wastewater Treatment Facility Construction	37.077	LP-0530	500,000	
Wastewater Treatment Facility Construction	37.077	LP-8913	250,000	
Wastewater Treatment Facility Construction	37.077	LP-6799	1,000,000	
Wastewater Treatment Facility Construction	37.077	WW17005P	4,080,328	8,493,312
<u>DEPARTMENT OF ECONOMIC OPPORTUNITY</u>				
Rural Infrastructure Fund	40.013	D0043	25,957	
<u>DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES</u>				
Mosquito Control - State Aid	42.003	#020320	29,456	
<u>DEPARTMENT OF STATE AND SECRETARY OF STATE</u>				
State Aid to Libraries	45.030	14-ST-55	205,924	
<u>FLORIDA HOUSING FINANCE CORPORATION</u>				
State Housing Initiatives Program	52.901	2011 - 2012	242,901	
State Housing Initiatives Program	52.901	2012 - 2013	300,766	
State Housing Initiatives Program	52.901	2013 - 2014	176,374	
State Housing Initiatives Program	52.901	2014 - 2015	5,512	725,553
<u>DEPARTMENT OF TRANSPORTATION</u>				
Small County Outreach Program - CR209	55.009	424331-1-58-01	104,699	
Small County Road Assistance Program - CR219	55.016	430731-1-58-01	625,760	
Small County Road Ass't Program - Strickland Rd	55.016	434589-1-58-01	330,000	955,760
<u>DEPARTMENT OF HEALTH</u>				
County Grant Awards	64.005	C1054	5,962	
<u>DEPARTMENT OF MANAGEMENT SERVICES</u>				
Wireless 911 Emergency Telephone System	72.001	13-4-20	107,891	
Wireless 911 Emergency Telephone System	72.001	Fees	268,592	376,483
<b>TOTAL EXPENDITURES OF STATE FINANCIAL ASSISTANCE</b>			<b><u>\$ 11,122,333</u></b>	

The accompanying notes are an integral part of this schedule.  
concluded

**Putnam County, Florida**  
**Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance**  
**For the Year Ended September 30, 2014**

NOTE 1 – BASIS OF PRESENTATION

Expenditures generally represent allowable costs, determined in accordance with generally accepted accounting principles and the modified accrual basis of accounting.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

NOTE 2 – SUBRECIPIENTS

The County did not provide federal or state awards to sub recipients.

Additional Elements Required  
By the Rules of the Auditor General

## MANAGEMENT LETTER

The Honorable County Commissioners  
Putnam County, Florida

We have audited the financial statements of Putnam County, Florida (the "County"), as of and for the fiscal year ended September 30, 2014, and have issued our report thereon dated March 24, 2015. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and U.S. Office of Management and Budget Circular A-133. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

### Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit report are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. The County has no uncorrected prior audit findings that are required to be identified pursuant to the Rules of the Auditor General.

### Financial Condition

As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.503, Florida Statutes, "Determination of Financial Emergency." In connection with our audit, we determined that the County has not met one or more of the conditions described in Section 218.503(1), Florida Statutes.

Also, as required by the Rules of the Auditor General, we applied financial condition assessment procedures, as of the end of the fiscal year, pursuant to Rule 10.556(78). It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by management. The application of such procedures did not reveal evidence of "deteriorating financial condition" as that term is defined in Rule 10.554.

### **Annual Financial Report**

As required by the Rules of the Auditor General, we determined that the annual financial report for the fiscal year ended September 30, 2014, filed with the Department of Financial Services pursuant to Section 218.32, Florida Statutes, is in substantial agreement with the audit report for the fiscal year ended September 30, 2014.

### **Other Matters**

As required by the Rules of the Auditor General, we performed separate audits of each of the County's constitutional officers. The comments included in those separately-issued reports should be considered in conjunction with this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

*Car, Riggs & Ingram, L.L.C.*

Palatka, Florida  
March 24, 2015

## **INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES**

The Honorable County Commissioners  
Putnam County, Florida

We have examined the Putnam County, Florida's (the "County") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2014. Management is responsible for the County's compliance with those requirements. Our responsibility is to express an opinion on the County's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the County's compliance with specified requirements.

In our opinion, the County complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2014.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
March 24, 2015

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable County Commissioners  
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of Putnam County, Florida (the "County"), as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated March 24, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2014-001.

We also noted certain matters that we have reported in separately-issued reports for the County's constitutional officers.

## The County's Response to Finding

The County's response to the finding identified in our audit is described in its accompanying letter of response. The County's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Carly Riggs & Ingram, L.L.C.*

Palatka, Florida  
March 24, 2015

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND STATE PROJECT AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133 AND CHAPTER 10.550, RULES OF THE AUDITOR GENERAL**

The Honorable County Commissioners  
Putnam County, Florida

**Report on Compliance for Each Major Federal Program and State Project**

We have audited Putnam County, Florida's (the "County") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* and the requirements described in the Department of Financial Services' State Projects Compliance Supplement that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2014. The County's major federal programs and state projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs and state projects.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the County's major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and Chapter 10.550, Rules of the Auditor General. Those standards, OMB Circular A-133 and Chapter 10.550, Rules of the Auditor General require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of the County's compliance.

***Opinion on Each Major Federal Program and State Project***

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2014.

## Report on Internal Control Over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program or state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program or state project and to test and report on internal control over compliance in accordance with OMB Circular A-133 and Chapter 10.550, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Putnam County, Florida's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133 and Chapter 10.550, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.

*Cam, Riggs & Ingram, L.L.C.*

Palatka, Florida  
March 24, 2015

Summary Schedule of Findings and Questioned Costs

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**SECTION I – SUMMARY OF AUDITOR’S RESULTS**

- (i) The independent auditor’s report on the financial statements expressed an unmodified opinion.
- (ii) The audit did not report significant deficiencies or disclose material weaknesses in internal control over financial reporting.
- (iii) The audit disclosed an instance of noncompliance considered material to the financial statements.
- (iv) The audit did not report significant deficiencies in internal control over major federal programs or major state projects.
- (v) The auditor’s report on compliance for the major federal programs and state projects expressed an unmodified opinion.
- (vi) The audit did not disclose findings relative to major federal programs or major state projects.
- (vii) The County’s major federal programs and state projects were:

<u><b>Federal Programs</b></u>	<u><b>Federal CFDA Number</b></u>
Water and Waste Disposal Loans and Grants	10.770
Capitalization Grants for Clean Water State Revolving Funds	66.458
<u><b>State Projects</b></u>	<u><b>State CFSA Number</b></u>
Wastewater Treatment Facility Construction	37.077
Small County Road Assistance Program	55.016

- (viii) A threshold of \$300,000 was used to distinguish between Type A and Type B programs for federal programs and for state projects.
- (ix) The County did not qualify as a low-risk auditee as that term is defined in OMB Circular A-133.

Summary Schedule of Findings and Questioned Costs

---

**SECTION II – FINANCIAL STATEMENT FINDINGS**

**2014-001**– *Condition* Expenditures of the Local Housing Assistance (SHIP) fund, a nonmajor governmental fund, were in excess of the approved budget. Carryover funds were available to cover the excess expenditures, but the budget was not amended to reflect the available funds.

*Recommendation* The County should amend its budget no later than 60 days of the ensuing fiscal year when necessary.

**SECTION III – FINDINGS AND QUESTIONED COSTS –  
FEDERAL PROGRAMS**

Questioned  
Costs

-None-

--

**SECTION IV – FINDINGS AND QUESTIONED COSTS –  
STATE PROJECTS**

Questioned  
Costs

-None-

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Putnam County, Florida

Summary Schedule of Prior Audit Findings  
(Relative to Federal Programs and State Projects)

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There were no prior audit findings.



## PUTNAM COUNTY

2509 Crill Avenue, Suite 200  
PALATKA, FLORIDA 32177  
(386) 329-0205

## BOARD OF COUNTY COMMISSIONERS

NANCY S. HARRIS  
District 1

CHIP LAIBL  
District 2

KARL N. FLAGG  
District 3

LARRY HARVEY  
District 4

WALTON PELLICER, II  
District 5

March 24, 2015

The Honorable David W. Martin  
Florida Auditor General  
P. O. Box 1735  
Tallahassee, FL 32302

Dear Mr. Martin:

In accordance with Section 218.39 (7), Florida Statutes, the following statement is submitted in response to the Putnam County Board of County Commissioners Audit Report for the fiscal year ending September 30, 2014. The response is keyed to the numbering in the Financial Statement Findings.

14-1 Controls have been added to assure that budget to actual figures for all funds are more closely monitored. If necessary, amendments to the budget will be made in a timely manner.

Sincerely,

A handwritten signature in blue ink that reads "Karl Flagg".

Karl Flagg  
Chairman, Board of County Commissioners

Putnam County  
Clerk of the Circuit Court

Audit Report

September 30, 2014

**Putnam County Clerk of the Circuit Court  
September 30, 2014**

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**Putnam County Clerk of the Circuit Court  
September 30, 2014**

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## INDEPENDENT AUDITOR'S REPORT

The Honorable Tim Smith  
Clerk of the Circuit Court  
Putnam County, Florida

### Report on the Financial Statements

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Clerk of the Circuit Court (the "Office") as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Office as of September 30, 2014, and the respective changes in financial position, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Emphasis of Matter***

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

## ***Other Matters***

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements, and other knowledge we obtained during our audit of the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's special purpose financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the special purpose financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the special purpose financial statements. The information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the special purpose financial statements or to the special purpose financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the special purpose financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 18, 2015, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

*Caru, Riggs & Ingram, L.L.C.*

Palatka, Florida  
February 18, 2015

Putnam County Clerk of the Circuit Court

Balance Sheet - Governmental Funds

As of September 30,

2014

	General Fund	Court Fund	Records Modernization Fund	Article V Records Modernization Fund	Total Governmental Funds
<b>Assets</b>					
Equity in pooled cash and equivalents	\$ 373,888	\$ 339,095	\$ 314,049	\$ 925,552	\$ 1,952,584
Accounts receivable	1,791	12,065	-	-	13,856
Due from other governments	48,264	428	-	-	48,692
Other Assets	10,886	-	-	-	10,886
<b>Total assets</b>	<b>\$ 434,829</b>	<b>\$ 351,588</b>	<b>\$ 314,049</b>	<b>\$ 925,552</b>	<b>\$ 2,026,018</b>
<b>Liabilities and fund balances</b>					
Liabilities:					
Accounts payable and accrued liabilities	\$ 143,839	\$ 39,640	\$ -	\$ 1,678	\$ 185,157
Due to other county agencies	221,974	31,173	-	-	253,147
Due to other governments	69,016	272,296	-	-	341,312
<b>Total liabilities</b>	<b>434,829</b>	<b>343,109</b>	<b>-</b>	<b>1,678</b>	<b>779,616</b>
<b>Deferred Inflows of Resources</b>					
Revenues - unavailable	-	8,479	-	-	8,479
Fund Balances:					
Restricted:					
Restricted for records modernization	-	-	314,049	-	314,049
Restricted for court-related technology and program enhancements	-	-	-	923,874	923,874
<b>Total fund balances</b>	<b>-</b>	<b>-</b>	<b>314,049</b>	<b>923,874</b>	<b>1,237,923</b>
<b>Total liabilities, deferred inflows and fund balances</b>	<b>\$ 434,829</b>	<b>\$ 351,588</b>	<b>\$ 314,049</b>	<b>\$ 925,552</b>	<b>\$ 2,026,018</b>

See accompanying notes.

Putnam County Clerk of the Circuit Court  
Statement of Revenues, Expenditures and Changes in Fund Balances

For the Year Ended September 30,

2014

	General Fund	Court Fund	Records Modernization Fund	Article V Records Modernization Fund	Total Governmental Funds
<b>Revenues</b>					
Intergovernmental	\$ 242,044	\$ 1,163,826	\$ -	\$ -	\$ 1,405,870
Charges for services	311,501	856,398	26,335	73,082	1,267,316
Fines and forfeitures	-	180,940	-	38,261	219,201
Interest	1,204	255	375	977	2,811
Other miscellaneous revenue	27,322	-	-	-	27,322
<b>Total revenues</b>	<b>582,071</b>	<b>2,201,419</b>	<b>26,710</b>	<b>112,320</b>	<b>2,922,520</b>
<b>Expenditures</b>					
Current:					
General government services	1,803,958	-	67,323	-	1,871,281
Court related	279,890	2,066,381	-	139,895	2,486,166
<b>Total expenditures</b>	<b>2,083,848</b>	<b>2,066,381</b>	<b>67,323</b>	<b>139,895</b>	<b>4,357,447</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(1,501,777)</b>	<b>135,038</b>	<b>(40,613)</b>	<b>(27,575)</b>	<b>(1,434,927)</b>
<b>Other financing sources (uses)</b>					
Appropriation from board of county commissioners	1,714,969	-	-	-	1,714,969
Budget appropriation reverted to board of county commissioners	(213,192)	-	-	-	(213,192)
Reversion to the clerks of court operations corporation	-	(149,039)	-	-	(149,039)
<b>Total other financing sources (uses)</b>	<b>1,501,777</b>	<b>(149,039)</b>	<b>-</b>	<b>-</b>	<b>1,352,738</b>
<b>Net change in fund balances</b>	<b>-</b>	<b>(14,001)</b>	<b>(40,613)</b>	<b>(27,575)</b>	<b>(82,189)</b>
<b>Fund balances - October 1, 2013</b>	<b>-</b>	<b>14,001</b>	<b>354,662</b>	<b>951,449</b>	<b>1,320,112</b>
<b>Fund balances - September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 314,049</b>	<b>\$ 923,874</b>	<b>\$ 1,237,923</b>

See accompanying notes.

Putnam County Clerk of the Circuit Court

Statement of Fiduciary Net Position

<i>As of September 30,</i>	2014
	Agency Funds
<b>Assets</b>	
Equity in pooled cash and equivalents	\$ 1,212,171
<b>Liabilities</b>	
Assets held for others	1,212,171
<b>Net position</b>	<b>\$ -</b>

See accompanying notes.

# Putnam County Clerk of the Circuit Court

## Notes to Financial Statements

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### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the office of the Putnam County Clerk of the Circuit Court (the "Office") conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

#### ***Reporting Entity***

The Clerk of the Circuit Court is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

#### ***Basis of Presentation***

The Office's financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the "Rules"). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management's discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County's countywide financial statements.

#### ***Fund Accounting***

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column.

The Office reports the following major governmental funds:

General Fund - The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

Court Fund – The Court Fund is used to account for all court-related activities funded by appropriations from the state and certain fees retained by the office.

Records Modernization Fund – The Records Modernization Fund is used to account for fees charges pursuant to Section 28.24(12)(d), Florida Statutes, and related expenditures to modernize the public records storage and retrieval system of the County.

# Putnam County Clerk of the Circuit Court

## Notes to Financial Statements

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### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Article V Records Modernization Fund – The Article V Records Modernization Fund is used to account for fees and fines charged pursuant to Sections 28.24(12)(e)(1) and 28.37, Florida Statutes, and related expenditures to fund court-related technology as defined in Section 29.008, Florida Statutes, and court-related program enhancements.

The Office also reports the following fiduciary fund:

Agency Funds – Agency Funds are used to account for assets held in a custodial capacity.

#### ***Deferred Inflows and Outflows***

Deferred outflows of resources are defined as a consumption of net resources by the government that is applicable to a future reporting period. Deferred inflows of resources are defined as an acquisition of resources by the government that is applicable to a future reporting period. Deferred outflows of resources have a positive effect on net position, similar to assets, and deferred inflows of resources have a negative effect on net position, similar to liabilities. Notwithstanding those similarities, deferred outflows of resources are not assets and deferred inflows of resources are not liabilities, and accordingly, are not included in those sections of the statement of financial position.

#### ***Fund Balance***

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

Fund balance classifications are described below:

*Non-spendable Fund Balance* – Non-spendable fund balances are amounts that cannot be spent because they are either: (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted Fund Balance* – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

# Putnam County Clerk of the Circuit Court

## Notes to Financial Statements

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### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

*Assigned Fund Balance* – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts used for specific purposes.

*Unassigned Fund Balance* – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

#### **Measurement Focus/Basis of Accounting**

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

#### **Capital Assets and Long-Term Liabilities**

Capital assets used by the Office are recorded and accounted for by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

# Putnam County Clerk of the Circuit Court

## Notes to Financial Statements

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### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

#### **Equity in Pooled Cash and Equivalents**

The Office maintains a cash and equivalents pool that is available for use by all funds. Each fund's portion of this pool is displayed on the balance sheet as "Equity in Pooled Cash and Equivalents". If a fund overdraws its account in the pool, a liability and corresponding receivable (i.e., due to/from other funds) are reported on the balance sheet.

#### **Investments**

The Office has adopted an investment policy pursuant to Section 218.415, Florida Statutes, which allows for surplus funds to be invested in the Local Government Surplus Funds Trust fund (the "State Pool") or any intergovernmental investment pool; Securities and Exchange Commission registered money market funds; certificates of deposits and savings accounts in state-certified qualified public depositories and direct obligations of the U.S. Treasury. Surplus funds are invested in the State Pool. The State Pool is administered by the Florida State Board of Administration ("SBA"), who provides regulatory oversight.

The Florida PRIME has adopted operating procedures consistent with the requirements for a 2a7-like fund. The Office's investment in the Florida PRIME is reported at amortized cost. The fair value of the position in the pool is equal to the value of the pool shares.

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

### **NOTE 2 – DEPOSITS AND INVESTMENTS**

#### **Deposits**

All deposits of the Office are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security or Public Deposits Act. Every qualified public depository is required by this law to deposit with the State Treasurer eligible collateral equal to, or in excess of, an amount to be determined by the State Treasurer. The State Treasurer is required to ensure that all funds are entirely collateralized throughout the fiscal year.

#### **Investment in State Pool**

The Office's investments in the State Pool are included in Equity in Pooled Cash and Equivalents in the accompanying financial statements.

Putnam County Clerk of the Circuit Court

Notes to Financial Statements

**NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)**

At year-end the Office had \$107,842 invested in the Local Government Surplus Funds Trust Fund (the “State Pool”).

The Office’s investment in the State Pool exposes it to credit risk. The Office does not have a formal investment policy relating to this risk, which is hereafter described.

*Credit Risk* – The risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The Florida PRIME is rated by Standard and Poors and has a rating at September 30, 2014 of AAAM.

**NOTE 3 – CHANGES IN LONG-TERM LIABILITIES**

A summary of changes in long-term liabilities follows:

	Balance October 1, 2013	Additions	Deductions	Balance September 30, 2014	Due Within One Year
Compensated Absences	\$ 208,000	\$ 320,000	\$ 318,000	\$ 210,000	\$ 114,000

**NOTE 4 – PENSION PLAN**

*Plan Description.* The Office contributes to the Florida Retirement System (“System”), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, PO Box 9000, Tallahassee, Florida 32315, or by calling (850) 488-6491.

*Funding Policy.* Employees are required to contribute 3%. The County is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2014 were as follows: Regular Employees 7.37%; Special Risk Employees 19.82%; Senior Management 21.14%; Elected Officials 43.24%; DROP 12.28%. The contribution requirements of plan members and the Office are established and may be amended by the Florida Legislature. The Office’s contributions to the System for the years ended September 30, 2014, 2013 and 2012 were approximately \$276,800, \$179,000, and \$126,000, respectively, equal to the required contributions for each year.

# Putnam County Clerk of the Circuit Court

## Notes to Financial Statements

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### **NOTE 5 – RISK MANAGEMENT**

For health insurance and worker's compensation, the Office participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

### **NOTE 6 – BUDGET OVEREXPENDITURE**

For the year ended September 30, 2014, expenditures of the Article V Records Modernization Fund were in excess of its approved annual budget.

In future years, the Office will endeavor to more closely monitor expenditures in its funds.

### **NOTE 7 – FUTURE ACCOUNTING PRONOUNCEMENTS**

The Governmental Accounting Standards Board has issued statements that will become effective in 2015. These statements address:

Accounting and financial reporting for pensions; and  
Mergers, acquisitions, and transfers of operations.

The Clerk's Office is currently evaluating the effects that these statements will have on its 2015 financial statements.

## Required Supplementary Information

Putnam County Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual - General Fund

For the Year Ended September 30,

2014

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Intergovernmental	\$ 180,000	\$ 250,000	\$ 242,044	\$ (7,956)
Charges for services	252,325	312,325	311,501	(824)
Interest	1,500	1,500	1,204	(296)
Other miscellaneous revenue	13,000	28,000	27,322	(678)
<b>Total revenues</b>	<b>446,825</b>	<b>591,825</b>	<b>582,071</b>	<b>(9,754)</b>
<b>Expenditures</b>				
Current:				
General government services	1,732,114	1,812,114	1,803,958	8,156
Court related	258,322	278,322	279,890	(1,568)
<b>Total expenditures</b>	<b>1,990,436</b>	<b>2,090,436</b>	<b>2,083,848</b>	<b>6,588</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(1,543,611)</b>	<b>(1,498,611)</b>	<b>(1,501,777)</b>	<b>(3,166)</b>
<b>Other financing sources (uses)</b>				
Appropriation from board of county commissioners	1,709,969	1,714,969	1,714,969	-
Budget appropriation reverted to board of county commissioners	(166,358)	(216,358)	(213,192)	3,166
<b>Total other financing sources (uses)</b>	<b>1,543,611</b>	<b>1,498,611</b>	<b>1,501,777</b>	<b>3,166</b>
<b>Net change in fund balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - October 1, 2013</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Putnam County Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual - Court Fund

For the Year Ended September 30,

2014

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Intergovernmental	\$1,063,756	\$1,063,756	\$1,163,826	\$100,070
Charges for services	883,120	883,120	856,398	(26,722)
Fines and forfeitures	183,000	183,000	180,940	(2,060)
Interest	500	500	255	(245)
Other miscellaneous revenue	880	880	-	(880)
<b>Total revenues</b>	<b>2,131,256</b>	<b>2,131,256</b>	<b>2,201,419</b>	<b>70,163</b>
<b>Expenditures</b>				
Current:				
Court related	2,131,256	2,131,256	2,066,381	64,875
<b>Excess of revenues over (under) expenditures</b>	-	-	135,038	135,038
<b>Other financing sources (uses)</b>				
Reversion to the Clerks of court operations corporation	-	-	(149,039)	(149,039)
<b>Net changes in fund balances</b>	-	-	(14,001)	(14,001)
<b>Fund balances - October 1, 2013</b>	-	-	14,001	14,001
<b>Fund balances - September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes to Schedule:

Pursuant to Section 28.36, Florida Statutes, the budget is subject to the General Appropriations Act of the Florida Legislature. The State of Florida releases this appropriation on a monthly basis. The fund is the legal level of control.

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes.

Putnam County Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual - Records Modernization Fund

<i>For the Year Ended September 30,</i>				2014
	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Charges for services	\$ 26,000	\$ 26,000	\$ 26,335	\$ 335
Interest	500	500	375	(125)
Total revenues	26,500	26,500	26,710	210
<b>Expenditures</b>				
Current:				
General government services	110,000	110,000	67,323	42,677
<b>Excess of revenues over (under) expenditures</b>	(83,500)	(83,500)	(40,613)	42,887
<b>Fund balances - October 1, 2013</b>	83,500	83,500	354,662	271,162
<b>Fund balances - September 30, 2014</b>	\$ -	\$ -	\$ 314,049	\$ 314,049

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Putnam County Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual - Article V Records Modernization Fund

For the Year Ended September 30,

2014

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Charges for services	\$ 75,500	\$75,500	\$ 73,082	\$ (2,418)
Fines and forfeitures	41,900	41,900	38,261	(3,639)
Interest	1,300	1,300	977	(323)
<b>Total revenues</b>	<b>118,700</b>	<b>118,700</b>	<b>112,320</b>	<b>(6,380)</b>
<b>Expenditures</b>				
Current:				
Court related	118,700	118,700	139,895	(21,195)
<b>Excess of revenues over (under) expenditures</b>	-	-	(27,575)	(27,575)
<b>Fund Balances - October 1, 2013</b>	-	-	951,449	951,449
<b>Fund Balances - September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 923,874</b>	<b>\$ 923,874</b>

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

## Supplementary Information

Putnam County Clerk of the Circuit Court  
 Combining Statement of Fiduciary Net Position  
 Agency Funds

As of September 30,	2014		
	Circuit Court Trust Fund	Jury and Witness Fund	Total Agency Funds
<b>Assets</b>			
Equity in pooled cash and equivalents	\$ 1,195,483	\$ 16,688	\$ 1,212,171
<b>Liabilities</b>			
Assets held for others	1,195,483	16,688	1,212,171
Net position	\$ -	\$ -	\$ -

Additional Elements Required by the  
Rules of the Auditor General

## MANAGEMENT LETTER

The Honorable Tim Smith  
Clerk of the Circuit Court  
Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Clerk of the Circuit Court (the "Office"), as of and for the year ended September 30, 2014, and have issued our report thereon dated February 18, 2015. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

### Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. The Office has no uncorrected prior audit findings that are required to be identified pursuant to Rules of the Auditor General.

### Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
February 18, 2015

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Tim Smith  
Clerk of the Circuit Court  
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Clerk of the Circuit Court (the "Office"), as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated February 18, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings as item 2014-001.

## **The Office's Response to Findings**

The Office's response to the finding identified in our audit is described in its accompanying letter of response. The Office's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Caru, Riggo & Ingram, L.L.C.*

Palatka, Florida  
February 18, 2015

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415,  
FLORIDA STATUTES**

The Honorable Tim Smith  
Clerk of the Circuit Court  
Putnam County, Florida

We have examined the office of the Putnam County Clerk of Court's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2014. Management is responsible for the Office's compliance with those requirements. Our responsibility is to express an opinion on the Office's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Office's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2014.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
February 18, 2015

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTIONS 28.35 AND 28.36,  
FLORIDA STATUTES**

The Honorable Tim Smith  
Clerk of the Circuit Court  
Putnam County, Florida

We have examined the office of the Putnam County Clerk of Court's (the "Office"), compliance with the requirements of Section 28.35, Florida Statutes, *Florida Clerks of Court Operations Corporation*, and Section 28.36, Florida Statutes, *Budget Procedure*, during the year ended September 30, 2014. Management is responsible for the Office's compliance with those requirements. Our responsibility is to express an opinion on the Office's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Office's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2014.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
February 18, 2015

Putnam County Clerk of the Circuit Court

Schedule of Findings

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2014-001 *Finding* – Expenditures of the Article V Records Modernization Fund were in excess of its approved annual budget.

*Recommendation* – We recommend that the Office monitor its budget to actual results more closely throughout the year and amend the budget within 60 days of year-end, when necessary.



Office of  
Clerk of Court  
**Tim Smith**

February 18, 2015

The Honorable David W. Martin  
Florida Auditor General  
P. O. Box 1735  
Tallahassee, FL 32302

**SUBJECT: CORRECTIVE ACTION PLAN FOR CURRENT AUDIT FINDING  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014  
PUTNAM COUNTY CLERK OF COURTS**

Dear Mr. Martin:

In accordance with Section 218.39, Florida Statutes, the following statement is submitted in response to the Putnam County Clerk of Courts Audit Report for the fiscal year ending September 30, 2014. The response is keyed to the numbering in the Schedule of Findings.

2014-001 The Office will monitor its budget to actual results more closely in future years and will amend the budget within 60 days of year-end when necessary.

Sincerely,

Tim Smith  
Clerk of Courts

# Putnam County Sheriff

Audit Report

September 30, 2014

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## INDEPENDENT AUDITOR'S REPORT

The Honorable Jeff Hardy  
Sheriff  
Putnam County, Florida

### Report on the Financial Statements

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Sheriff (the "Office") as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## ***Opinions***

In our opinion, the special purpose financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Office as of September 30, 2014, and the respective changes in financial position, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Emphasis of Matter***

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

## ***Other Matters***

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements, and other knowledge we obtained during our audit of the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's special purpose financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the special purpose financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the special purpose financial statements. The information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the special purpose financial statements or to the special purpose financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the special purpose financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 30, 2014, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

*Cau, Riggs & Ingram, L.L.C.*

Palatka, Florida  
December 30, 2014

Putnam County Sheriff

Balance Sheet – Governmental Funds  
September 30, 2014

	General Fund	Commissary Fund	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>				
Cash and equivalents	\$ 849,478	\$ 421,742	\$ 99,916	\$ 1,371,136
Accounts receivable	6,087	20,268	-	26,355
Other assets	1,402	-	-	1,402
<b>Total assets</b>	<b>\$ 856,967</b>	<b>\$ 442,010</b>	<b>\$ 99,916</b>	<b>\$ 1,398,893</b>
<b>Liabilities and fund balances</b>				
Liabilities				
Accounts payable and accrued liabilities	\$ 356,174	\$ 20,450	\$ 159	\$ 376,783
Due to other county agencies	491,788	-	-	491,788
<b>Total liabilities</b>	<b>847,962</b>	<b>20,450</b>	<b>159</b>	<b>868,571</b>
Fund balances				
Restricted for law enforcement	9,005	-	99,757	108,762
Committed for inmate benefits	-	421,560	-	421,560
<b>Total fund balances</b>	<b>9,005</b>	<b>421,560</b>	<b>99,757</b>	<b>530,322</b>
<b>Total liabilities and fund balances</b>	<b>\$ 856,967</b>	<b>\$ 442,010</b>	<b>\$ 99,916</b>	<b>\$ 1,398,893</b>

The accompanying "Notes to Financial Statements"  
form an integral part of this statement.

Putnam County Sheriff

Statement of Revenues, Expenditures and Changes in Fund Balances  
 Governmental Funds  
 Year ended September 30, 2014

	General Fund	Commissary Fund	Other Governmental Funds	Total Governmental Funds
<b>Revenues</b>				
Fines and forfeitures	\$ 4,041	\$ -	\$ 906	\$ 906
Miscellaneous revenue	46,833	448,486	-	495,319
<b>Total revenues</b>	<b>50,874</b>	<b>448,486</b>	<b>906</b>	<b>496,225</b>
<b>Expenditures</b>				
Current:				
Public safety	17,828,026	381,841	43,855	18,253,722
Court related	507,222	-	-	507,222
Debt service:				
Principal	226,686	-	-	226,686
Interest	6,323	-	-	6,323
<b>Total expenditures</b>	<b>18,568,257</b>	<b>381,841</b>	<b>43,855</b>	<b>18,993,953</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(18,517,383)</b>	<b>66,645</b>	<b>(42,949)</b>	<b>(18,497,728)</b>
<b>Other financing sources (uses)</b>				
Appropriation from board of county commissioners	19,010,048	-	-	19,010,048
Reversion to board of county commissioners	(488,699)	-	-	(488,699)
<b>Total other financing sources (uses)</b>	<b>18,521,349</b>	<b>-</b>	<b>-</b>	<b>18,521,349</b>
<b>Net change in fund balances</b>	<b>3,966</b>	<b>66,645</b>	<b>(42,949)</b>	<b>27,662</b>
<b>Fund balances – October 1, 2013</b>	<b>5,039</b>	<b>354,915</b>	<b>142,706</b>	<b>502,660</b>
<b>Fund balances – September 30, 2014</b>	<b>\$ 9,005</b>	<b>\$ 421,560</b>	<b>\$ 99,757</b>	<b>\$ 530,322</b>

The accompanying "Notes to Financial Statements"  
 form an integral part of this statement.

Putnam County Sheriff

Statement of Fiduciary Net Position  
As of September 30, 2014

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	Agency Funds
<hr/>	
<b>Assets</b>	
Cash and equivalents	\$ 86,486
Accounts receivable	1,619
<hr/>	
Total assets	88,105
<b>Liabilities</b>	
Assets held for others	88,105
<hr/>	
<b>Net position</b>	<b>\$ -</b>

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The accompanying "Notes to Financial Statements"  
form an integral part of this statement.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the office of the Putnam County Sheriff (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

***Reporting Entity***

The Sheriff is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

***Basis of Presentation***

The Office’s financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management’s discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements.

***Fund Accounting***

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column. The Office has one nonmajor fund.

The Office reports the following major governmental funds:

*General Fund* - the General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

*Commissary Fund* – The Commissary Fund is used to account for the commissary operations of the County’s Detention Facility. Revenues are provided by sales of products to inmates. The profits can only be spent for the benefit of the inmates.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The Office also reports the following fiduciary fund type:

*Agency Funds* – Agency Funds are used to account for resources held in a custodial capacity.

***Fund Balance***

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

*Nonspendable Fund Balance* – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted Fund Balance* – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

*Assigned Fund Balance* – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

*Unassigned Fund Balance* – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

***Measurement Focus/Basis of Accounting***

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

***Cash and Equivalents***

Cash and Equivalents consist of deposits placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security for Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

***Capital Assets and Long-Term Liabilities***

Because of the current financial resources measurement focus, the accompanying fund financial statements do not report capital assets or long-term liabilities. Such amounts are instead reported in the government-wide financial statements of the County.

## Notes to Financial Statements

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The Office defines capital assets as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Capital assets are valued at historical cost or estimated historical cost. Donated capital assets are valued at their estimated fair value on the date donated. Depreciation has been provided using the straight-line method over the following estimated useful lives:

Buildings	20-25 years
Equipment	5-25 years
Vehicles	5 years

***Use of Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

**NOTE 2 – CHANGES IN CAPITAL ASSETS**

A summary of changes in capital assets follows:

	Balance October 1, 2013	Additions	Deductions	Balance September 30, 2014
Capital assets being depreciated:				
Buildings	\$ 71,684	\$ -	\$ 6,000	\$ 65,684
Equipment	1,729,621	202,099	100,387	1,831,333
Intangible assets	557,435	-	-	557,435
Vehicles	4,782,789	789,212	617,519	4,954,482
Total capital assets being depreciated	7,141,529	991,311	723,906	7,408,934
Less accumulated depreciation:				
Buildings	35,013	4,746	3,200	36,559
Equipment	1,346,005	162,093	94,461	1,413,637
Intangible assets	162,065	79,634	-	241,699
Vehicles	2,642,549	672,768	555,839	2,759,478
Total accumulated depreciation	4,185,632	919,241	653,500	4,451,373
Total net capital assets	\$2,955,897	\$ 72,070	\$ 70,406	\$ 2,957,561

Depreciation expense of \$919,241 applies to the public safety function.

**NOTE 3 – CHANGES IN LONG-TERM LIABILITIES**

A summary of changes in long-term liabilities follows:

	Balance October 1, 2013	Additions	Deductions	Balance September 30, 2014	Due Within One Year
Compensated absences	\$ 820,000	\$ 617,000	\$ 788,000	\$ 649,000	\$ 532,000
Capital lease obligation	288,836	-	226,686	62,150	62,150
<b>Total</b>	<b>\$1,108,836</b>	<b>\$ 617,000</b>	<b>\$1,014,686</b>	<b>\$ 711,150</b>	<b>\$ 594,150</b>

Capital lease obligations at September 30, 2014 are comprised of the following:

Agreement with a financial institution for vehicles with an interest rate of 2.8%. The aggregate historical cost of the purchased vehicles is \$99,963.	\$ 62,150
<b>Total</b>	<b>\$ 62,150</b>

The remaining minimum lease payments at September 30, 2014 are:

2015	\$ 63,913
Less amount representing interest	1,763
<b>Present value of minimum lease payments</b>	<b>\$ 62,150</b>

**NOTE 4 – PENSION PLAN**

*Plan Description.* The Office contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur

**NOTE 4 – PENSION PLAN (CONTINUED)**

through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Division of Retirement, PO Box 9000, Tallahassee, Florida 32315, or by calling (850) 488-6491.

*Funding Policy.* The Office is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2014 were as follows: Regular Employees 7.37%; Special Risk Employees 19.82%; Senior Management 21.14%; Elected Officials 43.24%; DROP 12.28%. Employees are required to contribute 3%. The contribution requirements of plan members and the Office are established and may be amended by the Florida Legislature. The Office's contributions to the System for the years ended September 30, 2014, 2013 and 2012 were approximately \$1,496,091, \$1,233,500, and \$1,129,500, respectively, equal to the required contributions for each year.

**NOTE 5 – RISK MANAGEMENT**

For health insurance and worker's compensation, the Putnam County Sheriff participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

The Sheriff also participates in the Florida Sheriff's self-insurance fund for risk related to professional liability and certain tangible personal property. For the past three years, there have been no insurance settlements significantly in excess of insurance coverage.

**NOTE 6 – CONTINGENCIES**

The Office is involved in claims in the normal course of operations. It is the opinion of management that any uninsured claims would not be material in relation to the Office's financial condition.

## Required Supplementary Information

Putnam County Sheriff

Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual - General Fund  
Year ended September 30, 2014

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Fines and forfeitures	\$ 8,000	\$ 8,000	\$ 4,041	\$ (3,959)
Miscellaneous revenues	-	-	46,833	46,833
<b>Total revenues</b>	<b>8,000</b>	<b>8,000</b>	<b>50,874</b>	<b>42,874</b>
<b>Expenditures</b>				
Current:				
Public safety	17,912,667	18,263,942	17,828,026	435,916
Court related	521,097	521,097	507,222	13,875
Debt service:				
Principal	226,686	226,686	226,686	-
Interest	6,323	6,323	6,323	-
<b>Total expenditures</b>	<b>18,666,773</b>	<b>19,018,048</b>	<b>18,568,257</b>	<b>449,791</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(18,658,773)</b>	<b>(19,010,048)</b>	<b>(18,517,383)</b>	<b>492,665</b>
<b>Other financing sources (uses)</b>				
Appropriation from board of county commissioners	18,658,773	19,010,048	19,010,048	-
Reversion to board of county commissioners	-	-	(488,699)	(488,699)
<b>Total other financing sources (uses)</b>	<b>18,658,773</b>	<b>19,010,048</b>	<b>18,521,349</b>	<b>(488,699)</b>
<b>Net change in fund balances</b>	<b>-</b>	<b>-</b>	<b>3,966</b>	<b>3,966</b>
<b>Fund balances - October 1, 2013</b>	<b>-</b>	<b>-</b>	<b>5,039</b>	<b>5,039</b>
<b>Fund balances - September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,005</b>	<b>\$ 9,005</b>

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Putnam County Sheriff

Schedule of Revenues, Expenditures and Changes in Fund Balances  
 Budget and Actual - Commissary Fund  
 Year ended September 30, 2014

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Miscellaneous revenue	\$ 228,000	\$ 383,100	\$448,486	\$ 65,386
<b>Expenditures</b>				
Current:				
Public safety	228,000	383,100	381,841	1,259
<b>Excess of revenues over (under) expenditures</b>	-	-	66,645	66,645
<b>Fund balances - October 1, 2013</b>	-	-	354,915	354,915
<b>Fund balances - September 30, 2014</b>	\$ -	\$ -	\$421,560	\$ 421,560

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

## Supplementary Information

Putnam County Sheriff

Combining Statement of Fiduciary Net Position  
 Agency Funds  
 As of September 30, 2014

	Inmate Bank Fund	Trust Fund	Total Agency Funds
<b>Assets</b>			
Cash and equivalents	\$ 32,656	\$ 53,830	\$ 86,486
Accounts receivable	-	1,619	1,619
Total assets	32,656	55,449	88,105
<b>Liabilities</b>			
Assets held for others	32,656	55,449	88,105
<b>Net position</b>	\$ -	\$ -	\$ -

**Additional Elements Required by the  
Rules of the Auditor General**

## MANAGEMENT LETTER

The Honorable Jeff Hardy  
Sheriff  
Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Sheriff (the "Office"), as of and for the year ended September 30, 2014, and have issued our report thereon dated December 30, 2014. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

### Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. These requirements of the Rules of the Auditor General are addressed in the schedule of findings that accompanies this letter.

### Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
December 30, 2014

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Jeff Hardy  
Sheriff  
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Sheriff (the "Office"), as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated December 30, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings, we identified a deficiency in internal control that we consider to be a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings as item 2014-001 to be a material weakness.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **The Office's Response to Finding**

The Office's response to the finding identified in our audit is described in its accompanying letter of response. The Office's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Carri Riggs & Ingram, L.L.C.*

Palatka, Florida  
December 30, 2014



## **INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES**

The Honorable Jeff Hardy  
Sheriff  
Putnam County, Florida

We have examined the Putnam County Sheriff's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2014. Management is responsible for the Office's compliance with those requirements. Our responsibility is to express an opinion on the Office's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Office's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2014.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
December 30, 2014

2014-001 (Reported in previous audit reports as items 2013-001 and 12-1.)

Condition: As part of the audit process, it was necessary for us to assist with the preparation of the Office's financial statements.

Recommendation: We recommend that you consider and evaluate the costs and benefits of improving internal controls relative to the financial reporting process.

---

Jeff Hardy, Sheriff



**SHERIFF**

---

Putnam County

December 30, 2014

Honorable David W. Martin  
Auditor General  
111 West Madison St.  
Tallahassee, Florida 32399-1450

Dear Sir,

The financial statement audit of the Putnam County Sheriff's Office for the fiscal year ending September 30, 2014 has been completed by Carr, Riggs and Ingram, LLC.

Their audit disclosed a significant deficiency in internal control identified as item 2014-001 in the Schedule of Findings.

We have evaluated the cost vs benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP, and determined that it is in our best interests to outsource this task to our independent auditors.

Sincerely,

A handwritten signature in black ink that reads "Jeff Hardy".

Jeff Hardy  
Sheriff

JH:db



# Putnam County Tax Collector

Audit Report

September 30, 2014

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## INDEPENDENT AUDITOR'S REPORT

The Honorable Linda Myers  
Tax Collector  
Putnam County, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the major fund and the aggregate remaining fund information of the office of the Putnam County Tax Collector (the "Office") as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and the aggregate remaining fund information of the Office as of September 30, 2014, and the respective changes in financial position, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Emphasis of Matter***

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

## ***Other Matters***

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements, and other knowledge we obtained during our audit of the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's special purpose financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the special purpose financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the special purpose financial statements. The information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the special purpose financial statements or to the special purpose financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the special purpose financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2014, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

*Carly Riggs & Ingram, L.L.C.*

Palatka, Florida

December 29, 2014

Putnam County Tax Collector

Balance Sheet – Governmental Funds  
As of September 30, 2014

	General Fund
<b>Assets</b>	
Equity in pooled cash	\$ 168,924
Accounts receivable	127
Prepays	10,012
<b>Total assets</b>	<b>\$ 179,063</b>
<b>Liabilities and fund balance</b>	
Accounts payable and accrued liabilities	\$ 72,116
Due to other county agencies	88,304
Unearned revenue	8,631
<b>Total liabilities</b>	<b>169,051</b>
Fund balance - nonspendable	10,012
<b>Total liabilities and fund balance</b>	<b>\$ 179,063</b>

The accompanying "Notes to Financial Statements"  
form an integral part of this statement.

Putnam County Tax Collector

Statement of Revenues, Expenditures and  
Changes in Fund Balance – Governmental Funds  
Year ended September 30, 2014

	General Fund
<b>Revenues</b>	
Charges for services	\$ 2,233,469
Miscellaneous revenue	1,754
<b>Total revenues</b>	<b>2,235,223</b>
<b>Expenditures</b>	
Current:	
General government services	2,136,907
<b>Excess of revenues over expenditures</b>	<b>98,316</b>
<b>Other financing uses</b>	
Reversion to board of county commissioners	(88,304)
<b>Net change in fund balance</b>	<b>10,012</b>
<b>Fund balance - October 1, 2013</b>	<b>-</b>
<b>Fund balance - September 30, 2014</b>	<b>\$ 10,012</b>

The accompanying "Notes to Financial Statements"  
form an integral part of this statement.

Putnam County Tax Collector  
Statement of Fiduciary Net Position  
As of September 30, 2014

	Agency Funds
<b>Assets</b>	
Equity in pooled cash	\$ 1,799,994
Accounts receivable	13,661
<b>Total assets</b>	<b>1,813,655</b>
<b>Liabilities</b>	
Assets held for others	1,813,655
<b>Net position</b>	<b>\$ -</b>

The accompanying "Notes to Financial Statements"  
form an integral part of this statement.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the office of the Putnam County Tax Collector (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

***Reporting Entity***

The Tax Collector is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

***Basis of Presentation***

The Office’s financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management’s discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements.

***Fund Accounting***

Accounts are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column. The Office has no nonmajor governmental funds

The Office reports the following major governmental fund:

*General Fund* – The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

The Office also reports the following fiduciary funds:

*Agency Funds* – Agency Funds are used to account for assets held in a custodial capacity.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

***Fund Balance***

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

*Nonspendable Fund Balance* – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted Fund Balance* – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

*Assigned Fund Balance* – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

*Unassigned Fund Balance* – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

***Measurement Focus/Basis of Accounting***

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

***Equity in Pooled Cash***

The Office maintains a cash pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Equity in Pooled Cash." If a fund overdraws its account in the pool, a liability and corresponding receivable (i.e. due to/from other funds) are reported on the balance sheet. Management has designated the General Fund as the fund to report a receivable.

***Capital Assets and Long-Term Liabilities***

Capital assets used by the Office are recorded and accounted for by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

***Prepays***

Certain payments for costs applicable to future accounting periods are recorded as prepaids in the accompanying financial statements.

***Use of Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

**NOTE 2 - DEPOSITS AND INVESTMENTS**

***Deposits***

All deposits are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

***Investments***

Pursuant to Section 218.415, Florida Statutes, the Office adopted a policy that allows it to invest surplus funds in the following:

- (a) The Local Government Surplus Funds Trust Fund, or any governmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes.
- (b) Securities and Exchange Commission registered money market funds with highest credit quality rating from a nationally recognized rating agency.
- (c) Savings accounts in state-certified qualified public depositories, as defined in Section 280.02, Florida Statutes.
- (d) Certificates of deposit in state-certified qualified public depositories, as defined in Section 280.02, Florida Statutes.
- (e) Direct obligations of the U.S. Treasury.
- (f) Federal agencies and instrumentalities.
- (g) Repurchase agreements for any of the investments authorized in (e) and (f) above.
- (h) Securities of or other interests in, any open-end or closed-end management-type investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C. § 80a-1 et seq., as amended from time to time, provided that the portfolio of such investment company or investment trust is limited to obligations of the United States Government or any agency or instrumentality thereof and to repurchase agreements fully collateralized by such United States Government.

The Office held no investments during the year ended September 30, 2014.

**NOTE 3 - CHANGES IN LONG-TERM LIABILITIES**

A summary of changes in long-term liabilities follows:

	Balance October 1, 2013	Additions	Deductions	Balance September 30, 2014	Due Within One Year
Compensated absences	\$ 112,000	\$56,000	\$ 54,000	\$ 114,000	\$ 49,000

**NOTE 4 - PENSION PLAN**

*Plan Description.* The Office contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Division of Retirement, PO Box 9000, Tallahassee, Florida 32315, or by calling (850) 488-6491.

*Funding Policy.* The Office is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2014 were as follows: Regular Employees 7.37%; Special Risk Employees 19.82%; Senior Management 21.14%; Elected Officials 43.24%; DROP 12.28%. Employees are required to contribute 3%. The contribution requirements of plan members and the Office are established and may be amended by the Florida Legislature. The Office's contributions to the System for the years ended September 30, 2014, 2013 and 2012 were approximately \$147,100, \$90,200, and \$58,300, respectively, equal to the required contributions for each year.

**NOTE 5 – RISK MANAGEMENT**

For health insurance and worker's compensation, the Putnam County Tax Collector participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

**NOTE 6 – CONTINGENCIES**

The Office is involved in claims in the normal course of operations. It is the opinion of management that any uninsured claims would not be material in relation to the Office's financial condition.

## Required Supplementary Information

Putnam County Tax Collector

Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual – General Fund  
Year ended September 30, 2014

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Charges for services	\$ 2,221,262	\$ 2,221,262	\$ 2,233,469	\$ 12,207
Miscellaneous revenue	68,862	68,862	1,754	(67,108)
<b>Total revenues</b>	<b>2,290,124</b>	<b>2,290,124</b>	<b>2,235,223</b>	<b>(54,901)</b>
<b>Expenditures</b>				
Current:				
General government services	2,247,797	2,247,797	2,136,907	110,890
<b>Excess of revenue over expenditures</b>	<b>42,327</b>	<b>42,327</b>	<b>98,316</b>	<b>55,989</b>
<b>Other financing uses</b>				
Reversion to board of county commissioners	(42,327)	(42,327)	(88,304)	(45,977)
<b>Net change in fund balances</b>	<b>-</b>	<b>-</b>	<b>10,012</b>	<b>10,012</b>
<b>Fund balances - October 1, 2013</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,012</b>	<b>\$ 10,012</b>

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

## Supplementary Information

Putnam County Tax Collector  
 Combining Statement of Fiduciary Net Position  
 Agency Funds  
 As of September 30, 2014

	Tax Fund	Tag Fund	Escrow Fund	Total Agency Funds
<b>Assets</b>				
Equity in pooled cash	\$ 1,659,059	\$ 134,968	\$ 5,967	\$ 1,799,994
Accounts receivable	5,027	8,634	-	13,661
<b>Total assets</b>	<b>1,664,086</b>	<b>143,602</b>	<b>5,967</b>	<b>1,813,655</b>
<b>Liabilities</b>				
Assets held for others	1,664,086	143,602	5,967	1,813,655
<b>Net position</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Additional Elements Required by the  
Rules of the Auditor General**

## MANAGEMENT LETTER

The Honorable Linda Myers  
Tax Collector  
Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Tax Collector (the "Office"), as of and for the year ended September 30, 2014, and have issued our report thereon dated December 29, 2014. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

### Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. The Office has no uncorrected prior audit findings that are required to be identified pursuant to the Rules of the Auditor General.

### Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
December 29, 2014

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Linda Myers  
Tax Collector  
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the major fund and the aggregate remaining fund information of the office of the Putnam County Tax Collector (the "Office"), as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated December 29, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Caru, Riggs & Ingram, L.L.C.*

Palatka, Florida  
December 29, 2014

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES**

The Honorable Linda Myers  
Tax Collector  
Putnam County, Florida

We have examined the Putnam County Tax Collector's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2014. Management is responsible for the Office's compliance with those requirements. Our responsibility is to express an opinion on the Office's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Office's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2014.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
December 29, 2014



**Linda Myers**  
Tax Collector

---

December 29, 2014

The Honorable David W. Martin  
Auditor General  
Claude Pepper Building  
111 West Madison ST  
Tallahassee, FL 32399-1450

Dear Sir:

An audit of the operations of the Putnam County Tax Collector's for the fiscal year ending September 30, 2014, has been completed by Carr, Riggs & Ingram, LLC.

I am pleased to report that their audit did not disclose any deficiencies in internal control over financial reporting or instances of noncompliance that require disclosure under Government Auditing Standards.

Sincerely,

Linda Myers  
Constitutional Tax Collector

LM/ccr

# Putnam County Property Appraiser

Audit Report

September 30, 2014

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## INDEPENDENT AUDITOR'S REPORT

The Honorable Timothy E. Parker  
Property Appraiser  
Putnam County, Florida

### Report on the Financial Statements

We have audited the accompanying financial statements of the office of the Putnam County Property Appraiser (the "Office") as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Office as of September 30, 2014, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of Matter***

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinion is not modified with respect to this matter.

***Other Matters******Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements, and other knowledge we obtained during our audit of the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2014, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

*Carly Riggs & Ingram, L.L.C.*

Palatka, Florida  
December 10, 2014

Putnam County Property Appraiser

Balance Sheet – Governmental Funds  
As of September 30, 2014

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	General Fund
<hr/>	
<b>Assets</b>	
Cash and equivalents	\$ 358,519
<hr/>	
<b>Liabilities and fund balance</b>	
Liabilities:	
Accounts payable and accrued liabilities	48,441
Due to other county agencies	310,078
<hr/>	
Total liabilities	358,519
Fund balance	-
<hr/>	
Total liabilities and fund balance	\$ 358,519
<hr/>	

The accompanying "Notes to Financial Statements"  
form an integral part of this statement.

Putnam County Property Appraiser

Statement of Revenues, Expenditures  
and Changes in Fund Balance – Governmental Funds  
Year ended September 30, 2014

	General Fund
<b>Revenues</b>	
Intergovernmental	\$ 77,046
Charges for services	26,056
Miscellaneous revenue	841
<b>Total revenues</b>	<b>103,943</b>
<b>Expenditures</b>	
Current:	
General government services	1,423,439
<b>Excess of revenues under expenditures</b>	<b>(1,319,496)</b>
<b>Other financing sources (uses)</b>	
Appropriation from board of county commissioners	1,629,574
Reversion to board of county commissioners	(310,078)
<b>Total other financing sources (uses)</b>	<b>1,319,496</b>
<b>Net change in fund balance</b>	<b>-</b>
<b>Fund balance - October 1, 2013</b>	<b>-</b>
<b>Fund balance - September 30, 2014</b>	<b>\$ -</b>

The accompanying "Notes to Financial Statements"  
form an integral part of this statement.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the office of the Putnam County Property Appraiser (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

***Reporting Entity***

The Property Appraiser is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

***Basis of Presentation***

The Office’s financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management’s discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements.

***Fund Accounting***

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column.

The Office reports the following major governmental fund:

General Fund – the General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

***Fund Balance***

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The fund balance classifications specified in GASB Statement No. 54 are as follows:

*Nonspendable Fund Balance* – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted Fund Balance* – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

*Assigned Fund Balance* – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

*Unassigned Fund Balance* – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

***Measurement Focus/Basis of Accounting***

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

***Capital Assets and Long-Term Liabilities***

Capital assets used by the Office are recorded and accounted for by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

***Cash and Equivalents***

All cash and equivalents are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

***Use of Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

**NOTE 2 – CHANGES IN LONG-TERM LIABILITIES**

A summary of changes in long-term liabilities as follows:

	Balance October 1, 2013	Additions	Deductions	Balance September 30, 2014	Due Within One Year
Compensated absences	\$ 75,000	\$82,000	\$ 90,000	\$ 67,000	\$ 37,000

**NOTE 3 – PENSION PLAN**

*Plan Description.* The Office contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, PO Box 9000, Tallahassee, Florida 32315, or by calling (850) 488-6491.

*Funding Policy.* The Office is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2014 were as follows: Regular Employees 7.37%; Special Risk Employees 19.82%; Senior Management 21.14%; Elected Officials 43.24%; DROP 12.28%. Employees are required to contribute 3%. The contribution requirements of plan members and the Office are established and may be amended by the Florida Legislature. The Office's contributions to the System for the years ended September 30, 2014, 2013 and 2012 were approximately \$118,800, \$70,600, and \$53,200, respectively, equal to the required contributions for each year.

**NOTE 4 – RISK MANAGEMENT**

For health insurance and worker's compensation, the Office participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

**NOTE 5 – CONTINGENCIES**

The Office is involved in various lawsuits regarding the assessments of real and tangible personal property. It is the opinion of legal counsel that the outcome of these lawsuits cannot be estimated at this time.

## Required Supplementary Information

Putnam County Property Appraiser

Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual – General Fund  
Year ended September 30, 2014

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Intergovernmental	\$ -	\$ -	\$ 77,046	\$ 77,046
Charges for services	23,838	29,053	26,056	(2,997)
Miscellaneous revenue	-	-	841	841
<b>Total revenues</b>	<b>23,838</b>	<b>29,053</b>	<b>103,943</b>	<b>74,890</b>
<b>Expenditures</b>				
Current:				
General government services	1,653,412	1,658,627	1,423,439	235,188
<b>Excess of revenues over (under) expenditures</b>	<b>(1,629,574)</b>	<b>(1,629,574)</b>	<b>(1,319,496)</b>	<b>310,078</b>
<b>Other financing sources (uses)</b>				
Appropriation from board of county commissioners	1,629,574	1,629,574	1,629,574	-
Reversion to board of county commissioners	-	-	(310,078)	(310,078)
<b>Total other financing sources (uses)</b>	<b>1,629,574</b>	<b>1,629,574</b>	<b>1,319,496</b>	<b>(310,078)</b>
<b>Net change in fund balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - October 1, 2013</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - September 30, 2014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

**Additional Elements Required by the  
Rules of the Auditor General**

## MANAGEMENT LETTER

The Honorable Timothy E. Parker  
Property Appraiser  
Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Property Appraiser (the "Office"), as of and for the year ended September 30, 2014, and have issued our report thereon dated December 10, 2014. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

### Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. The Office has no uncorrected prior audit findings that are required to be identified pursuant to the Rules of the Auditor General.

### Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
December 10, 2014

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Timothy E. Parker  
Property Appraiser  
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the office of the Putnam County Property Appraiser (the "Office"), as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated December 10, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Carri Riggs & Ingram, L.L.C.*

Palatka, Florida  
December 10, 2014

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415,  
FLORIDA STATUTES**

The Honorable Timothy E. Parker  
Property Appraiser  
Putnam County, Florida

We have examined the Putnam County Property Appraiser's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2014. Management is responsible for the Office's compliance with those requirements. Our responsibility is to express an opinion on the Office's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Office's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2014.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
December 10, 2014



Timothy E. Parker, C.F.A.

## Putnam County Property Appraiser

386/329-0286 • 1-800-826-1437 x0286 • Fax: 386/329-0447  
www.putnam-fl.com/app • appraiser@putnam-fl.com

December 10, 2014

Honorable David W. Martin, Auditor General  
P. O. Box 1735  
Tallahassee, FL 32302

Dear Mr. Martin:

Pursuant to the provisions of Section 218.39(6) Florida Statutes, the following is a statement in response to the audit of our office conducted by Carr, Riggs & Ingram, LLC for the period of October 1, 2013 to September 30, 2014.

We are pleased that the results of the auditor's tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards. We are further pleased that the audit noted no matters involving the internal control over financial reporting and its operation that were considered to be reportable conditions or material weaknesses.

Yours very truly,

A handwritten signature in cursive script that reads "Timothy E. Parker".

Timothy E. Parker, C. F. A.  
State-Certified General Appraiser RZ2438  
Property Appraiser

TEP/dhh

cc: Director of Finance, Putnam County

**Putnam County  
Supervisor of Elections**

**Audit Report**

**September 30, 2014**

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## INDEPENDENT AUDITOR'S REPORT

The Honorable Charles Overturf  
Supervisor of Elections  
Putnam County, Florida

### Report on the Financial Statements

We have audited the accompanying financial statements of each major fund of the office of the Putnam County Supervisor of Elections (the "Office") as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund of the Office as of September 30, 2014, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Emphasis of Matter**

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

**Other Matters***Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements, and other knowledge we obtained during our audit of the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated January 12, 2015, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

*Car, Riggs & Ingram, L.L.C.*

Palatka, Florida  
January 12, 2015

Putnam County Supervisor of Elections

Balance Sheet – Governmental Funds  
September 30, 2014

	General Fund	Grant Fund	Total Governmental Funds
<b>Assets</b>			
Cash and equivalents	\$ 159,571	\$ 95,988	\$ 255,559
<b>Liabilities and fund balances</b>			
Liabilities:			
Accounts payable and accrued liabilities	\$ 23,741	\$ -	\$ 23,741
Due to other county agencies	135,830	-	135,830
Total liabilities	159,571	-	159,571
<b>Fund balances</b>			
Restricted for elections	-	95,988	95,988
Total liabilities and fund balances	\$ 159,571	\$ 95,988	\$ 255,559

See accompanying notes.

Putnam County Supervisor of Elections

Statement of Revenues, Expenditures and Changes in Fund Balances  
 Governmental Funds  
 Year ended September 30, 2014

	General Fund	Grant Fund	Total Governmental Funds
<b>Revenues</b>			
Intergovernment revenue	\$ -	\$ 10,326	\$ 10,326
Miscellaneous revenue	3,439	93	3,532
<b>Total revenues</b>	<b>3,439</b>	<b>10,419</b>	<b>13,858</b>
<b>Expenditures</b>			
Current:			
General government services	741,513	3,023	744,536
<b>Excess of revenue over (under) expenditures</b>	<b>(738,074)</b>	<b>7,396</b>	<b>(730,678)</b>
<b>Other financing sources (uses)</b>			
Appropriation from board of county commissioners	875,000	-	875,000
Reversion to board of county commissioners	(135,830)	-	(135,830)
Transfers in	-	1,096	1,096
Transfers out	(1,096)	-	(1,096)
<b>Total other financing sources (uses)</b>	<b>738,074</b>	<b>1,096</b>	<b>739,170</b>
<b>Net change in fund balances</b>	<b>-</b>	<b>8,492</b>	<b>8,492</b>
<b>Fund balances - October 1</b>	<b>-</b>	<b>87,496</b>	<b>87,496</b>
<b>Fund balances - September 30</b>	<b>\$ -</b>	<b>\$ 95,988</b>	<b>\$ 95,988</b>

See accompanying notes.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the office of the Putnam County Supervisor of Elections (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

***Reporting Entity***

The Supervisor of Elections is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

***Basis of Presentation***

The Office’s financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management’s discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements.

***Fund Accounting***

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column. The Office has no nonmajor governmental funds.

The Office reports the following major governmental funds:

*General Fund* – The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

*Grant Fund* – Used to account for and report grant resources that are restricted for voter education and voting equipment.

# Putnam County Supervisor of Elections

## Notes to Financial Statements

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### ***Fund Balance***

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

*Nonspendable Fund Balance* – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted Fund Balance* – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

*Assigned Fund Balance* – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

*Unassigned Fund Balance* – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned

#### ***Measurement Focus/Basis of Accounting***

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

# Putnam County Supervisor of Elections

## Notes to Financial Statements

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### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

#### ***Capital Assets and Long-Term Liabilities***

Capital assets used by the Office are recorded and accounted by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

#### ***Cash and Equivalents***

All cash and equivalents are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

#### ***Use of Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

# Putnam County Supervisor of Elections

## Notes to Financial Statements

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### NOTE 2 – CHANGES IN LONG-TERM LIABILITIES

A summary of changes in long-term liabilities follows:

	Balance October 1, 2013	Additions	Deductions	Balance September 30, 2014	Due Within One Year
Compensated absences	\$ 27,000	\$ 32,000	\$ 36,000	\$ 23,000	\$ 13,000

### NOTE 3 – PENSION PLAN

*Plan Description.* The Office contributes to the Florida Retirement System (the "System"), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Division of Retirement, PO Box 9000, Tallahassee, Florida, 32315-9000, or by calling (850) 488-6491.

*Funding Policy.* The Office is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2014 were as follows: Regular Employees 7.37%; Special Risk Employees 19.82%; Senior Management 21.14%; Elected Officials 43.24%; DROP 12.28%. Employees are required to contribute 3%. The contribution requirements of plan members and the Office are established and may be amended by the Florida Legislature. The Office's contributions to the System for the years ended September 30, 2014, 2013 and 2012 were approximately \$45,700, \$23,800, and \$13,000, respectively, equal to the required contributions for each year.

### NOTE 4 – RISK MANAGEMENT

For health insurance and worker's compensation, the Office participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

## Required Supplementary Information

Putnam County Supervisor of Elections

Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual – General Fund  
Year ended September 30, 2014

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Miscellaneous revenue	\$ -	\$ -	\$ 3,439	\$ 3,439
<b>Expenditures</b>				
Current:				
General government services	875,000	875,000	741,513	133,487
<b>Excess of revenue over (under) expenditures</b>	<b>(875,000)</b>	<b>(875,000)</b>	<b>(738,074)</b>	<b>136,926</b>
<b>Other financing sources (uses)</b>				
Appropriation from board of county commissioners	875,000	875,000	875,000	-
Reversion to board of county commissioners	-	-	(135,830)	(135,830)
Transfers out	-	-	(1,096)	(1,096)
Total other financing sources (uses)	875,000	875,000	738,074	(136,926)
<b>Net change in fund balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - October 1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - September 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Putnam County Supervisor of Elections

Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual - Grant Fund  
Year ended September 30, 2014

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Intergovernmental revenue	\$ -	\$ -	\$ 10,326	\$ 10,326
Miscellaneous revenue	-	-	93	93
<b>Total revenues</b>	-	-	10,419	10,419
<b>Expenditures</b>				
Current:				
General government services	74,147	74,147	3,023	71,124
<b>Excess of revenues over (under) expenditures</b>	(74,147)	(74,147)	7,396	81,543
<b>Other financing sources</b>				
Transfers in	-	-	1,096	1,096
<b>Net change in fund balances</b>	(74,147)	(74,147)	8,492	82,639
<b>Fund balances - October 1</b>	74,147	74,147	87,496	13,349
<b>Fund balances - September 30</b>	\$ -	\$ -	\$ 95,988	\$ 95,988

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Additional Elements Required by the  
Auditor General

## MANAGEMENT LETTER

The Honorable Charles Overturf  
Putnam County Supervisor of Elections  
Putnam County, Florida

We have audited the financial statements of the Putnam County Supervisor of Elections, as of and for the fiscal year ended September 30, 2014, and have issued our report thereon dated January 12, 2015. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

### Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit report are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. The Office has no uncorrected prior audit findings that are required to be identified pursuant to the Rules of the Auditor General.

### Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
January 12, 2015

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Charles Overturf  
Putnam County Supervisor of Elections  
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund of the office of the Putnam County Supervisor of Elections (the "Office"), as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated January 12, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Carly Riggs & Ingram, L.L.C.*

Palatka, Florida  
January 12, 2015

**INDEPENDENT ACCOUNTANT’S REPORT ON COMPLIANCE WITH SECTION 218.415,  
FLORIDA STATUTES**

The Honorable Charles Overturf  
Putnam County Supervisor of Elections  
Putnam County, Florida

We have examined the Putnam County Supervisor of Elections’ (the “Office”) compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2014. Management is responsible for the Office’s compliance with those requirements. Our responsibility is to express an opinion on the Office’s compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Office’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Office’s compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2014.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*Carr, Riggs & Ingram, L.L.C.*

Palatka, Florida  
January 12, 2015

**Charles L. Overturf III**  
**Supervisor of Elections**  
**Putnam County**



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*Web: [www.putnam-fl.com/soe](http://www.putnam-fl.com/soe)*

January 13, 2015

The Honorable David W. Martin  
Auditor General  
P. O. Box 1735  
Tallahassee, FL 32302

Dear Mr. Martin:

An audit of the operations of the Putnam County Supervisor of Elections Office for the fiscal year ending September 30, 2014 has been completed by Carr, Riggs, & Ingram, LLC.

I am pleased to report that the results of the auditor's tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards. I am further pleased that the audit noted no matters involving the internal control over financial reporting and its operation that were considered to be reportable conditions or material weaknesses.

Sincerely,

A handwritten signature in cursive script that reads "Charles L. Overturf III".

Charles L. Overturf III  
Putnam County Supervisor of Elections